

*William Wenzel*, Town Supervisor  
*Jennifer Howe*, Town Clerk  
*Brandy Fall*, Deputy Town Clerk



*Michael Santulli*, Council Member  
*Francis R. Potter*, Council Member  
*Dianne Grant*, Council Member  
*Andrew Lucks*, Council Member

5853 Western Turnpike  
Duanesburg, New York 12056

# Town of Duanesburg

Schenectady County

P# 518-895-8920  
F# 518-895-8171

**Thursday, May 25, 2023**

Join Zoom Meeting  
<https://us02web.zoom.us/j/88347914369>

Meeting ID: 883 4791 4369  
Passcode: 202021

By phone - audio only:

(646) 558-8656

Meeting ID: 883 4791 4369  
Passcode: 202021

**Town Board Meeting Agenda**

**Meeting Time: 7:00PM**

Call to order  
Pledge of Allegiance  
Prayer/Moment of Reflection

**Approval of minutes for:** Regular Town Board Meeting May 11, 2023

**Supervisor's Report**

**Payment of Claims**

**Committee Reports**

Highway  
Public Safety  
Park  
Sewer Districts #1, 2 & 3  
IT

**Business Meeting:**

- 1. Motion to appointment the 2023 park program personnel.**
- 2. Motion to authorize the transfer of funds and the amendments to the budget.**
- 3. Motion to approve and purchase an aluminum trailer for the sewer departments.**

**Privilege of the Floor:**

Comments are limited to 5 minutes per person. Be respectful. Address the entire Town Board. Individual members are not to be singled out. Speak of issues related to Town business. There will be no tolerance for personal attacks on Board Members. The board reserves the right to ask that your question be put in writing and to be submitted to the Town Clerk to then be distributed to the Town Board. Questions will be answered in a timely manner and mailed to the resident.

# Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month of APRIL 2023

## Revenues

<b>Fund</b>	<b>Amount</b>
General Fund	\$124,391.74
Highway Fund	\$514.76
Drainage	\$0.00
Fire District	\$0.00
Lighting District #1	\$0.00
Lighting District #2	\$0.00
Lighting District #3	\$0.00
Sewer District #1	\$8.70
Sewer District #2	\$927.28
Sewer District #3	\$1,062.67
<b>Total</b>	<b><u>\$ 126,905.15</u></b>

## Disbursements

General Fund	\$185,754.51
Highway Fund	\$32,699.42
Fire District	\$0.00
Lighting District #1	\$442.90
Lighting District #2	\$850.35
Lighting District #3	\$389.75
Sewer District #1	\$14,713.69
Sewer District #2	\$13,870.03
Sewer District #3	\$8,682.43
<b>Total</b>	<b><u>\$ 257,403.08</u></b>

**TOWN OF DUANESBURG TOWN BOARD**

**RESOLUTION NO. -2023**

**May 25, 2023**

WHEREAS, the Town of Duaneburg has established a summer day camp during certain months and days at the VanPatten Mill Town Park;

WHEREAS, Schenectady County participates in the program by providing funding;

WHEREAS, the Town hires camp counselors who help run the program which is being managed by Elaine McCarthy from the Town Parks Department;

WHEREAS, Elaine McCarthy, Summer Day Camp Director and Jean Frisbee, Parks Committee chairperson have interviewed candidates for the part time openings for the Day Camp and have recommended temporary part time personnel as named below;

WHEREAS, the Town has a Child Protection Policy which is to be followed in running the program;

NOW THEREFORE BE IT RESOLVED THAT Wendy Wenzel is being hired at \$17.50 per hour for the temporary assistant director position for the summer of 2023, subject to the Child Protection Policy adopted by the Town; and

BE IT FURTHER RESOLVED THAT Olivia Cervera is being hired at \$15.50 per hour for the temporary senior camp counselor position for the summer of 2023, subject to the Child Protection Policy adopted by the Town.

BE IT FURTHER RESOLVED THAT the following are being hired at \$14.50 per hour for the temporary camp counselor positions for the summer of 2023, subject to the Child Protection

Policy adopted by the Town, Ella Raymond, Estella Hyde, Raelee Ostrander, Mia Moses and Nathaniel Lindh. Edith Goldschmidt as a substitute.

By a (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting on May 25, 2023.

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Rick Potter, Deputy Supervisor  
Clerk

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Town Clerk/Deputy Town

Present:

Absent:

Town Board Members:

Dianne Grant	Yea	Nay	Abstain
Michael Santulli	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
William Wenzel	Recused		
Andrew Lucks	Yea	Nay	Abstain

**Town of Duanesburg Town Board**

**RESOLUTION NO. \_\_ - 2023**

**May 25, 2023**

**WHEREAS**, a budget modification of the 2023 fiscal year budget being necessary in connection with 1) the payment of interest on the loan with NBT bank for Sewer District No. 2 and the payment of interest on the loans with Trustco bank for Sewer Districts No. 1 and 3; 2) the purchase of a truck, trailer and lawn tractor associated with equipment needs for Sewer Districts No. 1, 2 and 3; and 3) the purchase of a suburban style vehicle for the Codes Department to replace an existing unsafe vehicle.

**NOW THEREFORE IT RESOLVED**, that the Town Board hereby authorizes the transfer of funds and the amendment of the budget as set forth on the attached document produced by the Town Supervisor's office and confirmed with West & Company.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of May 25, 2023.

\_\_\_\_\_  
William Wenzel, Supervisor

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

Date

Date

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
Michael Santulli	Yea	Nay	Abstain
Francis R. Potter	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain

Budget Amendment May 25, 2023

1. Increase: SD #1 9710.7 Debt Interest	\$5,947.10	
Decrease: SD #1 Unexpended Fund Balance		\$5,947.10

To amend the budget for the amount of the interest for the long term project

2. Increase: SD #3 9710.7 Debt Interest	\$1,776.40	
Decrease: SD #3 Unexpended Fund Balance		\$1,776.40

To amend the budget for the amount of the interest for the long term project

3 Increase: 8010.02.103 Equipment	\$10,000.00	
Decrease: General Fund B Unexpended Fund Balance		\$10,000.00

4 Increase: 8010.02.200 Equipment	\$10,000.00	
Decrease: General Fund B Unexpended Fund Balance		\$10,000.00

To amend the budget for the amount of the purchase of new/used SUV for Bldg/Zoning Dept

5 Increase: SD #1 81202.66.200 Equipment	\$3,887.25	
Decrease: SD #1 Fund Unexpended Fund Balance		\$3,887.25

6 Increase: SD #1 81302.66.200 Equipment	\$3,887.25	
Decrease: SD #1 Fund Unexpended Fund Balance		\$3,887.25

7 Increase: SD #2 81202.88.200 Equipment	\$2,371.25	
Decrease: SD #2 Fund Unexpended Fund Balance		\$2,371.25

8 Increase: SD #2 81302.88.20 Equipment	\$2,371.25	
Decrease: SD #2 Fund Unexpended Fund Balance		\$2,371.25

9 Increase: SD #3 81202.77.200 Equipment	\$1,016.00	
Decrease: SD #3 Fund Unexpended Fund Balance		\$1,016.00

10 Increase: SD #3 81302.77.20 Equipment	\$1,015.99	
Decrease: SD #3 Fund Unexpended Fund Balance		\$1,015.99

To amend the budget for the amount of the purchase of new Lawn Tractor for Sewer Dept

11 Increase: SD #1 81202.66.200 Equipment	\$12,894.38	
Decrease: SD #1 Fund Unexpended Fund Balance		\$12,894.38

12 Increase: SD #1 81302.66.200 Equipment	\$12,894.38	
Decrease: SD #1 Fund Unexpended Fund Balance		\$12,894.38

13 Increase: SD #2 81202.88.200 Equipment	\$9,026.07	
Decrease: SD #2 Fund Unexpended Fund Balance		\$9,026.07

14 Increase: SD #2 81302.88.20 Equipment	\$9,026.07	
Decrease: SD #2 Fund Unexpended Fund Balance		\$9,026.07

15 Increase: SD #3 81202.77.200 Equipment	\$3,868.30	
Decrease: SD #3 Fund Unexpended Fund Balance		\$3,868.30

16 Increase: SD #3 81302.77.20 Equipment	\$3,868.30	
Decrease: SD #3 Fund Unexpended Fund Balance		\$3,868.30

To amend the budget for the amount of the purchase of new Truck for Sewer Dept

17 Increase: SD #1 81202.66.200 Equipment	\$975.00	
Decrease: SD #1 Fund Unexpended Fund Balance		\$975.00

18 Increase: SD #1 81302.66.200 Equipment	\$975.00	
Decrease: SD #1 Fund Unexpended Fund Balance		\$975.00

19 Increase: SD #2 81202.88.200 Equipment	\$682.50	
Decrease: SD #2 Fund Unexpended Fund Balance		\$682.50

20 Increase: SD #2 81302.88.20 Equipment	\$682.50	
Decrease: SD #2 Fund Unexpended Fund Balance		\$682.50

21 Increase: SD #3 81202.77.200 Equipment	\$292.50	
Decrease: SD #3 Fund Unexpended Fund Balance		\$292.50

22 Increase: SD #3 81302.77.20 Equipment	\$292.50	
Decrease: SD #3 Fund Unexpended Fund Balance		\$292.50

**Town of Duanesburg Town Board**

**RESOLUTION NO. \_\_ - 2023**

**May 25, 2023**

**WHEREAS**, the Town of Duanesburg Sewer Districts are in need of a trailer; and

**WHEREAS**, the Town Staff received pricing on a new Black Rhino UTS612 Aluminum Trailer or comparable trailer through the following two vendors in compliance with the Town's procurement policy: Randall Implements \$3900.00 and Capital Tractor \$4,275.00; and

**WHEREAS**, the Town Board finds the equipment from Randall Implements to be sufficient and fairly priced, and the firm provides superior service; and

**WHEREAS**, the Town Board reviewed the equipment specifications, contract pricing and invoice from Randall Implements;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board approves the purchase of the Black Rhino UTS612 Aluminum Trailer and authorizes payment to Randall Implements in the amount of \$3900.00 and directs that the funds shall be taken from the reserve funds held in the Sewer District accounts and hereby amends the budget as necessary to cover the expense this year.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its Town Board meeting of May 25, 2023.

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William Wenzel, Supervisor

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Town Clerk/Deputy Town Clerk

Present:

Absent:

Town Board Members:

Dianne Grant	Yea	Nay	Abstain
Michael Santulli	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
William Wenzel	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain





RANDALL IMPLEMENTS CO., INC.  
 QUOTATION  
 2991 State Highway 5S  
 Fultonville, NY 12072  
 (518) 853-4500

CUSTOMER'S ORDER NO. PHONE DATE 3-8-23  
 NAME Town of Vanesburg  
 ADDRESS

QTY.	DESCRIPTION	PRICE	AMOUNT
1	Black Rhino LSS		
	Alum. trailer payload 2300 lbs		3700.00
1	Black Rhino LSS		
	Alum trailer payload 2300 lbs		3900.00
	Note * Ferris Machine weighs 1600 lbs		
	TAX		
	TOTAL		

17719

All claims and returned goods must be accompanied by this bill.

Thank You

3972 Bach Buxton Rd • Amelia, OH 45102



Utility

Features

- Optional Features
- Spare Tire
  - Spare Tire Mount
  - Motorcycle Wheel Chock
  - Aluminum Decking
  - Aluminum Wheels
  - Ramps in Place of Full Gate

Sprung Drop Axle  
 Adjustable Hinges

www.blackrhinotrailer.com



1135 State Route 29, Greenwich, NY 12834

(518) 692-9611 Fax (518) 692-2210

[www.capitaltractorinc.com](http://www.capitaltractorinc.com)

*Since 1966*

## QUOTATION

**Town of Duanesburg  
5853 Western Turnpike  
Duanesburg, NY 12056**

**Account Manager  
Robert Palulis  
518-487-0606  
[rpalulis@capitaltractorinc.com](mailto:rpalulis@capitaltractorinc.com)**

**Date: 5/19/2023  
Expires: 5/31/2023**

**Black Rhino  
LSS612  
Landscape Trailer  
Stock Number: VB1113  
EXEMPT  
VIN: 7N0BU1218NA002254**

**QTY: 1  
Price: \$4275.00  
Delivery: \$350.00  
Sales Tax:**

**Total: \$4625.00**