

**Roger Tidball**, Town Supervisor  
**Jennifer Howe**, Town Clerk  
**Brandy Fall**, Deputy Town Clerk  
**William Reed**, Highway Superintendent



**John D. Ganther**, Council Member  
**Charles Leoni**, Council Member  
**Francis R. Potter**, Council Member  
**Jeffrey Senecal**, Council Member

**Thursday March 14, 2019**  
**Regular Town Board Meeting**  
**Meeting Time: 7:00PM**

**Meeting called to order by Supervisor Tidball at 7:00PM**

**Present:** Supervisor Tidball, Council Members Ganther, Leoni, Senecal, Town Attorney Robert Stout, Deputy Town Clerk Brandy Fall

**Absent:** Council Member Potter, Highway Superintendent William Reed

**Pledge of Allegiance**

**Prayer/Moment of Reflection offered by Pastor McHeard**

**Resolution 46-19:** Council Member Leoni motioned, seconded by Council Member Ganther to approve the Town Board Meeting minutes of Thursday, February 28, 2019.

Motion carried, 4 ayes

**Deputy Town Clerk, Brandy Fall, read the Town Clerk's Report for February 2019 (see attached).**

**Supervisor Tidball read the Town Supervisor's Report for February 2019 (see attached).**

**Resolution 47-19:** Council Member Senecal motioned, seconded by Council Member Ganther to pay the following claims:

Motion carried, 4 ayes

## Vouchers to be Paid March 14, 2019

General Fund: #67-73	\$9,447.01
SD#1: #33-37	\$840.72
SD#2: #34-39	\$491.21
SD#3: #14-19	\$779.90
 Highway: #53-58	 \$2,719.01
 Total Vouchers to be Paid=	 <hr/> \$14,277.85

**Highway:** Council Member Ganther stated that there is a request from the Sewer Department Team of the Highway Department. They are asking if the rounds of sanding the roads if the Highway Department could make it part of their regular routes to sand the approaches to the treatment plants and our back parking lot here at Town Hall as well.

**Public Safety:** Council Member Leoni reported that at the fire officers' meeting, the Frontier Snow Riders gave a presentation and distributed maps to help the fire departments and first responders be able to respond to calls out on the trails.

**Parks:** Council Member Leoni reported that Mrs. Peters was able to get a grant to upgrade the plantings at the point. The Park Committee interviewed a candidate for the Park Director position. They really liked the person that they interviewed but unfortunately, she is not able to work all the weeks needed for the program due to prior commitment. The Park Committee also discussed the Parkland fee. This is a fee that is paid if someone subdivides property. This money has been collected for a long time now and money is going to be used to buy a new lawnmower for the parks.

**Sewer District #1, 2 & 3:** Council Member Ganther stated that he met with the team this morning. With the thaw today and tomorrow, the team will be inspecting the Delanson Plant and checking the manholes. They received 3 violations upon an inspection from DEC but they were very minimal violations. The first violation was an issue with a gutter that runs from containment to the wall. The second violation was a pipe where they put alum did not have a check valve, so they added a check valve. The third item was, there was a tank labeled as #1 in our records but was labeled N/A in the DEC records, so the label was changed to say N/A. Council Member Ganther also stated that the pipe digester between the tanks froze up but they were able to defrost them. There was also an issue with the blower on the equipment tank, it was sent out to see if it can be repaired. We may want to look in to getting a back-up blower for the system. It cost around \$2,000 to \$3,000 and the sewer team will check around for the best pricing. Also see Dale's report (see attached).

Bill from Delaware Engineering gave an update on the capital projects.

**Technology:** Council Member Ganther reported that the next broadband committee meeting is Wednesday, March 13, 2019 @ 6:30pm at the lower level of Town Hall. He also wanted to thank Brian McGarry for attending the last meeting. Council Member Ganther reported that before the Broadband Committee formed, there were over 600 un-serviced homes but with the work of the committee and the Verizon work that is being done now, it should bring the number down to under 400 homes. Due to the diligence of the Broadband Committee, the town received a \$100,000 grant for broadband expansion. The Broadband Committee will have a table set up at Duanesburg Days on Saturday April 6<sup>th</sup>, 2019 at the Duanesburg High School. There is a new draft of the Spectrum Franchise Agreement that needs to be looked at and see if the changes are ok or not. If the changes are ok, it might help the partnership if it is signed.

**Business Meeting:**

The Town Board heard from Eric Dolen who owns the storage units on Route 20. He is looking to buy 19 acres behind the current units to add more storage units. He stated that they already have a special use permit now but that it will need to be amended. They will use the same driveway they use now for the storage units and there are lots of trees surrounding where the new units would be going which will help to hide them from view. The DEC will be going out next month to check the wetlands and he has already been before the Planning Board. He is here tonight because they are looking at having to do a zoning change for the expansion for tax map # 68.00-2-25.4. It is currently R2 (residential) and would need to be changed to C2 (commercial). They will need to go back in front of the planning board so the planning board can designate themselves as the lead SEQRA Agency.

**Resolution 48-19:** Supervisor Tidball motioned, seconded by Council Member Leoni to accept the resignation of Kaltlyn Schiaffo as Dog Control Officer.

Motion carried, 4 ayes

**Resolution 49-19:** Council Member Leoni motioned, seconded by Council Member Ganther to accept the Mariaville Fire Department Service Award Program Certification of Fire Personnel that have earned the required points for 2018.

Motion carried, 4 ayes

**Privilege of the Floor:** Opened at 7:38 pm

No one wished to comment.

Floor Closed: 7:38 pm

Supervisor Tidball motioned, seconded by Council Member Ganther to go into Executive Session to seek advice from legal counsel.

Motion passed, 4 ayes

No decisions were made and they adjourned at 8:40pm

I, Brandy Fall, Deputy Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday March 14, 2019 at the Duanesburg Town Hall, 5853 Western Turnpike, Duanesburg, New York 12056.

Account#	Account Description	Fee Description	Qty	Local Share
	Freedom Of Information	Freedom Of Information	425.25	155.00
	Misc. Fees	Certified Copies - Death	10	100.00
		<b>Sub-Total:</b>		<b>\$255.00</b>
A1255	Conservation	Conservation	2	1.00
		<b>Sub-Total:</b>		<b>\$1.00</b>
A2544	AFTER 30 DAYS	AFTER 30 DAYS	2	10.00
	Dog Licensing	Female, Spayed	9	126.00
		Male, Neutered	5	70.00
		<b>Sub-Total:</b>		<b>\$206.00</b>
B2555	Building Permits	Building Permits	1	30.00
	Special Use Permit	Special Use Permit	1	100.00
		<b>Sub-Total:</b>		<b>\$130.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$592.00</b> ①
Amount paid to: NYS Ag. & Markets for spay/neuter program				14.00
Amount paid to: NYS Environmental Conservation				69.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$675.00</b> ③	<b>Total Non-Local Revenues:</b>	<b>\$83.00</b> ②

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

# Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK:

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month February 2019.

## REVENUES

FUND	AMOUNT
GENERAL FUND	\$ 250,432.42
HIGHWAY FUND	\$ 410,394.23
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ 0.11
PARKLANDS	\$ 0.32
SERVICE AWARD	\$ 0.64
SEWER DISTRICT #1	\$ 309,407.65
SEWER DISTRICT #2	\$ 326,454.90
SEWER DISTRICT #3	\$ 147,258.93
<b>TOTAL</b>	<b>\$ 1,443,949.20</b>

## DISBURSEMENTS

GENERAL FUND	\$ 60,417.97
HIGHWAY FUND	\$ 50,761.03
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ -
PARKLANDS	\$ -
SERVICE AWARD	\$ -
SEWER DISTRICT #1	\$ 12,458.12
SEWER DISTRICT #2	\$ 13,560.14
SEWER DISTRICT #3	\$ 1,787.63
<b>TOTAL</b>	<b>\$ 138,984.89</b>

Dated: March 14, 2019

Supervisor's Office  
Town of Duaneburg

## Monthly Report February 2019

Submitted by: Dale Warner 3/1/19

### SD#1

#### Plant:

1. Cory-took apart alum pipe and cleaned it out build up removed 2/3/19
2. Cory & Andrew-pumped EQ tank down found plugged pumps 2/5/19
3. Cory called digester frozen and blowers not working called ACS 2/9/19
4. Cory-greased blowers 2/9/19
5. Cory- thawed pipe digester #2 2/11/19
6. Blue Diamond-hauled sludge (7000 gal) from digester #2 2/11/19
7. Cory-cleaned Sand filter#1 with Bleach and backwashed 2/16/19
8. Cory-decanted digester #1 – 24"–digester #2 – 20"- 2/23/19
9. Cory-decanted digester #1-12"-digester#2-36"-2/24/19
10. Cory-removed blower and brought to Grey Electric for repairs 2/25/19

#### Collection System:

- 1.

### SD#2

#### Plant:

1. Cory-Received High level alarm in mud well-found wire off in panel 2/1/19
2. Cory & Andrew installed a new pump in mud well 2/5/19
3. Blowers not working 2/9/19
4. Cory- greased blowers 2/9/19
5. Blue Diamond- hauled (7000 gal) from digester #1 2/15/19
6. Cory-Thawed digester #1
7. Cory-Changed filter on Disc Filter 2/17/19

#### Collection System:

1. Cory-Residential Grinder Pump 245 Hillside-replaced on float 2/21/19
2. Cory & Andrew-made repairs after Plow hit MH on Hilltop-2/26/19

### SD#3

#### Collection System:

- 1.

Roger Tidball, Town Supervisor  
Jennifer Howe, Town Clerk  
Brandy Fall, Deputy Town Clerk



John D. Ganther, Jr., Council Member  
Charles, Leon, Council Member  
Jeffery Senecal, Council Member  
Francis R. Potter, Council Member

## Town of Duaneburg

Schenectady County

### APPLICATION FOR CHANGE OF ZONING MAP

THE TOWN BOARD OF THE TOWN OF DUANESBURG  
Schenectady County, New York

ALL Required Paperwork **MUST** be Returned to the Building Inspector's Office Ten (10) Days Prior to the Town Board Meeting (2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month).

- ☒ Map or Sketch of Area to Have Zone Change
- ☒ Legal Deed Description **MUST** be Attached
- ☒ Application **MUST** be Notarized
- ☒ Application Fee of \$200.00
- ☒ Short EAF Form [www.DEC.ny.gov/eafmapper/](http://www.DEC.ny.gov/eafmapper/)

Date: March, 11, 2019

Name of Applicant/Owner Eric Dolen contract vendee for William Miner, Owner

Address 2711 State Route 7 Howes Cave, NY 12092

Phone # 518-376-1291

SBL # 68.-2-25.4

The Property Hereinafter Described, Located at Western Turnpike Respectfully  
Petition(s) the Town Board to Change by Resolution, Pursuant to the Zoning Ordinance, the "Zoning Plan and  
Map of the Town of Duaneburg," as established by Ordinance Adopted June 11th, 2015 as to Change of  
Zone From R-2 to C-2.

Reason for:

Request: The applicant is proposing an expansion of the existing self storage units.

The rear property is outside of the commercial zoning corridor arbitrarily set at 400' along Route 20.

Proposal: Expansion of self-storage units into the rear field area behind the existing Superior self storage  
and westerly behind the Jehovah's Witness building.

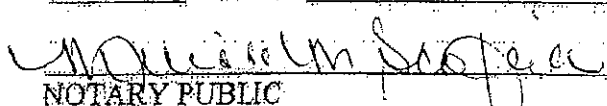
3453 Western Turnpike, Duaneburg, NY 12056  
Phone 518-895-8920 Fax 518-895-8171



  
SWORN TO BEFORE ME THIS

11 DAY OF March 2019

MELISSA M. SCOFIELD  
Notary Public, State of New York  
Qual. in Schoharie Co. #01SC6218223  
My Commission Expires March 1, 2022

  
NOTARY PUBLIC

Town Boards Decision: Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Signature

Date

\_\_\_\_\_

## TOWN OF DUANESBURG

Application# \_\_\_\_\_

## Agricultural Data Statement


Date: 3/11/19

Instructions: Per § 305-a of the New York State Agriculture and Markets Law, any application for a special use permit, site plan approval, use variance or a subdivision approval requiring municipal review and approval would occur on property within a New York State Certified Agricultural District containing a farm operation or property with boundaries within 500 feet of a farm operation located in an Agricultural District shall include an Agricultural Data Statement.

Applicant	Owner if Different from Applicant
Name: Eric Dolen	Name: William Miner
Address: 2711 State Route 7	3401 Wood Owl Cir
Howes Caves, NY 12092	Bradenton, FL 34210

1. Type of Application: Special Use Permit Site Plan Approval Use Variance, Area Variance, Subdivision Approval (circle one or more) None Change
2. Description of proposed project:  
Expansion of self-storage units
3. Location of project: Address: Western Turnpike  
Tax Map Number (TMP) 68-2-25.4
4. Is this parcel within an Agricultural District? YES NO (Check with your local
5. If YES, Agricultural District Number 119 assessor if you do not know.)
6. Is this parcel actively farmed? YES NO
7. List all farm operations within 500 feet of your parcel. Attach additional sheet if necessary.

NAME: <u>None</u>	NAME: _____
ADDRESS: _____	ADDRESS: _____
Is this parcel actively farmed? YES NO	Is this parcel actively farmed? YES NO
NAME: _____	NAME: _____
ADDRESS: _____	ADDRESS: _____
Is this parcel actively farmed? YES NO	Is this parcel actively farmed? YES NO



Signature of Applicant

See Owner authorization letter  
Signature of Owner (if other than applicant)

Reviewed by: DeanneDate: R. WarnerDate: 2/22/19

Revised 4/4/17

## FARM NOTE

Prospective residents should be aware that farm operations may generate dust, odor, smoke, noise, vibration and other conditions that may be objectionable to nearby properties. Local governments shall not unreasonably restrict or regulate farm operations within State Certified Agricultural Districts unless it can be shown that the public health or safety is threatened.

NOTE TO REFERRAL AGENCY: County Planning Board review is required. A copy of the Agricultural Data Statement must be submitted along with the referral to the County Planning Department.

# Short Environmental Assessment Form

## Part 1 - Project Information

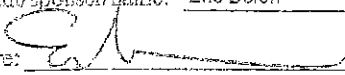
### Instructions for Completing

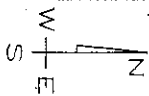
**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Superior Self-Storage Expansion			
Project Location (describe, and attach a location map): 2054 Western Turnpike			
Brief Description of Proposed Action: The proposed project includes the expansion of self storage units into a field to the rear (North) of the existing facility. The expansion requires a lot line adjustment with the neighboring property and the approval of a change of zone for the subject portion of property.			
Name of Applicant or Sponsor: Eric Dolen		Telephone: E-Mail: superiorhousing@gmail.com	
Address: 2711 State Route 7			
City/PO: Cobeskill	State: NY	Zip Code: 12043	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Duanesburg Planning Board - Site Plan, Special Use Permit, Lot Line Adjustment		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		17.9 acres	
b. Total acreage to be physically disturbed?		15.0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		25.0 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ No connection or usage proposed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ No connection or usage proposed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

<b>14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:</b> <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
<b>15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?</b> Northern Long-eared Bat	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>16. Is the project site located in the 100-year flood plain?</b>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>17. Will the proposed action create storm water discharge, either from point or non-point sources?</b> If Yes,	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
<b>18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?</b> If Yes, explain the purpose and size of the impoundment:	NO	YES
Stormwater management ponds and filters for treatment and storage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</b> If Yes, describe:	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</b> If Yes, describe:	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor name: <u>Eric Dolan</u> Date: <u>3/11/19</u>  Signature: <u></u> Title: <u>Applicant/Contract Vendor</u>		



1. THIS MAP IS NOT A SURVEY. INFORMATION SHOWN IS FOR GENERAL INFORMATION PURPOSES ONLY. ALL SURVEY INFORMATION HAVING ARISEN PER THE REFERENCED SURVEY MAP(S), AVAILABLE TAX MAP AND AERIAL IMAGERY.
2. NEIGHBORS MAY BE PRESENT WITHIN THIS AREA AND NEIGHBORS' INTERESTS AND ENCUMBRANCES MAY ALSO BE SUBJECT TO ANOTHER ENCUMBRANCE REQUIRING A 100 FOOT BUFFER FROM EXISTING.
3. THIS MAP SHALL NOT BE USED FOR CONVEYANCE PURPOSES. ALL BOUNDARIES SHOULD BE SURVEYED PRIOR TO ANY SALE OR CONVEYANCE.

PRIOR TO ANY EARTH DISTURBANCE THE CONTRACTOR SHALL CALL IN A TICKET TO DIG SAFE NY AND OBTAIN A CLEAR TO DIG

IT IS A VIOLATION OF SECTION 7209 OF THE NYS EDUCATION LAW FOR ANY PERSON TO ALTER ANY ITEM ON THIS PLAN IN ANY WAY UNLESS HE/SHE IS ACTING UNDER THE DIRECT SUPERVISION OF A PROFESSIONAL ENGINEER.

[illegible]

CHRISTOPHER D. LONGO, PE  
N.Y.S. LIC. # 095840



EMPIRE ENGINEERING, PLLC  
1900 DIANESBURG ROAD  
DIANESBURG, NY 12056  
PH: (518) 858-4117  
EMAIL: CLONING@EMPIREENG.NET

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PRIORITIES

SUPERIOR HOUSING, LLC  
2054 WESTERN TURNPIKE  
US ROUTE 20  
DIANESBURG, NY

### SKETCH PLAN

Date	3/11/2019	Sheet	C101
Scale	1" = 200'		