

William Wenzel, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk
William Reed, Highway Superintendent



John D. Ganther, Council Member
Francis R. Potter, Council Member
Dianne Grant, Council Member
Andrew Lucks, Council Member

Thursday August 11, 2022
Regular Town Board Meeting
Meeting Time: 7:00PM

Meeting called to order by Supervisor Wenzel at 7:00PM

Present: Supervisor Wenzel, Council Members Grant and Potter, Town Attorney Teresa,
Highway Superintendent Reed

Absent: Town Clerk Howe, Council Members Lucks and Ganther

Pledge of Allegiance

Resolution 90-22: Council Member Potter motioned, seconded by Council Member Grant to
approve the Regular Town Board Meeting minutes of Thursday, July 28, 2022.

Motion carried, 3 ayes, Council Member Ganther and Council Member Lucks absent

Resolution 91-22: Council Member Potter motioned, seconded by Supervisor Wenzel to pay
the following claims:

Motion carried, 3 ayes Council Member Ganther and Council Member Lucks absent

Highway: Highway Superintendent Reed reported that he had a meeting with the representatives from Gorman Group we hope to get started with paving the last week of this month and first week of next month weather providing. We are going to start mowing our second round this upcoming week. There is a dump trailer in Greenfield Center that Hwy Superintendent Reed is going to look at tomorrow that is for sale.

Public Safety: Council Member Grant mentioned that there will be a meeting in September.

Parks: Supervisor Wenzel reported that the Summer Park Program is going well. There will be a Grand Opening of the Disc Golf Course at Shafer Park. Date is set for tentatively Friday September 9, 2022, at 6pm.

Sewer District #1, 2 & 3: Report will be given at the next meeting.

Technology: Supervisor Wenzel reported that we got the new projector with the HDMI cable port. Full report to be given at the next meeting.

Business Meeting:

Resolution 92-22: Council Member Potter motioned, seconded by Council Member Grant to authorize the Duaneburg Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$10,629.99.

Motion carried, 3 ayes Council Member Ganther and Council Member Lucks absent

Privilege of the Floor:

Christine and Allan Bentsen of Gage Rd. brought to the boards attention that there is possibly an illegal slaughterhouse being run at 2008 Thousand Acre Road. They spoke of their concerns of what was going on at the property, the noises and smells coming from that area.

Leonard VanBuren of Bull Street also spoke about his concerns with the on situation at 2008 Thousand Acre Road.

Council Member Grant motioned, seconded by Council Member Potter to adjourn. 7:28 pm

I, Jennifer Howe, Town Clerk of the Town of Duaneburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday August 11, 2022.

TOWN OF DUANESBURG

RESOLUTION NO. 92-2022

August 11, 2022

WHEREAS, the NYS Office of Court Administration will not accept the application from the Town of Duanesburg Justice Court for funding from the Justice Court Assistance Program without the adoption of this resolution by the Town of Duanesburg Town Board (See attached instructions provided to Justice Wren and to the Town Clerk); and

WHEREAS, the Town Board supports the efforts of the Town Justices to seek the a JCAP grant in the amount of \$10,629.99 for a court bench (see attached estimate of the cost of the construction and materials for the bench prepared by Schenectady County Office of Facilities);

NOW THEREFOR BE IT RESOLVED, that the Town Board determines that this is a type 2 action under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of the Town of Duanesburg authorizes the Duanesburg Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$10,629.99.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of August 11, 2022.


William Wenzel, Supervisor


Town Clerk/Deputy Town Clerk

Present: Supervisor Wenzel, Council members Grant & Potter

Absent: Council members Lucks & Ganther

Town Board Members:

William Wenzel	<u>Yea</u>	Nay	Abstain	
John Ganther	Yea	Nay	Abstain	Absent
Rick Potter	<u>Yea</u>	Nay	Abstain	
Andrew Lucks	Yea	Nay	Abstain	Absent
Dianne Grant	<u>Yea</u>	Nay	Abstain	

To: Town Clerk
From: Hon. Patrick Wren, Town Justice
Re: Application for funding from the Justice Court Assistance Program
Date: 8/4/22

The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming grant cycle. One required component of that application is a Resolution from the Town Board authorizing the Town Court to apply for this funding.

The Office of Court Administration will not accept the court's application unless the Resolution incorporates one of the following two options EXACTLY as written below:

Option # 1

"The Board of the Town of Name of Town authorizes the Name of Town Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$30,000.00."

Option # 2

"The Board of the Town of Duanesburg authorizes the Duanesburg Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$ Amount Requested."
\$10,629.99

While the Resolution may include one or more "WHEREAS" clauses, it is essential that the "Be it RESOLVED" portion of the Town Board's resolution be worded exactly as one of the options indicated above (with the addition of the name of the Town inserted as shown above in both options and with the addition of the amount requested as shown above in the second option).

In addition, the Board Resolution must be certified.

The deadline for our application is Friday, October 14, 2022.

Thank you for your attention to this matter and for your help with the Court's application.



New York State
Unified Court System

OFFICE OF COURT ADMINISTRATION

July 19, 2022

Dear Town and Village Justices:

We are pleased to invite you to apply for a 2022 Justice Court Assistance Program (JCAP) Grant. The maximum JCAP award is \$30,000¹. Grants will be awarded to improve the operation of the Justice Courts consistent with Section 138.2 of the Rules of the Chief Administrative Judge and have been used for items such as security equipment, furniture, office equipment, court facility improvements and personal protective equipment.

Applications must be completed by Friday, October 14, 2022. Prior to applying, please review the application instructions below, the attached Rules of the Chief Administrative Judge, Part 138 and the Frequently Asked Questions (FAQ). Also attached are the following templates: Board Resolution Memo for Town Courts and Board Resolution Memo for Village Courts.

Once the application is approved, funds will be disbursed as a reimbursement of actual costs incurred up to the amount of the grant award. The court/municipality must incur the costs in the first instance and submit receipts or invoices to the Office of Court Administration for reimbursement within 180 days of the applicant's notification of the grant award.

If a court/municipality is unable to incur the costs in the first instance, the grant may be dispersed as a lump sum advance in appropriate circumstances. The court/municipality must submit a letter detailing why the court/municipality is unable to incur the cost in the first instance and request an advance payment. If an advance is approved, the court/municipality must submit a reconciliation of actual expenses incurred, along with supporting documentation and any unspent funds to the Office of Court Administration within 180 days of the applicant's receipt of grant funds.

If you have any questions or need assistance completing the application, please contact the Office of Justice Court support at 1-800-232-0630 or email jcap@nycourts.gov.

Best regards,

A handwritten signature in black ink, appearing to read "Jennifer DiLallo".

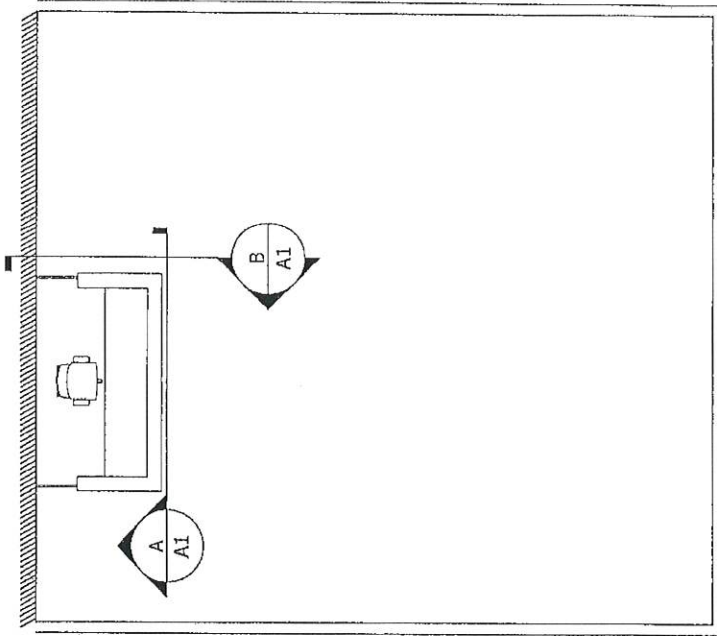
Jennifer DiLallo

Director

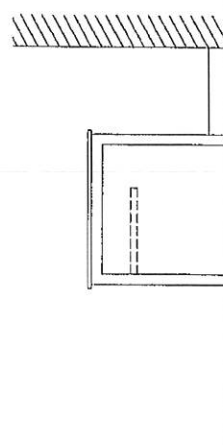
Office of Justice Court Support

¹ Courts may choose to collaborate on a joint application, in which case the maximum award is \$30,000 multiplied by the number of courts jointly applying.

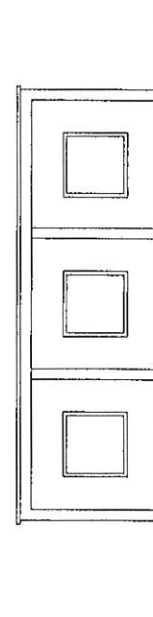
- GENERAL NOTES:
1. ALL WOODWORK PERFORMED BY SCHENECTADY COUNTY OFFICE OF FACILITIES.
 2. ALL WOOD TO BE STAINED AND SEALED OAK.
 3. DIMENSIONS SHOWN ARE APPROXIMATE AND SHALL BE FIT IN FIELD.



1 PLAN VIEW
3/16"=1'-0"



B SECTION B
3/8"=1'-0"



A SECTION A
3/8"=1'-0"

DUANESBURG TOWN COURT JUDGES BENCH	A1
FLOOR PLAN	PREPARED BY: SPT SCHENECTADY COUNTY OFFICE OF FACILITIES AUGUST 2022

SCALE: AS NOTED



COUNTY of SCHENECTADY

Office of Facilities

Stephen Luciano
Director of Facilities

Scott Tomlinson
Facilities Engineer

Duanesburg Town Court Bench Construction

Materials

Curtis Lumber	1012.16
Lowe's	316.71
Misc. Electrical est.	250.00
Additional Lumber and Supplies	2000.00
Sub Total	3588.87

Labor

Scott Kirker	2740.32
Shawn Grandy	2656.80
Rich Ramsey	1017.20
Steve Coons	266.80
Sub Total	6681.12
Total	10269.99