

Roger Tidball, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk
William Reed, Highway Superintendent



John D. Ganther, Council Member
Randy Passonno, Council Member
Francis R. Potter, Council Member
Jeffrey Senecal, Council Member

Thursday March 8, 2018
Regular Town Board Meeting
Meeting Time: 7:00PM

Town Board went into Executive Session at 6:00pm to discuss personnel matters and they came out without making a decision at 6:15.

Meeting called to order by Supervisor Tidball at 7:00PM

Present: Supervisor Tidball, Council Members Ganther, Passonno, Senecal, Town Attorney Teresa Bakner, Town Clerk Jennifer Howe, Highway Superintendent Reed
Absent: Council Member Potter

Pledge of Allegiance

Prayer/Moment of Reflection offered by Pastor McHeard

Public Comments on Agenda: Opened by Supervisor Tidball for public comments on agenda items listed in the Business Meeting section of the Agenda. Comments limited to 2 minutes per person.

No one wished to comment. Floor closed.

Resolution 58-18: Council Member on Passonno motioned, seconded by Council Member Senecal to approve the Town Board Meeting minutes of Thursday, February 22, 2018
Motion carried, 4 ayes

Town Clerk, Jennifer Howe, read the Town Clerk's Report for February 2018 (see attached).

Supervisor Tidball read the Town Supervisor's Report for February 2018 (see attached).

Resolution 59-18: Council Member Ganther motioned, seconded by Council Member Passonno to pay the following claims:
Motion carried, 4 ayes

Vouchers to be Paid March 8, 2018

General Fund: #65-96	\$401,288.33
SD#1: #21-27	\$3,649.73
SD#2: #24-28	\$1,363.96
SD#3: #3-4	\$108.52
Highway #27-38	\$4,003.42
<hr/>	
Total Vouchers to be Paid=	\$410,413.96

Committee Reports

Highway: Council Member Passonno reported that they met at 5pm today to discuss the past storms and the complaints that came in. They will be reorganizing a few routes and looking to get an additional truck to replace truck#15. Superintendent Reed reported that they had a truck stuck and weren't able to retrieve until the next morning taking four hours with four guys. Councilmember Passonno stated that we received a lot of complaints through Facebook and the website and he is disappointed that the residents did not show up to the meeting to voice their concerns, so that we could try to explain to them answers and proposed resolutions . We

are in desperate need for wingmen. If anyone is interested in helping out the highway department by becoming a wingman please contact the Town Hall. We will be posting on Facebook and on the website also looking for applicants. We are actively taking steps to get these issues taking care of.

Public Safety: Council Member Senecal stated there was nothing to report.

Parks: Council Member Senecal reported that the Park Committee had cancelled their meeting for this month and it has been rescheduled.

Sewer District #1, 2 & 3: Council Member Ganther reported that Mr. Warner met with the insurance representative several weeks back about safety issues. Dale has been working on developing an Operations and Safety Manual. We will be getting uniforms for the Sewer department employees and will be getting fit tomorrow for them. Covers are finally on. Supervisor Tidball reported that they are moving forward with the I&I issues and are looking into getting quotes on cameras to do our own camera snaking vs. paying someone to come in and do it as needed. Will be having vendors come in with different models to demonstrate and get quoted on.

Bill Brown from Delaware Engineering gave a report see attached.

Technology: Council Member Gather reported that the server is on order. We will need to contact Omnis and let them know when a good day is for them to come and install it, will take about a day. The first Broadband Committee meeting was held on Wednesday 3/7 here at Town Hall. There was a very good turnout. Walt Dickson who just got broadband at his home on Lake Road came and is willing to help us out a map together to show all the un-served roads in our town. Phase 3 has been awarded and it looks like parts of the northern section of town will be getting serviced through Verizon Fios. There is a survey being out together to survey residents to discover home businesses and residents that are willing to chip in to help get service to their roads.

Additional Items: Supervisor Tidball read a letter from DOT in regards to speed limit reduction requests (see attached). Supervisor Tidball stated that we will be having a zoning board member stepping down to an alternate. If anyone is interested in serving on our Planning or Zoning Board please send your resumes to the Town Clerk's Office.

Business Meeting:

Resolution 60-18: Supervisor Tidball motioned, seconded by Council Member Ganther to accept the LOSAP points for the Mariaville Fire Department for 2017.

Motion carried, 4 ayes

Resolution 61-18: Supervisor Tidball motioned, seconded by Council Member Ganther to accept the resignation of Nicole Martin as Building and Assessment Clerk.

Motion carried, 4 ayes

Resolution 62-18: Supervisor Tidball motioned, seconded by Council Member Passonno to appoint Catherine Tilton as Building and Assessment Clerk.

Motion carried, 4 ayes

Privilege of the Floor: Opened at 7:48pm

Mr. Parks of Maranatha Way asked if the 2016 Annual Report has been filed. Supervisor Tidball stated that it was filed and we are waiting to get the official copy back and then it will be posted on the website. Mr. Parks asked about the surplus and it was discussed.

Mr. Hoffmann of Schoharie Turnpike asked what the latest was on the building projects. Supervisor Tidball stated that we did meet with CT Male and we are still looking at the same Optech building. We are seeing what options we have and are hoping to have an estimate done on the construction costs to put all the information out to the public.

Floor Closed: 8:10 pm

Supervisor Tidball motioned, seconded by Council Member Senecal to go into Executive Session to discuss personnel matters.

Motion carried, 3 ayes. Council Member Passonno abstained and recused himself from the Executive Session.

The Town Board came out of executive session at 8:30 p.m. Motion carried, 3 ayes

I, Jennifer Howe, Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday, March 8, 2018 at the Duanesburg Town Hall, 5853 Western Turnpike, Duanesburg, New York 12056

Account#	Account Description	Fee Description	Qty	Local Share
	Building Permit Renewal	Building Permit Renewal	3	105.00
	Marriage License Fee	Marriage License Fee	3	52.50
	Permit	Permit	1	30.00
		Sub-Total:		\$187.50
2110	Variance Application	Variance Application	1	100.00
		Sub-Total:		\$100.00
690.01	Village Of Delanson	Village Of Delanson	1	30.00
		Sub-Total:		\$30.00
A1255	Conservation	Conservation	1	4.14
		Sub-Total:		\$4.14
A2544	Dog Licensing	Female, Spayed	8	112.00
		Female, Unspayed	3	66.00
		Male, Neutered	9	126.00
		Male, Unneutered	2	44.00
		Sub-Total:		\$348.00
B2555	Building Permits	Building Permits	3	295.00
	Other Permits	Other Permits	1	30.00
		Sub-Total:		\$325.00
		Total Local Shares Remitted:		\$994.64
Amount paid to:	NYS Ag. & Markets for spay/neuter program			32.00
Amount paid to:	NYS Environmental Conservation			70.86
Amount paid to:	State Health Dept. For Marriage Licenses			67.50
Total State, County & Local Revenues:	\$1,165.00	Total Non-Local Revenues:		\$170.36

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK:

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month February 2018.

REVENUES

FUND	AMOUNT
GENERAL FUND	\$ 186,642.37
HIGHWAY FUND	\$ 323,389.56
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ 0.11
PARKLANDS	\$ 0.32
SERVICE AWARD	\$ 0.65
SEWER DISTRICT #1	\$ 310,449.46
SEWER DISTRICT #2	\$ 322,224.93
SEWER DISTRICT #3	\$ 90,006.00
TOTAL	\$ 1,232,713.40

DISBURSEMENTS

GENERAL FUND	\$ 121,008.05
HIGHWAY FUND	\$ 39,681.24
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ -
PARKLANDS	\$ -
SERVICE AWARD	\$ -
SEWER DISTRICT #1	\$ 21,000.69
SEWER DISTRICT #2	\$ 13,456.92
SEWER DISTRICT #3	\$ 1,724.97
TOTAL	\$ 196,871.87

Dated: March 8, 2018

Supervisor's Office
Town of Duanesburg



DELAWARE
ENGINEERING, D.P.C.
CIVIL AND ENVIRONMENTAL ENGINEERING

TOWN OF DUANESBURG, NY
TOWN BOARD MEETING
March 8, 2018
Report on Sewer District #3 Project

1. Project Status

- Work for the new SD#3 collection system is completed
- All piping installed, pump station installed including pumps and electrical components
- Pumps and controls, and new generator were started up and worked appropriately
- Easements to be obtained for grinder pump stations (22 installed)
- Public hearing conducted 1/11/18 to review final project costs/district size/bounds, project cost, and rate impact to users. Notice filed with Comptroller's Office
- EFC site review held on 11/15, minor comments/action items, awaiting written report

2. Delanson Plant

Short Term Improvements

- Work completed, covers installed on both SBR tanks.
- DEC notified of completion of work on March 1 and that connection of residents in SD3 would be permitted by the Town starting later in the month
- Received change order request for additional aeration piping and insulation work required to complete the project. Value of additional work is \$19,185
- Received payment request #4 from J Squared for change order work and supply of covers to site. Payment Request #4 value is \$94,225.75
- Received request from J Squared for substantial completion to be declared effective March 1, 2018
- Anticipate requesting proposal for installation of additional railing/grating to be furnished/installed. Railing would be installed between SBR and digester, to prevent stepping from new covers, into open center tank which remains uncovered

Long Term Improvements

- Consent Order called for Engineering Report to be prepared for short and long term improvements to be implemented at Delanson Plant
- Engineering report prepared for Long Term Improvements at Delanson WWTP and submitted to NYSEFC for consideration in providing funding (listed on 2018 Intended Use Plan)
 - Scope is to install a new equalization tank, fine screen, upgraded disinfection equipment and automated control system (SCADA) with estimated cost of \$1.57 million
 - 2018 IUP issued, project assigned score of 48 points

- Town currently eligible for loan financing through CWSRF
- Hardship grant threshold is 41 points and an MHI of less than \$48k
- NYS EFC administers the Water Infrastructure Improvement Act funding which can provide up to 25% grant towards project costs
- SD#3 received \$750k grant from this program.
- Town could elect to apply for funding through WIIA. Anticipate application timeline of June/July 2018. Application requires engineering report (completed), SEQR, and bond resolution
- SEQR would be type 2 action
- Bond resolution is 2-3 month process, would need to be initiated soon if funding application is to be submitted this summer
- If funding is awarded and project is initiated, a 202(b) proceeding is anticipated to be required, comptroller review/approval not required for existing districts

Tentative Schedule for Long Term Improvements

The timeline below summarizes and identifies key dates for financing, design, regulatory review, bidding and construction of the long-term improvements. The long-term improvement schedule is subject to the Town's ability to obtain economically viable financing and may be extended accordingly.

• CWSRF Annual List Submission	October 2017
• CWSRF IUP Issued	December 2017
• Town eligible for subsidized interest loan financing through CWSRF (no grant)	
• Prepare and Submit Water Grant App	June 2018
• Notice of Water Grant Award	October 2018
• CWSRF Financing Application	February 2019
• Close on Short-Term Financing	August 2019
• Design Plan Submission to Regulatory Agencies	March 2020
• Regulatory Agency Approval	May 2020
• Advertise for Bids	June 2020
• Receive Bids	July 2020
• Award Construction Contract	August 2020
• Notice to Proceed	September 2020
• Construction Completion	December 2021

3. Van Patten Park Restrooms

- Plans being revised to allow for modular construction

4. Duane Lake

5. Attachments

- Letter to NYSDEC
- Delanson cover pics

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Delaware Engineering, D.P.C.

8-12 Dietz Street, Suite 303
Oneonta, NY 13820

Tel: 607.432.8073
Fax: 607.432.0432

March 1, 2018

Mr. Jamie Malcolm, P.E.
NYSDEC
Region 4 – Division of Water
1130 N. Westcott road
Schenectady, NY 12306

Re: Town of Duanesburg
Delanson WWTP (SPDES Permit NY-0261271)
Short Term Improvements Project

Dear Mr. Malcolm,

On behalf of the Town of Duanesburg, please be advised that the above referenced project has been completed as required by the Order On Consent (DEC Case R4-2016-0822-143) between the Department and the Town.

The short term improvements generally included:

- Installation of new aeration diffusers in SBR Basins
- Insulation of exterior of SBR Basins
- Replacement of alum feed system to sand filters and flow pacing
- Flow pacing of influent and effluent samplers
- Installation of insulated covers over the SBR basin

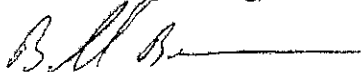
Tank covers were the final item to be installed. Photos of the installed covers are enclosed for reference. Also completed under a separate contract was the replacement of the sand filter media.

With the completion of the short term improvements the Town plans to allow property owners in the newly formed Sewer District #3, which serves the hamlet of Duanesburg, to connect to the new sanitary sewer collection system, beginning March 15, 2018. Wastewater from this new system will be pumped to the existing Delanson WWTP for treatment.

If you have any questions or require any additional information, please do not hesitate to contact us by phone or email at wbrown@delawareengineering.com.

Thank you for your consideration.

Respectfully,
Delaware Engineering, D.P.C.



Bill Brown, PE

cc: Town of Duanesburg – Supervisor Roger Tidball
Town of Duanesburg – Code Enforcement Official Dale Warner
Whiteman Osterman & Hanna LLP – Town Attorney Teresa Bakner
Delaware Engineering, D.P.C. – Brock Juusola, P.E.
File



Department of
Transportation

ANDREW M. CUOMO
Governor

PAUL A. KARAS
Acting Commissioner

SAM ZHOU, P.E.
Regional Director

February 8, 2018

Cases 1170032-34

Joseph O. Ryan
Director of Public Works
Schenectady County
100 Kellar Avenue
Schenectady, NY 12306

RE: SPEED LIMIT INVESTIGATIONS
BRAMANS CORNERS ROAD, LAKE ROAD
& SCHOHARIE TURNPIKE
TOWN OF DUANESBURG
SCHENECTADY COUNTY

Dear Mr. Ryan:

This is in response to your February 6, 2017 request for speed limit reductions on Bramans Corner Road, Lake Road and Schoharie Turnpike in the Town of Duanesburg. Please excuse the extended delay in responding to your request.


Bramans Corners Road is unposted and, therefore, covered under the statewide 55 mph speed limit. This office reviewed Bramans Corner Road in 2000 for a speed limit reduction and determined that a reduction was not warranted at that time. We, again, reviewed this road for a speed limit reduction. We found no significant changes to the geometry or roadside development since our previous study. A reduction of the speed limit is not warranted.

Lake Road is also governed by the statewide 55 mph speed limit. We have determined that a reduction of the speed limit between Duanesburg Churches Road and Judith Lane is not warranted at this time. We have, however, determined the ½ mile section of road between Judith Lane and Route 159 warrants a 40 mph speed limit. We have written the Notice of Order for this speed limit, which is currently being filed with the Secretary of State. Upon receipt of this Order, you may arrange to have the appropriate speed limit signs installed in accordance with the 2009 MUTCD and NYS Supplement.

Similar to Bramans Corner and Lake Roads, the Schoharie Turnpike is regulated by the basic state 55 MPH speed limit, except for a 35 mph speed limit for the ½ mile section in the Hamlet of Quaker Street. The 55 mph section has been reviewed by this office in 2000 and 2002 and denied for a reduction after both investigations. Our most recent investigation again determined that the conditions experienced through this corridor do not warrant a reduction of the speed limit.

Thank you for your interest in traffic safety. If you have any questions, please call Reed Sholtes of this at 518-457-5283.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Pyskadlo', with a stylized flourish at the end.

Mark Pyskadlo, P.E.
Regional Traffic Engineer

CC: Honorable Angelo Santabarbara, Member of Assembly
J. Howe, Town Clerk, Town of Duaneburg
→ P. Korowajczyk, Schenectady County Residency