

January 2, 2018 Town Board Organizational Meeting 6:35PM

Meeting called to order by Supervisor Tidball

Present: Supervisor Tidball, Council Members Passonno, Potter, Ganther, Senecal, Attorney Bakner, Town Clerk Howe

Resolution #1-18: Motioned by Supervisor Tidball, seconded by Council Member Passonno to establish the dates for the regular Town Board Meetings to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month beginning at 7:00PM. To be held at Duanesburg Town Hall.

Motion carried, 5 ayes

Resolution #2-18: Motioned by Council Member Passonno, seconded by Council Member Ganther to designate the Daily Gazette as the official newspaper of the Town of Duanesburg.

Motion carried, 5 ayes

Resolution#3-18: Motioned by Council Member, seconded by Council Member Potter to establish the mileage rate for the town employees at 54 cents per mile as per IRS guidelines.

Motion carried, 5 ayes

Resolution #4-18: Motioned by Council Member Potter, seconded by Council Member Passonno to continue membership in the Association of Towns for the year 2018.

Motion carried, 5 ayes

Resolution #5-18: Motioned by Council member Ganther, seconded by Council Member Senecal to utilize Robert's Rules of Order as a guide for conducting public meetings.

Motion carried, 5 ayes

Resolution #6-18: Motioned by Supervisor Tidball, seconded by Council Member Passonno to designate the Town Hall bulletin board on the first floor lobby, across from the Town Clerk's Office as the official sign board for posting of all legal notices.

Motion carried, 5 ayes

Resolution #7-18: Motioned by Council Member Passonno, seconded by Council Member Ganther to approve Teresa Bakner and Whiteman, Osterman & Hanna as an attorney for the Town.

Motion carried, 5 ayes

Resolution #8-18: Motioned by Council Member Senecal, seconded by Council Member Passonno to approve O'Connell and Aronowitz as an attorney for the Town.

Motion carried, 5 ayes

Resolution# 9-18: Motioned by Council Member Potter, seconded by Council Member Senecal to appoint Delaware Engineers as an engineer for the Town.

Motion carried, 5 ayes

Resolution #10-18: Motioned by Council Member Ganther, seconded by Council Member Senecal to appoint Lamont Engineers as an engineer for the Town.

Motion carried, 5 ayes

Resolution#11-18: Motioned by Supervisor Tidball, seconded by Council Member Passonno to appoint John M. McDonald Engineering, P.C. as an engineer for the Town.  
Motion carried, 5 ayes

Resolution #12-18: Motioned by Council Member Passonno, seconded by Council Member Senecal to appoint CT Male Associates as an engineer for the Town.  
Motion carried, 5 ayes

Resolution #13-18: Motioned by Council Member Senecal, seconded by Council Member Passonno to appoint H2H Associates, LLC as an engineer for the Town.  
Motion carried, 5 ayes

Resolution #14-18: Motioned by Council Member Potter, seconded by Council Member Ganther to appoint Ingalls & Associates, LLP as an engineer for the Town.  
Motion carried, 5 ayes

Resolution #15-18: Motioned by Council Member Ganther, seconded by Council Member Potter to set all town employees and elected officials salaries as fixed as per the Adopted 2018 Town Budget.  
Motion carried, 5 ayes

Resolution #16-18: Motioned by Council Member Passonno, seconded by Council Member Senecal to appoint Roger Tidball as the Budget Officer for 2018.  
Motion carried, 4 ayes Supervisor Tidball abstained

Resolution #17-18: Motioned by Council Member Senecal, seconded by Council Member Passonno to sign all 2018 Emergency Services Contracts.  
Motion carried, 4 ayes Supervisor Tidball Tidball abstained

Resolution #18-18: Motioned by Council Member Potter, seconded by Council Member Ganther to sign all 2018 Municipal Agreements with the Village of Delanson.  
Motion carried, 5 ayes

Resolution #19-18: Motioned by Council Member Ganther, seconded by Council Member Senecal to establish the date of the Planning Board Meetings on the third Thursday of each month at 7:00PM.  
Motion carried, 5 ayes

Resolution #20-18: Motioned by Supervisor Tidball, seconded by Council Member Senecal to appoint Jeff Schmidt as a member of the Town Planning Board, term to expire December 31, 2023  
Motion carried, 5 ayes

Resolution #21-18: Motioned by Council Member Passonno, seconded by Council Member Senecal to establish a cap on the year end working dinner for the Planning Board at \$600.

Motion carried, 5 ayes

Resolution #22-18: Motioned by Council Member Senecal, seconded by Council Member Ganther to establish the date of the Zoning Board of Appeals meetings on the third Tuesday of each month at 7:30PM

Motion carried, 5 ayes

Resolution #23-18: Motioned by Council Member Potter, seconded by Council Member Ganther to appoint Johnathon Lack as a member of the Town Zoning Board of Appeals, term to expire on December 31, 2023

Motion carried, 5 ayes

Resolution #24-18: Motioned by Council Member Ganther, seconded by Council Member Passonno to appoint Link petit as a member of the Town Zoning Board of Appeals, term to expire December 31, 2023.

Motion carried, 5 ayes

Resolution #25-18: Motioned by Supervisor Tidball, seconded by Council Member Passonno to establish a cap on the year end working dinner for the Zoning Board of Appeals at \$600.

Motion carried, 5 ayes

Resolution #26-18: Motioned by Council Member Passonno, seconded by Council Member Senecal to appoint the following members to the Board of Ethics for 2018: Tammy Arquette, Jean Frisbee, Toni DiCaprio, Laurie Meyer and Town Board Member Rick Potter.

Motion carried, 4 ayes Council Member Potter abstained

Resolution #27-18: Motioned by Council Member Senecal, seconded by Council Member Passonno to establish hourly rate for part time Highway Department employees at \$12.00 per hour for newly hired wingmen, \$13.00 per hour for wingmen with more than one year of service, and \$14.00 per hour for wingmen with more than eight years of service. The hourly rate for summer laborers will be at \$12.00 per hour.

Motion carried, 5 ayes

Resolution #28-18: Motioned by Council Member Potter, seconded by Council Member Passonno to appoint Steve Ash as Deputy Highway Superintendent with term ending 12/31/2018.

Motion carried, 5 ayes

Resolution #29-18: Motioned by Council Member Ganther, seconded by Council Member Potter to appoint Mazzotta, Siegel & Vagianelis, PC as special counsel for Sewer District #3.

Motion carried, 5 ayes

Resolution #30-18: Motioned by Supervisor Tidball, seconded by Council Member Passonno to appoint Vanessa Baker as Summer Youth Program Administrator for 2018.

Motion carried, 5 ayes

Resolution #31-18: Motioned by Council Member Passonno, seconded by Council Member Ganther to reconfirm the appointments of Elaine McCarthy, Lynda McLaughlin, Josh Houghton, Vanessa Baker as commission members and Jean Frisbee as Chairperson of the Duanesburg Park Commission.

Motion carried, 5 ayes

Resolution #32-18: Motioned by Supervisor Tidball, seconded by Council Member Potter to establish the cap on the Park Commission working dinner at \$600.

Motion carried, 5 ayes

Resolution #33-18: Motioned by Council Member Potter, seconded by Council Member Senecal to form the Town of Duanesburg Hometown Hero's Committee, the committee will be assisting with the community in honoring our current and past members of our nation's military. The chairperson of the committee is Jennifer Friello and will be assisted by other town residents.

Motion carried, 5 ayes

Resolution #34-18: Motioned by Council Member Ganther, seconded by Council Member Potter to form the Town of Duanesburg Broadband Extension Committee, the committee's goal will be to help with the extension of broadband service to the residents of Duanesburg. The committee's chairperson is Annabel Felton and will be assisted by other town resident volunteers.

Motion carried, 5 ayes

Resolution #35-18: Motioned by Supervisor Tidball, seconded by Council Member Senecal to appoint the following as Town Court Officers Brandon Bailey, Collin Farley and David Olukogbon.

Motion carried, 5 ayes

Resolution #36-18: Motioned by Council Member Passonno, seconded by Council Member Senecal to establish the Town of Duanesburg Holiday schedule for 2018 as New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving and the day after Thanksgiving, Christmas Eve and Christmas Day. As per CSEA Holiday Schedule.

Motion carried, 5 ayes

Resolution #37-18: Motioned by Council Member Senecal, seconded by Council Member Passonno to reconfirm the following appointments:

Howard Olhous as Town Historian

Linda Brown as Dog Control Officer

Brandy Fall as Deputy Town Clerk

Jennifer Friello as Planning and Zoning Clerk and as Town Website Coordinator

Nicole Martin as Building and Assessor Clerk

Dale Warner as Town Building Inspector, Town Planner and Sewer Districts Coordinator, Town Building and Grounds Manager

Richard Tollner as Town Assessor

Brian Powells as Town Hall/Town Park Maintenance

Dominic Friello as Town Hall/Town Park Maintenance

Andrew Dennis as WWTP operator

Corwin Vielle as WWTP back up operator

Timothy Rapp as WWTP back up operator

Rebecca Mastroianni as Town Court Clerk

Motion carried, 5 ayes

Supervisor Tidball appoints the following Committees:

Highway Committee: Rick Potter and Randy Passonno

Public Safety: Jeff Senecal

Park and Recreation Committee: Jeff Senecal

Sewer Committee: Rick Potter and John Ganther

Technology Committee: John Ganther

Supervisor Tidball reconfirms the appointments of Tracy Rabideau and Cheryl Lennox as Bookkeepers for the Town Supervisor's Office.

Supervisor Tidball appoints Randy Passonno as Deputy Supervisor with a term ending December 31, 2017

Reminder to audit the books by January 20, 2018

Council Member Passonno brought up that the Town is looking at another possible location for Town Hall @ 3851 Western Turnpike. Ct Male is configuring plans and getting an estimate ready for that location.

Passonno spoke with Senator Amedore this morning to inquire whether he can locate and secure some grants to help offset the costs.

Council Member Passonno motioned, seconded by Council Member Ganther to adjourn.

7:08

Respectfully Submitted,

Jennifer Howe  
Town Clerk