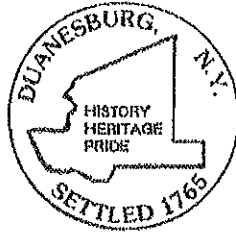


William Wenzel, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk
William Reed, Highway Superintendent



Michael Santulli, Council Member
Francis R. Potter, Council Member
Dianne Grant, Council Member
Andrew Lucks, Council Member

Thursday May 25, 2023
Regular Town Board Meeting
Meeting Time: 7:00PM

Meeting called to order by Supervisor Wenzel at 7:00PM

Present: Supervisor Wenzel, Council Members Potter, Lucks and Santulli, Highway Superintendent William Reed, Town Attorney Terresa Bakner
Absent: Council Member Grant

Call to Order
Pledge of Allegiance

Resolution 71-23: Council Member Potter motioned, seconded by Council Member Lucks to approve the Town Board Meeting minutes of Thursday, May 11, 2023.
Motion carried, 4 ayes

Supervisor, William Wenzel read the Supervisor's Report for April 2023. (Please see attached).

Resolution 72-23: Council Member Potter motioned, seconded by Council Member Lucks to pay the attached Payment of Claims (Please see attached).
Motion carried, 4 ayes

Highway: Highway Superintendent Reed reported that they have finally finished sweeping the roads. Started sending the trucks out for inspections, they are all due this month. I have the

new numbers on the truck from HL Gage, the price is up a bit. Did get one job application, no CDL.

Public Safety: Supervisor Wenzel had nothing to report at this time.

Parks: Supervisor Wenzel stated that the next parks meeting is next week. The discussion will be about the upcoming summer program and a task list of things that need to be done at the parks.

Sewer District #1, 2 &3: Council Member Lucks reported that the general contractor was out and replaced a pump. They were out there adjusting the electrical controls so that the SBR doesn't go into store mode and lock up. That is it for electrical so they should be requesting final payment on that. Bill Brown reported that they are working on an update for the Duane Lake potential project that they are working on with the county.

Technology: Council Member Santulli reported that there is nothing new to report.

Business Meeting:

Resolution 73-23: Council Member Lucks motioned, seconded by Council Member Potter to appoint the following to the 2023 park program personnel: Wendy Wenzel, Olivia Cervera, Ella Raymond, Estella Hyde, Raelee Ostrander, Mis Moses and Nathaniel Lindh. Edith Goldschmidt as substitute.

Motion carried, 3 ayes Supervisor Wenzel abstained

Resolution 74-23: Council Member Potter motioned, seconded by Council Member Santulli to authorize the transfer of funds and the amendments to the budget.

Motion carried, 4 ayes

Resolution 75-23: Council Member Santulli motioned, seconded by Council Member Lucks to approve and purchase an aluminum trailer for the sewer departments.

Motion carried, 4 ayes

Privilege of the Floor:

Lynne Bruning of 13388 Duanesburg Road stated that she didn't see the Fraud Policy on the webpage.

Council Member Lucks motioned, seconded by Council Member Santulli to adjourn. 7:19 pm

I, Jennifer Howe, Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday May 25, 2023.

TOWN OF DUANESBURG
CASH REQUIREMENTS PER FUND
5/25/23

FUND		AMOUNT
General Fund A		14,965.53
General OV B		123.89
Highway Fund DA		1,531.12
Highway OV-DB		304.36
Sewer District #1		7,042.50
Sewer District #2		3,096.70
Sewer District #3		2,477.84
		-
	TOTAL TRANSFERS TO AP	29,541.94

Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month of APRIL 2023

Revenues

Fund	Amount
General Fund	\$124,391.74
Highway Fund	\$514.76
Drainage	\$0.00
Fire District	\$0.00
Lighting District #1	\$0.00
Lighting District #2	\$0.00
Lighting District #3	\$0.00
Sewer District #1	\$8.70
Sewer District #2	\$927.28
Sewer District #3	\$1,062.67
Total	<u>\$ 126,905.15</u>

Disbursements

General Fund	\$185,754.51
Highway Fund	\$32,699.42
Fire District	\$0.00
Lighting District #1	\$442.90
Lighting District #2	\$850.35
Lighting District #3	\$389.75
Sewer District #1	\$14,713.69
Sewer District #2	\$13,870.03
Sewer District #3	\$8,682.43
Total	<u>\$ 257,403.08</u>

TOWN OF DUANESBURG TOWN BOARD

RESOLUTION NO. 73-2023

May 25, 2023

WHEREAS, the Town of Duaneburg has established a summer day camp during certain months and days at the VanPatten Mill Town Park;

WHEREAS, Schenectady County participates in the program by providing funding;

WHEREAS, the Town hires camp counselors who help run the program which is being managed by Elaine McCarthy from the Town Parks Department;

WHEREAS, Elaine McCarthy, Summer Day Camp Director and Jean Frisbee, Parks Committee chairperson have interviewed candidates for the part time openings for the Day Camp and have recommended temporary part time personnel as named below;

WHEREAS, the Town has a Child Protection Policy which is to be followed in running the program;

NOW THEREFORE BE IT RESOLVED THAT Wendy Wenzel is being hired at \$17.50 per hour for the temporary assistant director position for the summer of 2023, subject to the Child Protection Policy adopted by the Town; and

BE IT FURTHER RESOLVED THAT Olivia Cervera is being hired at \$15.50 per hour for the temporary senior camp counselor position for the summer of 2023, subject to the Child Protection Policy adopted by the Town.

BE IT FURTHER RESOLVED THAT the following are being hired at \$14.50 per hour for the temporary camp counselor positions for the summer of 2023, subject to the Child Protection

Policy adopted by the Town, Ella Raymond, Estella Hyde, Raelee Ostrander, Mia Moses and Nathaniel Lindh. Edith Goldschmidt as a substitute.

By a (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting on May 25, 2023.

Rick Potter, Deputy Supervisor
Clerk

Town Clerk/Deputy Town

Present: Council members Santulli, Potter & Lucks

Absent: Council members Grant, supervisor Wenzel abstained

Town Board Members:

Dianne Grant	Yea	Nay	Abstain	Absent
Michael Santulli	Yea	Nay	Abstain	
Rick Potter	Yea	Nay	Abstain	
William Wenzel	Recused			
Andrew Lucks	Yea	Nay	Abstain	

Town of Duanesburg Town Board

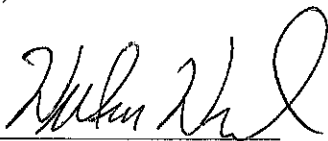
RESOLUTION NO. 74-2023

May 25, 2023

WHEREAS, a budget modification of the 2023 fiscal year budget being necessary in connection with 1) the payment of interest on the loan with NBT bank for Sewer District No. 2 and the payment of interest on the loans with Trustco bank for Sewer Districts No. 1 and 3; 2) the purchase of a truck, trailer and lawn tractor associated with equipment needs for Sewer Districts No. 1, 2 and 3; and 3) the purchase of a suburban style vehicle for the Codes Department to replace an existing unsafe vehicle.

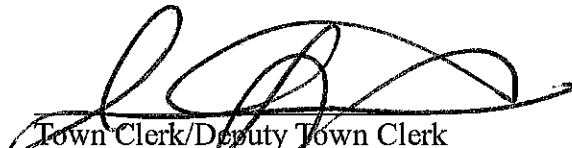
NOW THEREFORE IT RESOLVED, that the Town Board hereby authorizes the transfer of funds and the amendment of the budget as set forth on the attached document produced by the Town Supervisor's office and confirmed with West & Company.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of May 25, 2023.


William Wenzel, Supervisor

Date

May 25, 2023


Town Clerk/Deputy Town Clerk

Date

May 25, 2023

Present:

Councilmembers Santulli, Potter, Lucks, Supervisor Wenzel

Absent:

Councilmember Grant

Town Board Members:

William Wenzel

☒ Yea

Nay

Abstain

Michael Santulli

☒ Yea

Nay

Abstain

Francis R. Potter

☒ Yea

Nay

Abstain

Dianne Grant

☒ Yea

Nay

Abstain

Absent

Andrew Lucks

☒ Yea

Nay

Abstain

Budget Amendment May 25, 2023

1. Increase: SD #1 9710.7 Debt Interest	\$5,947.10	
Decrease: SD #1 Unexpended Fund Balance		\$5,947.10

To amend the budget for the amount of the interest for the long term project

2. Increase: SD #3 9710.7 Debt Interest	\$1,776.40	
Decrease: SD #3 Unexpended Fund Balance		\$1,776.40

To amend the budget for the amount of the interest for the long term project

3 Increase: 8010.02.103 Equipment	\$10,000.00	
Decrease: General Fund B Unexpended Fund Balance		\$10,000.00

4 Increase: 8010.02.200 Equipment	\$10,000.00	
Decrease: General Fund B Unexpended Fund Balance		\$10,000.00

To amend the budget for the amount of the purchase of new/used SUV for Bldg/Zoning Dept

5 Increase: SD #1 81202.66.200 Equipment	\$3,887.25	
Decrease: SD #1 Fund Unexpended Fund Balance		\$3,887.25

6 Increase: SD #1 81302.66.200 Equipment	\$3,887.25	
Decrease: SD #1 Fund Unexpended Fund Balance		\$3,887.25

7 Increase: SD #2 81202.88.200 Equipment	\$2,371.25	
Decrease: SD #2 Fund Unexpended Fund Balance		\$2,371.25

8 Increase: SD #2 81302.88.20 Equipment	\$2,371.25	
Decrease: SD #2 Fund Unexpended Fund Balance		\$2,371.25

9 Increase: SD #3 81202.77.200 Equipment	\$1,016.00	
Decrease: SD #3 Fund Unexpended Fund Balance		\$1,016.00

10 Increase: SD #3 81302.77.20 Equipment	\$1,015.99	
Decrease: SD #3 Fund Unexpended Fund Balance		\$1,015.99

To amend the budget for the amount of the purchase of new Lawn Tractor for Sewer Dept

11 Increase: SD #1 81202.66.200 Equipment	\$12,894.38	
Decrease: SD #1 Fund Unexpended Fund Balance		\$12,894.38

12 Increase: SD #1 81302.66.200 Equipment	\$12,894.38	
Decrease: SD #1 Fund Unexpended Fund Balance		\$12,894.38

13 Increase: SD #2 81202.88.200 Equipment	\$9,026.07	
Decrease: SD #2 Fund Unexpended Fund Balance		\$9,026.07

14 Increase: SD #2 81302.88.20 Equipment	\$9,026.07	
Decrease: SD #2 Fund Unexpended Fund Balance		\$9,026.07

15 Increase: SD #3 81202.77.200 Equipment	\$3,868.30	
Decrease: SD #3 Fund Unexpended Fund Balance		\$3,868.30

16 Increase: SD #3 81302.77.20 Equipment	\$3,868.30	
Decrease: SD #3 Fund Unexpended Fund Balance		\$3,868.30

To amend the budget for the amount of the purchase of new Truck for Sewer Dept

17 Increase: SD #1 81202.66.200 Equipment	\$975.00	
Decrease: SD #1 Fund Unexpended Fund Balance		\$975.00

18 Increase: SD #1 81302.66.200 Equipment	\$975.00	
Decrease: SD #1 Fund Unexpended Fund Balance		\$975.00

19 Increase: SD #2 81202.88.200 Equipment	\$682.50	
Decrease: SD #2 Fund Unexpended Fund Balance		\$682.50

20 Increase: SD #2 81302.88.20 Equipment	\$682.50	
Decrease: SD #2 Fund Unexpended Fund Balance		\$682.50

21 Increase: SD #3 81202.77.200 Equipment	\$292.50	
Decrease: SD #3 Fund Unexpended Fund Balance		\$292.50

22 Increase: SD #3 81302.77.20 Equipment	\$292.50	
Decrease: SD #3 Fund Unexpended Fund Balance		\$292.50

To amend the budget for the amount of the purchase of new Trailer for Sewer Dept

Town of Duanesburg Town Board

RESOLUTION NO. 15-2023

May 25, 2023

WHEREAS, the Town of Duanesburg Sewer Districts are in need of a trailer; and

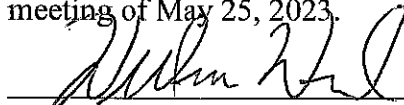
WHEREAS, the Town Staff received pricing on a new Black Rhino UTS612 Aluminum Trailer or comparable trailer through the following two vendors in compliance with the Town's procurement policy: Randall Implements \$3900.00 and Capital Tractor \$4,275.00; and

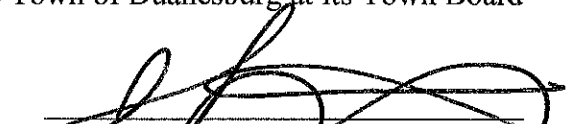
WHEREAS, the Town Board finds the equipment from Randall Implements to be sufficient and fairly priced, and the firm provides superior service; and

WHEREAS, the Town Board reviewed the equipment specifications, contract pricing and invoice from Randall Implements;

NOW, THEREFORE, BE IT RESOLVED, the Town Board approves the purchase of the Black Rhino UTS612 Aluminum Trailer and authorizes payment to Randall Implements in the amount of \$3900.00 and directs that the funds shall be taken from the ~~reserve~~ ^{unallocated} funds held in the Sewer District accounts and hereby amends the budget as necessary to cover the expense this year.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its Town Board meeting of May 25, 2023.


William Wenzel, Supervisor


Town Clerk/Deputy Town Clerk

Present: Councilmembers Santulli, Potter, Lucks, Supervisor Wenzel
Absent: Councilmember Grant

Town Board Members:

Dianne Grant	Yea	Nay	Abstain	Absent
Michael Santulli	<u>Yea</u>	Nay	Abstain	
Rick Potter	<u>Yea</u>	Nay	Abstain	
William Wenzel	<u>Yea</u>	Nay	Abstain	
Andrew Lucks	<u>Yea</u>	Nay	Abstain	

AGRICULTURE

QUOTATION

(518) 853-4500

CUSTOMER'S ORDER NO.

PHONE

DATE

NAME _____

ADDRESS

QTY.		DESCRIPTION			PRICE	AMOUNT
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT

	Black Rhino 6x10 Alum. trailer	3700 ⁰⁰		
	payload 2300 lbs			
1	Black Rhino 6x12 Alum trailer	3900 ⁰⁰		
	payload 2300 lbs			
Note *	Ferris Machine			
	weighs 1600 lbs			
TAX				
TOTAL				

All claims and returned goods must be accompanied by this bill.

17719

Thank You

3972 Bach Buxton Rd • Amelia, OH 45102



Features

Optional Features

- Spare Tire
- Spare Tire Mount
- Motorcycle Wheel Chock
- Aluminum Decking
- Aluminum Wheels
- Ramps in Place of Full Gate

**Sprung Drop Axle
Adjustable Hinges**

www.blackrhinotrailer.com



1135 State Route 29, Greenwich, NY 12834

(518) 692-9611 Fax (518) 692-2210

www.capitaltractorinc.com

Since 1966

QUOTATION

**Town of Duanesburg
5853 Western Turnpike
Duanesburg, NY 12056**

**Account Manager
Robert Palulis
518-487-0606
rpalulis@capitaltractorinc.com**

**Date: 5/19/2023
Expires: 5/831/2023**

**Black Rhino
LSS612
Landscape Trailer
Stock Number: VB1113
EXEMPT
VIN: 7N0BU1218NA002254**

**QTY: 1
Price: \$4275.00
Delivery: \$350.00
Sales Tax:**

Total: \$4625.00