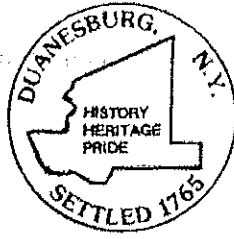


**Roger Tidball**, Town Supervisor  
**Jennifer Howe**, Town Clerk  
**Brandy Fall**, Deputy Town Clerk  
**William Reed**, Highway Superintendent



**John D. Ganther**, Council Member  
**Randy Passonno**, Council Member  
**Francis R. Potter**, Council Member  
**Jeffrey Senecal**, Council Member

**Thursday August 9, 2018**  
**Regular Town Board Meeting**  
**Meeting Time: 7:00PM**

**Meeting called to order by Supervisor Tidball at 7:00PM**

**Present:** Supervisor Tidball, Council Members Ganther, Passonno, Town Attorney Teresa Bakner, Highway Superintendent Reed, Town Clerk Jennifer Howe  
**Absent:** Council Member Potter and Senecal

The Town Board went into executive session at 6:00pm and came out at 6:15pm. Board members interviewed candidate as a court security officer.

**Pledge of Allegiance**

**Prayer/Moment of Reflection offered by Pastor McHeard**

**Public Comments on Agenda:** Opened by Supervisor Tidball for public comments on agenda items listed in the Business Meeting section of the Agenda. Comments limited to 2 minutes per person.

No one wished to comment on the agenda.

**Resolution 126-18:** Council Member Passonno motioned, seconded by Council Member Ganther to approve the Town Board Meeting minutes of Thursday, July 9, 2018.  
Motion carried, 3 ayes

**Town Clerk, Jennifer Howe, read the Town Clerk's Report for July 2018 (see attached).**

**Supervisor Tidball read the Town Supervisor's Report for July 2018 (see attached).**

**Resolution 127-18:** Council Member Passonno motioned, seconded by Council Member Ganther to pay the following claims:

Motion carried, 3 ayes

## **Vouchers to be Paid**

### **August 9, 2018**

<b>General Fund: #251-271</b>	<b>\$13,221.53</b>
<b>SD#1: #79-83</b>	<b>\$2,911.32</b>
<b>SD#2: #77-85</b>	<b>\$162,276.57</b>
<b>SD#3: #14-15</b>	<b>\$4533.58</b>
 <b>Hwy:#121-126</b>	 <b><u>\$3,430.41</u></b>
<b>Total Vouchers to be Paid=</b>	<hr/> <b>\$186,373.41</b>

## **Committee Reports**

**Highway:** Superintendent Reed reported that we are on the schedule with the contractor for paving the week of August 20<sup>th</sup>. Materials are already stock piled up on Skyline, so we will have downhill hauls to the roads getting worked on. The Mack truck was sent back to Utica Mack to have a recall done. Gradall needs to go to the dealer to fix a small issue when switching from main cab controls to digging cab controls.

**Public Safety:** Supervisor Tidball reported that the next fire captain's meeting is in September.

**Parks:** Supervisor Tidball reported that the bathroom project is on hold until the park program is finished. Council Member Passonno added that he talked with Carver and they are working on getting approval for donating materials for the point.

**Sewer District #1, 2 & 3:** Council Member Ganther will review Dale's report with him and go over at next meeting. Updates from last meeting when we discussed the damage that was done to a curb stop, grinder pump and check valves on Weast Rd. the damaged was repaired at a cost of \$4,450. Per sewer law the board agreed that the town should bill the resident, so that the town can be reimbursed for the expense and the property owner can investigate to see when it would be covered under their homeowners. Last meeting we also discussed the damaged done to the manhole cover on Cole rd. caused by a contractor working for Schenectady County; the county is suppose to be reimbursing us for that expense.

Bill Brown from Delaware Engineering reported that the funding application for the UV project has been submitted. The Long term work next application we are working to get that information with Jen and Brandy to get that application finalized. They are also working on a repair at the pump station in Duanesburg; the transducer stopped working and had to be removed to be sent back to the manufacturer for repair.

**IT:** Council Member Ganther reported that he had talked with Judge Wren and the stated that the Office of Court Administration was in setting up a lap top for the court clerk. They brought up concern that our court information was not on a dedicated server separate from all the other town information.

Email is getting moved over at the end of the month. Council Member Ganther will be meeting with Jen Friello to make sure the procedure to cut over is documented, everyone has advance notice and it a smooth transition. He is working with Omnis to get a backup of all the old emails, because non-outlook users will not have access to any of their old emails.

**Broadband:** Scott Woods and Congressman Paul Tonko will be hosted a meeting on August 7<sup>th</sup> in Slingerlands where about 20 representatives got together to discuss expansion. Council Member Ganther will be getting a copy of the presentation given. The next broadband committee meeting is on September 5<sup>th</sup> at 6:30 here at Town Hall. Council Member Ganther, Supervisor Tidball and Broad Band

Committee Head Annabelle Felton will be having a follow-up meeting with other community reps and Congressman Paul Tonko tomorrow afternoon here at Town Hall.

**Other:** Supervisor Tidball brought up that he had a meeting with Dale, Tracy, Cheryl, Jen H. and Brandy to go over the current employee handbook; everyone will be looking it over and adding comments on changes they are proposing. Tracy and Jen H. had a meeting with the insurance broker to go over options for health insurance next year.

**Business Meeting:**

**Resolution 128-18:** Council Member Passonno motioned, seconded by Council Member Ganther to approve the introduction of Local Law No. 6 of 2018 entitled "A local law amending the dog control law to exempt service dogs from licensing fees" and to set a public hearing date for September 13, 2018. Motion carried, 3 ayes

**Resolution 129-18:** Supervisor Tidball motioned, seconded by Council Member Passonno to appoint Nick Hilton as a court officer at the contracted amount. Motion carried, 3 ayes

**Privilege of the Floor:** Opened at 7:26 pm

Bill Park of Marantha Way asked if there was any action on the two buildings. Supervisor Tidball answered with no much at all, we did just get back the signed option agreement today for 2261 Western Turnpike.

Floor closed.

Meeting adjourned at 7:29.

I, Jennifer Howe, Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday, August 9, 2018 at the Duanesburg Town Hall, 5853 Western Turnpike, Duanesburg, New York 12056

Account#	Account Description	Fee Description	Qty	Local Share
	Dog Legal Fees	Dog Legal Fees	1	85.00
	Freedom Of Information	Freedom Of Information	26	6.50
	Marriage License Fee	Marriage License Fee	6	105.00
	Misc. Fees	Certified Copies - Death	10	100.00
		Certified Copies - Marriage	1	10.00
		Photo Copies	2	0.30
	Operating Permit	Operating Permit	1	30.00
	Planning & Zoning Fees	Planning & Zoning Fees	1	75.00
		<b>Sub-Total:</b>		<b>\$411.80</b>
2110	Variance Application	Variance Application	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
A1255	Conservation	Conservation	7	11.48
		<b>Sub-Total:</b>		<b>\$11.48</b>
A2544	Dog Licensing	Female, Spayed	17	238.00
		Female, Unspayed	2	44.00
		Male, Neutered	22	308.00
		Male, Unneutered	4	88.00
		Replacement Tags	1	5.00
		<b>Sub-Total:</b>		<b>\$683.00</b>
B2110	Zoning Variances	Zoning Variances	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
B2555	Building Permits	Building Permits	14	1,710.00
	Other Permits	Other Permits	2	60.00
	Sign Permits	Sign Permits	1	50.00
		<b>Sub-Total:</b>		<b>\$1,820.00</b>
Sewer Dist #3	Permit & Connection Fee	Permit & Connection Fee	4	1,040.00
		<b>Sub-Total:</b>		<b>\$1,040.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$4,166.28</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				57.00
Amount paid to: NYS Environmental Conservation				196.52
Amount paid to: State Health Dept. For Marriage Licenses				135.00
<b>Total State, County &amp; Local Revenues:</b>			<b>\$4,554.80</b>	
		<b>Total Non-Local Revenues:</b>		<b>\$388.52</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

# Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK:

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month July 2018.

## REVENUES

FUND	AMOUNT
GENERAL FUND	\$ 135,913.81
HIGHWAY FUND	\$ 18.87
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ 0.12
PARKLANDS	\$ 0.36
SERVICE AWARD	\$ 0.33
SEWER DISTRICT #1	\$ 8.08
SEWER DISTRICT #2	\$ 13.10
SEWER DISTRICT #3	\$ 1,046.59
<b>TOTAL</b>	<b><u>\$ 137,001.26</u></b>

## DISBURSEMENTS

GENERAL FUND	\$ 98,647.60
HIGHWAY FUND	\$ 42,040.57
FIRE PROTECTION	\$ -
PARK & RECREATION	\$ -
PARKLANDS	\$ -
SERVICE AWARD	\$ 84,202.00
SEWER DISTRICT #1	\$ 13,959.52
SEWER DISTRICT #2	\$ 5,652.94
SEWER DISTRICT #3	\$ 3,408.79
<b>TOTAL</b>	<b><u>\$ 247,911.42</u></b>

Dated: August 9, 2018

Supervisor's Office  
Town of Duanesburg