

William Wenzel, Town Supervisor
Jennifer Howe, Town Clerk
Brandy Fall, Deputy Town Clerk



Michael Santulli, Council Member
Francis R. Potter, Council Member
Dianne Grant, Council Member
Andrew Lucks, Council Member

5853 Western Turnpike
Duanesburg, New York 12056

Town of Duanesburg

Schenectady County

P# 518-895-8920
F# 518-895-8171

Thursday, June 8, 2023

Town of Duanesburg is inviting you to a scheduled Zoom meeting.

Topic: Town of Duanesburg's Town Board Meeting

Time: 7:00 p.m.

Join Zoom Meeting

Meeting ID: 889 0570 1411

Passcode: 886918

Dial in by Phone: 1-646-558-8656

Meeting ID: 889 0570 1411

Passcode: 886918

Town Board Meeting Agenda

Meeting Time: 7:00PM

Call to Order
Pledge of Allegiance
Prayer/Moment of Reflection

Approval of minutes for: Regular Town Board Meeting on Thursday, May 25, 2023

Approval of minutes for: Special Town Board Meeting on Friday, June 2, 2023

Town Clerk's Report
Supervisor's Report
Payment of Claims

Committee Reports

Highway
Public Safety
Park
Sewer Districts #1, 2 & 3
IT

Business Meeting:

- 1. Motion to approve Professional Services Invoice No. 12 in the amount of \$3,425.00 to Delaware Engineering, D.P.C.**

Privilege of the Floor:

Comments are limited to 5 minutes per person. Please state your name and address for the record. Be respectful. Address the entire Town Board. Individual members are not to be singled out. Speak of issues related to Town business. There will be no tolerance for personal attacks on Board Members. The board reserves the right to ask that your question be put in writing and to be submitted to the Town Clerk to then be distributed to the Town Board. Questions will be answered in a timely manner and mailed to the resident.

Account#	Account Description	Fee Description	Qty	Local Share
		Special Use Permit	1	100.00
	Misc. Fees	Certified Copies - Death	2	20.00
	septic repair	septic repair	1	75.00
	Subdivision Major	Subdivision Major	1	500.00
		Sub-Total:		\$695.00
A1255	Conservation	Conservation	7	9.93
		Sub-Total:		\$9.93
A2544	AFTER 30 DAYS	AFTER 30 DAYS	1	5.00
	Dog Licensing	Female, Spayed	13	182.00
		Female, Unspayed	1	22.00
		Male, Neutered	8	112.00
		Male, Unneutered	3	66.00
		Sub-Total:		\$387.00
B2555	Building Permits	Building Permits	9	1,415.00
	Other Permits	Other Permits	1	30.00
		Sub-Total:		\$1,445.00
			Total Local Shares Remitted:	\$2,536.93
Amount paid to: NYS Ag. & Markets for spay/neuter program				33.00
Amount paid to: NYS Environmental Conservation				170.07
Total State, County & Local Revenues:		\$2,740.00	Total Non-Local Revenues:	
			\$203.07	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Town of Duanesburg Town Board

RESOLUTION NO. __ - 2023

June 8, 2023

WHEREAS, the Mariaville Wastewater Treatment Plant (the “Mariaville WWTP”) serves Mariaville Lake Sewer District No. 2; and

WHEREAS, the New York State Department of Environmental Conservation amended the New York State Pollutant Discharge Elimination System Permit for the Mariaville WWTP requiring that the Mariaville WWTP effluent be disinfected (the “Proposed Improvements”); and

WHEREAS, the Town Board retained Delaware Engineering, D.P.C., (“Delaware”) for professional services in connection with UV disinfection project at the Mariaville WWTP (the “Project”); and

WHEREAS, Delaware has submitted one invoice (attached hereto) dated May 18, 2023 in the amount of **\$3,425.00** (“Professional Services Invoice No. 12”); and

NOW, THEREFORE, BE IT RESOLVED, the Town Board approves Professional Services Invoices No. 12; authorizes the payment of the invoice using the BAN funds borrowed for this purpose; and directs that the Town seek reimbursement from NYSDEC for the costs associated with the Project in accordance with the terms of the Grant Agreement with NYSDEC;

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of June 8, 2023.

William Wenzel, Supervisor

Town Clerk/Deputy Town Clerk

Date

Date

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
Michael Santulli	Yea	Nay	Abstain
Francis R. Potter	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, New York 13820

Tel: 607.432.8073
Fax: 607.432.0432

May 25, 2023

Town of Duanesburg
Attn.: Bill Wenzel, Town Supervisor
Town Hall
5853 Western Turnpike
Duanesburg, NY 12056

Re: Mariaville WWTP (SD#2)
Disinfection Improvements Project - Professional Services Invoice #12

Dear Bill:

Attached for Town review, processing and payment is our invoice totaling \$3,425.00 for services related to the above referenced project.

Services provided through April 2023 included:

- Continued communications with Town and regulatory agencies
- Coordinate with contract closeout
- Prepare final contractor pay request package
- Continued NYSDEC compliance documentation

Services anticipated to be provided going forward include:

- Continued communications with Town and regulatory agencies
- Continue NYSDEC compliance documentation
- Preparation of as-built plans

Please contact me at 607-432-8073 if you have any questions.

Respectfully,
DELAWARE ENGINEERING, D.P.C.

Bill Brown, P.E. for
Dave Ohman, P.E.

Attachment

CC: Cheryl DeCarr, Delaware Engineering, D.P.C. (w/enclosures)

5-2023 Duanesburg (T) Mariaville WWTP Disinfection Improvements CL 12

28 Madison Avenue Extension
Albany, NY 12203
518.452.1290

223 Main Street, Suite 103
Goshen, NY 10924
845.615.9232

548 Broadway
Monicello, NY 12701
845.791.7777

16 East Market Street
Red Hook, NY 12571
518.452.1290



Delaware Engineering, D.P.C.
 28 Madison Ave. Ext.
 Albany, NY 12203
 (518) 452-1290

Town of Duanesburg
 Town Hall
 5853 Western Turnpike
 Duanesburg, NY 12056

Invoice number 20-2078-12
 Date 05/18/2023

Project 20-2078 Town of Duanesburg - Mariaville
 WWTP Disinfection Improvements

For Services Rendered Through April 30, 2023

3 Construction Management/Admin

	Hours	Rate	Billed Amount
Eric Michelitsch	1.00	125.00	125.00
Michael Primmer	2.75	180.00	495.00
William J. Brown	1.50	170.00	255.00
subtotal	5.25		875.00
Phase subtotal			875.00

4 Construction Inspection

	Hours	Rate	Billed Amount
William J. Brown	15.00	170.00	2,550.00
Invoice total			3,425.00

Approved by:

William J. Brown

Please remit payment to:
 Delaware Engineering, D.P.C.
 28 Madison Ave. Ext.
 Albany, NY 12203

DELAWARE ENGINEERING, D.P.C.

55 South Main Street, Oneonta, New York 13820 Phone 607-432-8078/FAX 607-432-0432

Town of Duaneburg
Town Hall
5853 Western Turnpike
Duaneburg, NY 12056

PROJECT ID 20-2078

PROJECT: Mariaville WWTP Disinfection Improvements
INVOICE/REQUISITION No.: 12

	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
1. Task 1 - Design				
Labor	\$ -	\$ 29,851.25	\$ 29,851.25	
Reimbursable Expenses	\$ -	\$ 146.43	\$ 146.43	
SUBTOTAL - TASK 1	\$ -	\$ 29,997.68	\$ 29,997.68	\$ 30,000.00
2. Task 2 - Bid/Award				
Labor	\$ -	\$ 7,365.00	\$ 7,365.00	
Reimbursable Expenses	\$ -	\$ 135.00	\$ 135.00	
SUBTOTAL - TASK 2	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
3. Task 3 - Construction Management/Admin				
Labor	\$ 875.00	\$ 14,022.50	\$ 14,897.50	
Reimbursable Expenses	\$ -	\$ 98.46	\$ 98.46	
SUBTOTAL - TASK 3	\$ 875.00	\$ 14,120.96	\$ 14,995.96	\$ 15,000.00
4. Task 4 - Construction Inspection				
Labor	\$ 2,550.00	\$ 14,075.00	\$ 16,625.00	
Reimbursable Expenses	\$ -	\$ 837.14	\$ 837.14	
SUBTOTAL - TASK 4	\$ 2,550.00	\$ 14,912.14	\$ 17,462.14	\$ 17,500.00
5. Task 5 - As Built Drawing Preparation				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
SUBTOTAL - TASK 5	\$ -	\$ -	\$ -	\$ 2,500.00

DELAWARE ENGINEERING, D.P.C.

55 South Main Street, Oneonta, New York 13820 Phone 607-432-8078/FAX 607-432-0432

	<u>CURRENT</u> <u>COST</u>	<u>PREVIOUS</u> <u>COST</u>	<u>COST TO</u> <u>DATE</u>	<u>BUDGET</u>
6. Task 6 - NYSDEC Contract Coordination				
Labor	\$ -	\$ 3,465.00	\$ 3,465.00	
Reimbursable Expenses	\$ -	\$ -	\$ -	
SUBTOTAL - TASK 6	\$ -	\$ 3,465.00	\$ 3,465.00	\$ 8,250.00
TOTAL	<u>\$ 3,425.00</u>	<u>\$ 69,995.78</u>	<u>\$ 73,420.78</u>	<u>\$ 80,750.00</u>
AMOUNT DUE FOR CURRENT SERVICES	<u>\$ 3,425.00</u>			
AMOUNT PAST DUE	<u>\$ -</u>			
TOTAL NOW DUE	<u>\$ 3,425.00</u>			
BUDGET BALANCE	\$ 7,329.22			

THIS STATEMENT REFLECTS PAYMENTS RECEIVED ON OR BEFORE BILLING DATE