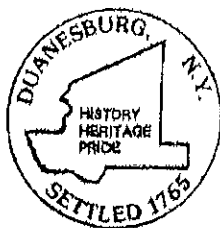


Roger Tidball, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk
William Reed, Highway Superintendent



John D. Ganther, Council Member
Francis R. Potter, Council Member
Jeffrey Senecal, Council Member

Thursday October 11, 2018
Regular Town Board Meeting
Meeting Time: 7:00PM

Meeting called to order by Supervisor Tidball at 7:00PM

Present: Supervisor Tidball, Council Members Ganther, Potter, Senecal, Town Attorney Teresa Bakner, Deputy Town Clerk Brandy Fall

Absent:

Pledge of Allegiance

Prayer/Moment of Reflection offered by Pastor McHeard

Supervisor Tidball stated that a second resolution will be added to the business meeting in regards to the County Grant Contract.

Public Comments on Agenda: Opened by Supervisor Tidball for public comments on agenda items listed in the Business Meeting section of the Agenda. Comments limited to 2 minutes per person.

No one wished to comment.
Floor closed.

Resolution 153-18: Council Member Potter motioned, seconded by Council Member Ganther to approve the Town Board Meeting minutes of Thursday, September 27, 2018.
Motion carried, 4 ayes

Resolution 154-18: Council Member Ganther motioned, seconded by Council Member Senecal to approve the Special Town Board Meeting minutes of Thursday, October 4, 2018.
Motion carried, 4 ayes

Deputy Town Clerk, Brandy Fall, read the Town Clerk's Report for September 2018 (see attached).

Supervisor Tidball stated that the Town Supervisor's Report for September 2018 will be read at the October 25, 2018 meeting.

Resolution 155-18: Council Member Potter motioned, seconded by Council Member Ganther to pay the following claims:
Motion carried, 4 ayes

Vouchers to be Paid October 11, 2018

General Fund: #339-351	\$9,193.33
SD#1: #100-107	\$2,557.17
SD#2: #107-115	\$5,847.81
SD#3: #18	\$33.52
Highway: #157-162	\$13,092.29
<hr/>	
Total Vouchers to be Paid=	\$30,724.12

Committee Reports

Highway: Council Member Potter reported that Gage Road hill is scheduled for paving on Monday as long as the weather is good. They will also be doing CHIP Seal on Mudge Road, the sections of Delevan Road and Mountain View that were paved. This will allow them to use salt on these roads in the winter time. They are also doing some updates on truck 17.

Public Safety: Council Member Senecal reported that the fire departments are working on their budgets. He met with Mariaville Fire Department in regards to some improvements they want to make to their heating system. Council Member Senecal wanted to thank the first responders of the Schoharie crash and stated that if there is anything that the Town Board can do for them to please let them know. Council Member Ganther also wanted to thank the first responders as well and that he can't imagine how difficult it must have been for those involved and those that arrived on the scene. Supervisor Tidball agreed. Supervisor Tidball explained that the Mariaville heating system is a grant through Senator Amedore's office and DASNY.

Parks: Jean Frisbee reported that Linda McLaughlin is leaving the committee. They would like to appoint Debbie Peters to her position. Last month they met at the parks and created a wish list of items that the park committee would like to see for the park. The Parks Department would like to do something for Linda like possibly plant a tree at the point. Jean asked if the Highway Department would be willing to help fill the holes at the front of Shafer Park's entrance as he has in the past. That is actually County maintained however Council Member Potter reached out to Highway Superintendant Reed by text during the meeting and Mr. Reed stated that they will put fill in the holes but will only be a temporary fix.

Sewer District #1, 2 & 3: Council Member Ganther reported that the September report is 99% routine maintenance. Grinder pumps are a lot of the issues in Mariaville. They removed the manhole cover on Island Drive and used the new camera that was purchased to find a leak. Bill Brown from Delaware Engineering reported that they are finalizing Sewer District #3 submission to EFC to get a release of funds for the engineering costs. All of the towns' paperwork is in and they are waiting to get back a report back from EFC to do the drawdown of the \$50,000 grant. Mr. Brown also reported that there is an issue in the new system with several leaks on the force main areas of the laterals. They have had the contractors out to repair those locations. They were done by local contractors and Vacri will reimburse. The issues seem to be where the laterals are going into the houses where they have fittings are. It is a plastic pipe going in to a stainless steel fitting and the pipe isn't fully engaged within the fitting and with the ground flexing it is pulling it out enough to cause a leak. Delaware Engineering is working with the contractors to come up with a comprehensive response to potential future leaks that will probably require test digs at locations where these connections are to see if it was installed incorrectly and if not then they will need to repair it at their cost. Council Member Ganther asked if the connections were above or below the frost line as he is concerned that with the freezing and expansion and contracting making it worse. Mr. Brown stated that they are at the 45 foot level below the frost line. He also stated that it looks to be more indicative of an installation issue and that the pipe was not put through the o-ring, only up to the o-ring. Mr. Brown stated that the town paid for complete installation and that is what they should get. Mr. Brown reported that for Sewer District #2 – Mariaville, the application for the

UV Disinfection was submitted. They are still working on testing. This is a NYS requirement and all new plants must have. It will be similar to the Delanson sight. Sewer District #1 they are working on the long term improvements that the DEC requires. They are looking at a November to December timeline for a response.

Technology: Council Member Ganther reported that there isn't too much new since the last meeting. He contacted Omnis regarding the service agreement policy and hourly rates for next year. There are no changes. He also asked them about getting an estimate on pricing for an external storage drive to be able to scan and store documents. Supervisor Tidball stated there is a meeting at DVAC on October 30, 2018 to continue discussions on the franchise agreement. There will also be a Broadband meeting on November 7, 2018 at 6:30 at Town Hall.

Supervisor Tidball read an announcement from the YMCA for their Trail Ribbon Cutting and Harvest Fest on Saturday October 20, 2018 from 10am – 2pm.

Council Member Senecal reported that the Phase 1 is in process on the potential new Highway Garage building. There have been no issues so far.

Business Meeting:

Resolution 156-18: Council Member Potter motioned, seconded by Council Member Senecal to approve the Tentative Town Budget for 2019 and to set a public hearing for the purpose of hearing all persons interested in the matter of: The Preliminary 2019 Budget on file with the Town Clerk's Office and Local Law No. 7.

Motion carried, 4 ayes

Supervisor Tidball stated that the budget is a team effort with all the Town Board Members and that he would like to thank this board and the past boards for all their work. He would especially like to thank Council Member Ganther for all his help with all of his spreadsheets.

Resolution 157-18: Council Member Ganther motioned, seconded by Council Member Potter for the Supervisor to sign a Public Benefits Service Agreement between the Town of Duanesburg and the County of Schenectady for the town park improvement plan for Van Patten Park.

Motion carried, 4 ayes

Privilege of the Floor: Opened at 7:43 pm

Mr. Charles Leoni commented on the poor quality of the video and sound of the Town Board Meetings. Supervisor Tidball stated that they have been trying new speakers etc because the others in the past were not working.

Floor Closed: 7:45 pm

Council Member Ganther motioned, seconded by Council Member Senecal to adjourn the meeting.
Motion carried, 4 ayes

Meeting adjourned at 7:45 pm

I, Brandy Fall, Deputy Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday October 11, 2018 at the Duanesburg Town Hall, 5853 Western Turnpike, Duanesburg, New York 12056.

Duanesburg YMCA Trail Ribbon Cutting & Harvest Fest

What: New Walking Trail Ribbon Cutting
When: Saturday October 20th
11 am
Where: Capital District YMCA Duanesburg Branch, 221 Victoria Drive,
Delanson, NY 12053

The Capital District YMCA's Duanesburg Branch will host our first Harvest Festival on Saturday October 20th from 10 am – 2 pm. The event is free and open to the public. There will be vendors, farm stands, games and face painting, STEM activities, music and a pie contest.

The Sally Wilber Memorial Trail Ribbon Cutting will take place at 11 am.

The self-guided walking trail will feature educational stations and will be open to the public. The memorial trail is dedicated to Sally Wilber, a resident of Delanson, and made possible through a generous donation by the Wilber Family.

2018 Harvest Fest Schedule

Saturday, October 20th

Activities take place at the Duanesburg YMCA

10:00 AM	Event Begins
11:00 AM	Ribbon Cutting and Trail Dedication
1:00 PM	Event ends

For more information contact:

Matthew Skaarup
District Executive Director
Capital District YMCA
Duanesburg & Guilderland Branches
(518)456-3634 ext. 1100

Van Patten Mill Park:

Item to Address/To Do	Reasoning	Recommendation	Completion Date
Finish the Bathroom	Expected Completion is by end of 2018		
Walkway Adjustments/Remove Black Edging and or Pave as well as make Walkway to Expected Bathrooms	Black edging is a major tripping hazard and looks sloppy and unkempt. Bathrooms should also be accessible by a Universally Accessible walkway	Paving or concrete might be the solution but at a minimum the black edging needs to be removed from the crushed stone walkway to avoid someone getting hurt	
Replace Playground Equipment Removed	A park should have some form of playground equipment, including a slide and something to climb on/up	Work with Dale to look at budget and what can be purchased and installed as far as playground equipment	
Repair Swing	Swing on large swing set is mis-hung and hanging unevenly	Repair swing properly so that it is even	
Install Soccer Nets	Handmade wooden soccer goals are currently in the woods	Since the park is regularly being used for soccer, maybe nets should be accessible	
Exposed Rafter Screening	Birds nest in the rafters and poop falls on the pavilion tables and floor	Install chicken wire or screening along underside of rafters	
Pressure Wash Concrete Patio Under Pavilion	Looks dirty and could use a cleaning	Pressure wash and clean patio	
Paint Picnic Tables	Regular Maintenance	Paint picnic tables to freshen them up	
Water at South West Corner of Pavilion Storage Room	Water is causing mold, dampness, mildew , smell and rot on the corner of the building	Figure out where the water is leaking from (hose spigot or rainwater) and repair as needed	
Earth Sinking Around Concrete	A large ledge is forming around the concrete of the pavilion creating a large step up on the north and west sides of the pavilion	Add soil and seed to correct.	
Mulch Framing Around Swing Set	The 6 X 6's that frame the mulch bed around the swing set is not complete on the west side and also are not secured to the ground	Install the remaining 6 X6's and anchor in the existing wooden pieces with rebar or timber stakes	

Shafer Park:

Item to Address/To Do	Reasoning	Recommendation	Completion Date
Pot Holes at End of Driveway Near Road	Paving company for the road damaged the driveway and the pot holes are very deep	Patch the holes or fill with crushed stone at least	
Dead Tree to Be Removed	Tree along road is dead	Tree should be removed	
Pruning of Shrubs Around Bathroom Building	Shrubs are overgrown and haven't been cared for in a while	Hire a pruning company on a yearly basis or prune them as soon as possible	
Flower Garden Maintenance	Flower gardens are overgrown and rid with weeds	Plants need to be cut back in the Fall and cleaned out in the Spring and weeded regularly	
Snowmobilers Traveling Through Park off Path	Snowmobilers ran over one of the trees planted at Shafer	Vanessa will put together a rough draft of a letter to send to the Frontier Snowmobiling club and will bring it to the next meeting	
Light Bulb Over Ladies Room Replaced - fixed	Burnt Out	Needs to Be Changed	

Account#	Account Description	Fee Description	Qty	Local Share
		Hometown Hero Banner	1	125.00
		Planning Seminar	2	40.00
	Freedom Of Information	Freedom Of Information	170	42.50
	Marriage License Fee	Marriage License Fee	2	35.00
	Misc. Fees	Certified Copies - Death	27	270.00
	septic repair	septic repair	4	360.00
		Sub-Total:		\$872.50
2110	Variance Application	Variance Application	2	200.00
		Sub-Total:		\$200.00
A1255	Conservation	Conservation	18	162.27
		Sub-Total:		\$162.27
A2544	AFTER 30 DAYS	AFTER 30 DAYS	1	5.00
	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	18	252.00
		Female, Unspayed	2	44.00
		Male, Neutered	23	322.00
		Male, Unneutered	2	44.00
		Replacement Tags	1	5.00
		Sub-Total:		\$672.00
E. 10	Home Occupation Permit	Home Occupation Permit	1	100.00
		Sub-Total:		\$100.00
B2111	Permit	Permit	1	1,000.00
		Sub-Total:		\$1,000.00
B2555	Building Permits	Building Permits	13	2,818.00
	Sign Permits	Sign Permits	1	50.00
	Special Use Permit	Special Use Permit	2	200.00
		Sub-Total:		\$3,068.00
Sewer Dist #3	Permit & Connection Fee	Permit & Connection Fee	17	4,420.00
		Sub-Total:		\$4,420.00
Total Local Shares Remitted:				\$10,494.77 ①
Amount paid to: NYS Ag. & Markets for spay/neuter program				53.00
Amount paid to: NYS Environmental Conservation				2,766.73
Amount paid to: State Health Dept. For Marriage Licenses				45.00
Total State, County & Local Revenues:		\$13,359.50	③	
Total Non-Local Revenues:		\$2,864.73	②	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Vouchers to be Paid

October 11, 2018

General Fund:#339-351	\$9,193.33
SD#1: #100-107	\$2,557.17
SD#2:#107-115	\$5,847.81
SD#3: #18	\$33.52
Highway #157-162	\$13,092.29
Total Vouchers to be Paid=	<hr/> \$30,724.12

Monthly Report September 2018

Submitted by: Dale Warner 10/3/18

Attached: Timothy Rapp 2A Certificate #14685 issued 8/28/18

SD#1

Plant:

1. Cory-Greased blowers 9/10/18
2. Andrew-Greased mower and cleaned deck; mowed WWTP and Access Rd. 9/12/18
3. Andrew-mowed access Rd and outside of fenced area @ plant 9/17/18
4. Tim & Andrew cleaned and inspected UV System 9/25/18

Collection System:

1. Cory-Route 7 Pump Station Alarm-Reset Alarm Tank needs cleaning needs quote 9/1/18
2. Andrew-Replaced Battery -West Shore Rd. Pump Station-Voltage low 9/12/18

SD#2

Plant:

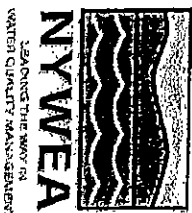
1. Cory-Greased blowers 9/10/18
2. Andrew-brought 2003 Chevrolet to Bob's Transmission to replace line 2/20/18
3. Tim & Andrew- cleaned Effluent box 9/25/18

Collection System:

1. Cory-688 S Shore Rd. Residential Grinder Pump replaced Alarm Float and Off floats 9/1/18
2. Cory-7491 Mariaville Rd. Residential Grinder Pump-Pump out basin replaced On and Alarm Floats repaired loose wires. 9/2/18
3. Andrew & Cory-510 S Shore Rd. Residential Grinder Pump broken line from street to GP replaced nipple and pipe. Big Willy's on site to remove liquids. 9/5/18
4. Andrew & Cory-2223 Weast Rd. Residential Grinder Pump-pump not pumping-replaced capacitor and tighten loose connection - On float. 9/6/18
5. Cory-628 S Shore Residential Grinder Pump Alarm-pumped out basin removed rags from pump-Alarm and on floats repaired burnt wires. 9/8/18
6. Andrew-Replaced Battery-S Shore Pump Station #1-Voltage low 9/12/18
7. Andrew & Cory removed MH cover on Island Dr. partially block with grease and grit vacuum line/used camera on Island Drive checking for problems found possible leak. 9/13/18
8. Andrew & Cory Alarm 2238 Weast Rd. Residential Grinder pump-pumped basin replaced On and Alarm floats. 9/14/18
9. Cory-2213 Weast Rd. Residential Grinder Pump-Replaced pump and Alarm float. 9/19/18
10. Cory-628 S Shore Rd. Residential Grinder Pump-Replaced pump 9/20/18
11. Cory & Andrew used Camera Inspected area between S Shore pump station and Shore Rd. same location as Jette who lined their lateral two years ago 9/26/18

SD#3

Collection System:



New York State
Department of Environmental Conservation
And
New York Water Environment Association
Approval of Qualifications



Department of
Environmental
Conservation

TIMOTHY RAPP

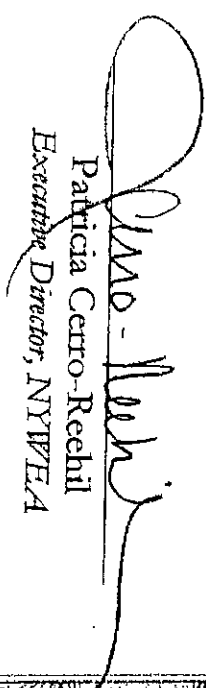
Possesses the qualifications prescribed by Part 650 of
Title 6, Chapter X of the Official Compilation of Codes,
Rules and Regulations of the State of New York for

Grade 2A Wastewater Treatment Plant Operator
Certificate Number 14685

Issued on 8/28/2018


Mark Klotz, P.E.
Director, Division of Water

Basil Seggos, Commissioner, NYSDEC


Patricia Cerro-Rechil
Executive Director, NYWEA