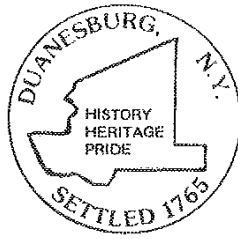


Roger Tidball, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk
William Reed, Highway Superintendent



John D. Ganther, Council Member
Francis R. Potter, Council Member
Jeffrey Senecal, Council Member
William Wenzel, Council Member

January 2, 2020 ORGANIZATIONAL MEETING

7:00PM

Meeting called to order by Supervisor Tidball

Present: Supervisor Tidball, Council Members Ganther, Potter, Senecal, Wenzel,
Attorney Bakner, Town Clerk Howe, Highway Superintendent Reed

Resolution#1-20: Motioned by Supervisor Tidball, seconded by Council Member Senecal to establish the dates for the regular town board meetings to be held on the second and fourth Thursday of each month beginning at 7:00 p.m. To be held at Duanesburg Town Hall. Motion carried, 5 ayes

Resolution#2-20: Motioned by Council Member Ganther, seconded by Council Member Potter to designate the Gazette Newspapers as the official Town of Duanesburg newspaper. Motion carried, 5 ayes

Resolution#3-20: Motioned by Council Member Potter, seconded by Council Member Senecal to establish the mileage rate for town employees at 57.5 cents per mile as per IRS guidelines. Motion carried, 5 ayes

Resolution#4-20: Motioned by Council Member Senecal, seconded by Council Member Wenzel to continue membership in the Association of Towns for the year 2020. Motion carried, 5 ayes

Resolution#5-20: Motioned by Council Member Wenzel, seconded by Council Member Ganther to utilize Robert's Rules of Order as a guide for conducting public meetings. Motion carried, 5 ayes

Resolution#6-20: Motioned by Supervisor Tidball, seconded by Council Member Senecal to designate the Town Hall bulletin board on the first-floor lobby, across from the Town Clerks office as the official sign board for posting of all legal notices. Motion carried, 5 ayes

Resolution#7-20: Motioned by Council Member Ganther, seconded by Council Member Potter to approve Teresa Bakner and Whiteman, Osterman & Hanna as an attorney for the town. Motion carried, 5 ayes

Resolution#8-20: Motioned by Council Member Potter, seconded by Council Member Senecal to approve O'Connell and Aronowitz as an attorney for the town. Motion carried, 5 ayes

Resolution#9-20: Motioned by Council Member Senecal, seconded by Council Member Wenzel to appoint Delaware Engineers as an engineer for the town.
Motion carried, 5 ayes

Resolution#10-20: Motioned by Council Member Wenzel, seconded by Supervisor Tidball to appoint John M. McDonald, P.C., as an engineer for the town.
Motion carried, 5 ayes

Resolution#11-20: Motioned by Supervisor Tidball, seconded by Council Member Ganther to appoint C. T. Male Associates as an engineer for the town.
Motion carried, 5 ayes

Resolution#12-20: Motioned by Council Member Ganther, seconded by Council Member Potter to appoint H2H Associates, LLC as an engineer for the town.
Motion carried, 5 ayes

Resolution#13-20: Motioned by Council Member Potter, seconded by Council Member Senecal to appoint Ingalls & Associates, LLP as an engineer for the town.
Motion carried, 5 ayes

Resolution#14-20: Motioned by Council Member Senecal, seconded by Council Member Potter to set all town employee and elected officials' salaries as fixed as per the adopted 2020 town budget.
Motion carried, 5 ayes

Resolution#15-20: Motioned by Council Member Wenzel, seconded by Council Member Potter to approve Supervisor Roger Tidball to sign all 2020 emergency services contracts.
Motion carried, 5 ayes

Resolution#16-20: Motioned by Supervisor Tidball, seconded by Council Member Senecal to approve Supervisor Roger Tidball to sign all 2020 inter municipal agreements with the Village of Delanson.
Motion carried, 5 ayes

Resolution#17-20: Motioned by Supervisor Tidball, seconded by Council Member Senecal to approve Supervisor Roger Tidball to sign all 2020 inter municipal agreements with the Town of Princetown.
Motion carried, 5 ayes

Resolution#18-20: Motioned by Council Member Ganther, seconded by Council Member Potter to establish the date of the Planning Board meetings on the third Thursday of the month at 7:00 PM.
Motion carried, 5 ayes

Resolution#19-20: Motioned by Council Member Potter, seconded by Council Member Wenzel to establish the date of the Zoning Board of Appeals meetings on the third Tuesday of the month at 7:00 PM.
Motion carried, 5 ayes

Resolution#20-20: Motioned by Council Member Senecal, seconded by Council Member Wenzel to appoint the following members to the Board of Ethics for 2020:

Tammy Arquette, Jean Frisbee, Toni DiCaprio, Laurie Meyer and Town Board member Rick Potter.

Motion carried, 5 ayes

Resolution#21-20: Motioned by Council Member Wenzel, seconded by Council Member Potter to establish hourly rate for part time Highway Department employees at \$15.00 per hour for newly hired wingmen. \$16.00 per hour for wingmen with more than one year of service, and \$17.00 per hour for wingmen with more than eight years of service.

Wingmen will be guaranteed 4 hrs. of pay per called in shift. The hourly rate for summer laborers will be \$15.00 per hour.

Motion carried, 5 ayes

Resolution#22-20: Motioned by Supervisor Tidball, seconded by Council Member Senecal to appoint Steve Ash as Deputy Highway Superintendent with term ending 12/31/2020.

Motion carried, 5 ayes

Resolution#23-20: Motioned by Council Member Ganther, seconded by Council Member Potter to appoint Jennifer Howe as Registrar of Vital Statistics.

Motion carried, 5 ayes

Resolution#24-20: Motioned by Council Member Potter, seconded by Council Member Ganther to appoint Mazzotta, Siegel & Vagianelis, P.C. as special counsel for Sewer District #3.

Motion carried, 5 ayes

Resolution#25-20: Motioned by Council Member Senecal, seconded by Council Member Wenzel to appoint Elaine McCarthy as Summer Youth Program Administrator for 2020.

Motion carried, 5 ayes

Resolution#26-20: Motioned by Council Member Wenzel, seconded by Council Member Ganther to reconfirm the appointments of Elaine McCarthy, Debra Peters, Josh Houghton, as commission members and Jean Frisbee as Chairperson the Duanesburg Park Commission.

Motion carried, 5 ayes

Resolution#27-20: Motioned by Supervisor Tidball, seconded by Council Member Ganther to reappoint Annabel Felton as chairperson of the broadband expansion committee.

Motion carried, 5 ayes

Resolution#28-20: Motioned by Council Member Ganther, seconded by Council Member Potter to appoint the following as Town Court Officers
Colin Farley, Andrew Lucks and Nicholas Hilton
Motion carried, 5 ayes

Resolution#29-20: Motioned by Council Member Potter, seconded by Supervisor Tidball to establish the Town of Duaneburg Holiday schedule for 2020 as New Year's Day, Martin Luther King Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day. As per CSEA Holiday schedule.
Motion carried, 5 ayes

Resolution#30-20: Motioned by Council Member Senecal, seconded by Council Member Potter to reconfirm the following appointments:
Roger Tidball as Town Budget Officer
Howard Ohlhous as Town Historian
Robert Harrington as Dog Control Officer until Feb 28th 2020
Darla Gullota as Dog Control Officer starting March 1st 2020
Brandy Fall as Deputy Town Clerk
Mellissa Deffer as Planning and Zoning Clerk
Carmie Cervera as Building and Assessor clerk
Dale Warner as Town Building Inspector, Town Planner and Sewer Districts Coordinator, Town Building and Grounds Manager
Michael McGuire as Town Assessor
Brian Powles as Town Hall/Town Park Maintenance
Andrew Dennis as WWTP operator
Corwin Vielle as WWTP back up operator
Timothy Rapp as WWTP back up operator
Lynn Masterpolo and Marsha Winans as Town Court Clerks
Motion carried, 5 ayes

Supervisor Tidball appoints the following Committees:
Highway Committee - Rick Potter, Jeff Senecal
Public Safety Committee – Bill Wenzel
Park & Recreation Committee – Bill Wenzel
Sewer Committee – Jeff Senecal, John Ganther
Technology Committee- John Ganther

Supervisor Tidball reconfirms the appointments of Cathy Tilton as Human Resource Clerk for the town supervisors' office.

Supervisor Tidball appoints John Ganther as Deputy Supervisor with term ending 12/31/2020

Reminder to audit the books by January 20th.

Hwy- Possibly start looking to get a single axle plow truck to replace Truck #13. Backhoe is still in pretty good shape. Grader will need to be replaced sooner than other equipment and can probably get away with a smaller machine.

Sewer-Long term improvements and UV system upgrades. Cory got a new replacement truck. Possibly give back the old truck to sewer at the end of winter to replace the yellow truck. Look into possibly buying Dale a new truck. Send a follow-up letter to residents who have not yet hooked up in SD#3.

Public Safety-There will be some town officer meetings coming up. DVAC is still doing their study to have paid coverage.

Parks-Bathrooms are still under construction. They need to be completed before the park program starts up. Possibly look into Frisbee Golf at Shafer Park.

IT-All will have town email addresses soon. There is some out of date equipment that will be getting transitioned out. The switch on the firewall needs to be upgraded. We need to schedule some training for employees on the website. Council Member Ganther now has quarterly meeting setup with Clint at Omnis. He would like to be kept in the loop with any computer issues here at town hall. Currently our server is in the closet with no ventilation. For security reasons it needs to remain locked, but it gets very warm in there. John will be setting up a more concrete plan with Omnis for computer replacement; come up with a schedule to replace them before they crash.

Property Cleanup- Look into possibly getting a Deputy Code Enforcement Officer.

Motion to adjourn by Supervisor Tidball, Seconded by Council Member Ganther.
Motion carried, 5 ayes

7:35pm

Respectfully Submitted,

Jennifer Howe
Town Clerk