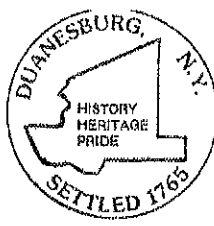


*William Wenzel*, Town Supervisor  
*Jennifer Howe*, Town Clerk  
*Brandy Fall*, Deputy Town Clerk



*John D. Ganther, Jr.*, Council Member  
*Francis R. Potter*, Council Member  
*Dianne Grant*, Council Member  
*Andrew Lucks*, Council Member

5853 Western Turnpike  
Duanesburg, New York 12056

# Town of Duanesburg

Schenectady County

P# 518-895-8920  
F# 518-895-8171

**Thursday, April 28, 2022**

## **Town Board Meeting Agenda**

**Meeting Time: 7:00PM**

Call to order  
Pledge of Allegiance  
Prayer/Moment of Reflection

**Approval of minutes for:** Regular Town Board Meeting on Thursday April 14, 2022

## **Supervisor's Report**

## **Payment of Claims**

## **Committee Reports**

Highway  
Public Safety  
Park  
Sewer Districts #1, 2 & 3  
IT

## **Business Meeting:**

- 1. Motion to approve Professional Services Invoice No. 4 from Delaware Engineering, D.P.C. in the amount of \$4,904.80.**
- 2. Motion to approve Professional Services Invoice No. 22 from Delaware Engineering, D.P.C. in the amount of \$5,476.43.**
- 3. Motion to introduce Local Law No. 1 of 2022 entitled, "A Local Law to Opt-In to the New Provisions of the Open Meetings Law".**
- 4. Motion to appoint Jordan Gipp as a Motor Equipment Operator.**
- 5. Motion to approve Ross Valve Manufacturing Co, Inc. as a new vendor.**

**Privilege of the Floor:**

Comments are limited to 5 minutes per person. Be respectful. Address the entire Town Board. Individual members are not to be singled out. Speak of issues related to Town business. There will be no tolerance for personal attacks on Board Members. The board reserves the right to ask that your question be put in writing and to be submitted to the Town Clerk to then be distributed to the Town Board. Questions will be answered in a timely manner and mailed to the resident.

*William Wenzel*, Town Supervisor  
*Jennifer Howe*, Town Clerk  
*Brandy Fall*, Deputy Town Clerk  
*William Reed*, Highway Superintendent



*John D. Ganther*, Council Member  
*Francis R. Potter*, Council Member  
*Dianne Grant*, Council Member  
*Andrew Lucks*, Council Member

**Thursday April 14, 2022**  
**Regular Town Board Meeting**  
**Meeting Time: 7:00PM**

**Meeting called to order by Supervisor Wenzel at 7:00PM**

**Present:** Supervisor Wenzel, Council Members Ganther, Grant and Lucks, Town Clerk Jen Howe, Town Attorney Teresa Bakner **Absent:** Council Member Potter

**Pledge of Allegiance**

**Resolution 44-22:** Council Member Grant motioned, seconded by Council Member Lucks to approve the Regular Town Board Meeting minutes of Thursday, March 24, 2022.

Motion carried, 4 ayes

**Resolution 45-22:** Council Member Lucks motioned, seconded by Council Member Grant to approve the Special Town Board Meeting minutes of Friday, April 1, 2022.

Motion carried, 4 ayes

**Town Clerk, Jennifer Howe, read the Town Clerk's Report for February 2022 (see attached).**

**Resolution 46-22:** Council Member Grant motioned, seconded by Council Member Ganther to pay the following claims:

Motion carried, 4 ayes

**Vouchers to be Paid**  
**April 14, 2022**

<b>General Fund:</b>	<b>\$178,661.41</b>
<b>Highway Fund:</b>	<b>\$3,679.55</b>
<b>Lighting District #1:</b>	<b>\$387.91</b>
<b>Lighting District #2:</b>	<b>\$744.78</b>
<b>Lighting District #3:</b>	<b>\$341.36</b>
<b>SD#1 Fund:</b>	<b>\$4,447.39</b>
<b>SD#2 Fund:</b>	<b>\$3,274.97</b>
<b>SD#3 Fund:</b>	<b>\$1,346.79</b>
<hr/>	
<b>Total To Be Paid:</b>	<b>\$192,884.16</b>

**Highway:** Supervisor Wenzel reported that Rt. 395 is going to be resurfaced starting next week. That will take about 2 weeks. Superintendent Reed was going to contact the county to see if we could get the millings like in the past.

**Public Safety:** Nothing to report.

**Parks:** Supervisor Wenzel reported that we will need additional personnel to help with the park program. Ads will be posted soon. We will be having an open house for the disc golf as soon as it dries out. They are still in talks with the little league on a proposed ice skating rink for next winter.

**Sewer District #1, 2 & 3:** Council Member Ganther reported that we were having some problems over at the Delanson plant with the alarms. They seem to be fixed now. Still having some flow issues at levels above what they should be. We were within the allowable limits even with the higher flow output for the month. We have tried to find any leaks with the camera, but our camera can only do so much. We have contracted with a company to help out with more sophisticated equipment. There are three potential areas that might be the problem. They are looking into it further, but have come to a standstill until they come in the next week and suck out the debris blockages. The Mariaville Volunteer Fire Department went to Sewer District #2 and took a tour of the plant in case there was ever to be an issue. Dale is going to setup with either Delanson or Quaker Street to have them do a walk through at the Delanson Plant. Bill Brown reported that even with the higher flow days we were still within permit regulations last month. We will have some improvements proposals, and some pay reqs for next month.

**Technology:** Council Member Ganther reported that the broadband committee met last tuesday. No real updates. Still waiting to hear back from Verizon. Alexander Road construction is almost complete and hopefully residents will be able to hookup soon. Senator Hincey's Office had a call on funding from the governor's office. The assessor's office computer and records computer have been replaced. The switch and the firewall have been upgraded. The email addresses for the solar committee have been setup.

**Other:** Council Member Ganther brought up that we should start to set the schedule for the quarterly budget meetings. They will all check their schedules and have a date for the next meeting.

**Business Meeting:**

**Resolution 47-22:** Council Member Lucks motioned, seconded by Council Member Grant to approve bid documents prepared by CT Male for the Town Hall Addition.  
Motion carried, 4 ayes

**Resolution 48-22:** Council Member Grant motioned, seconded by Council Member Lucks to approve and recognize the Passonno Family Cemetery per the conditions.  
Motion carried, 4 ayes

**Resolution 49-22:** Council Member Ganther motioned, seconded by Council Member Lucks to authorize the Town Supervisor to enter into an agreement with West & Company CPAs PC.  
Motion carried, 4 ayes

**Resolution 50-22:** Council Member Grant motioned, seconded by Council Member Ganther to approve Adirondack Septic Tank, Corp. as a new vendor  
Motion carried, 4 ayes

**Resolution 51-22:** Council Member Grant motioned, seconded by Council Member Ganther to accept the resignation of Nicolas Hilton as court officer.  
Motion carried, 4 ayes

**Resolution 52-22:** Council Member Grant motioned, seconded by Council Member Ganther to approve Adirondack Septic Tank, Corp. as a new vendor  
Motion carried, 4 ayes

**Resolution 53-22:** Council Member Grant motioned, seconded by Council Member Ganther to set a special meeting on May 23<sup>rd</sup>, 2022 at 7pm here at Town Hall for the purpose of reviewing the budget.  
Motion carried, 4 ayes

**Privilege of the Floor:**

Council Member Ganther motioned, seconded by Council Member Grant to adjourn. 7:51 pm

I, Jennifer Howe, Town Clerk of the Town of Duanesburg, so hereby certify that this is a true and accurate transcript of the Regular Town Board Meeting held on Thursday April 14, 2022.

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License Fee	Marriage License Fee	2	35.00
	Misc. Fees	Certified Copies - Death	29	290.00
		Certified Copies - Marriage	4	40.00
	septic repair	septic repair	1	50.00
		<b>Sub-Total:</b>		<b>\$415.00</b>
2110	Variance Application	Variance Application	1	100.00
		<b>Sub-Total:</b>		<b>\$100.00</b>
A1255	Conservation	Conservation	2	1.66
		<b>Sub-Total:</b>		<b>\$1.66</b>
A2544	AFTER 30 DAYS	AFTER 30 DAYS	6	30.00
	Dog Licensing	Female, Spayed	25	350.00
		Female, Unspayed	4	88.00
		Male, Neutered	20	280.00
		Male, Unneutered	12	264.00
		Replacement Tags	1	5.00
		<b>Sub-Total:</b>		<b>\$1,017.00</b>
B2555	Building Permits	Building Permits	5	430.00
		<b>Sub-Total:</b>		<b>\$430.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$1,963.66</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			93.00
Amount paid to:	NYS Environmental Conservation			28.34
Amount paid to:	State Health Dept. For Marriage Licenses			45.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$2,130.00</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$168.34</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

**TOWN OF DUANESBURG**

**RESOLUTION NO. -2022**

**April 14, 2022**

**WHEREAS**, General Municipal Law § 103 and the Town of Duanesburg Procurement Policy authorize the Town of Duanesburg Town Board to seek competitive bids for certain improvements to the Town Hall (the “Town Hall Addition”); and

**WHEREAS**, the Town desires to seek bids for the Town Hall Addition as described in detail in the attached bid packet prepared by CT Male Associates; and

**WHEREAS**, the Town worked with Principal Architect Nicholas M. Lobosco, R.A. at C.T. Male Associates to prepare the Design Development Submission for the Town Hall Addition; and

**WHEREAS**, the Town will consider awarding multiple contracts as follows: Contract 01 - General Construction, Contract 02 – Plumbing, Contract 03 – HVAC, Contract 04 – Electrical; and

**WHEREAS**, the Town will advertise the bids on April 20, 2022 on the Town website, on the Town Bulletin Board, and in the Daily Gazette; and

**WHEREAS**, the Town will hold a Pre-Bid Conference at 2:00 P.M. local time on May 4, 2022 at the project site, located at 5853 Western Turnpike, Duanesburg, New York, 12056; and

**WHEREAS**, the Town will require that the bids are due on May 18, 2022 by 2:00 P.M.; and

**WHEREAS**, the Town requests that the participating bidders to hold their bids open for a substantial period of time to allow for the completion of Town Board procedures associated with approving the work which is subject to a permissive referendum; and

**NOW THEREFORE BE IT RESOLVED**, the Town of Duanesburg Town Board hereby determines that the proposed Town Hall Addition is a Type 2 action pursuant to SEQRA;

**BE IT FURTHER RESOLVED** that the Town Board approves the bid documents prepared by CT Male for the Town Hall Addition and directs that the Town Clerk shall cause the attached public notice to be published in the Daily Gazette on April 20, 2022 and that the public notice be immediately posted on the Town Bulletin Board and on the Town Website and the Bid documents be made available on the Town website and at Town Hall for review by potential bidders and the public;

**BE IT FURTHER RESOLVED** that a Pre-Bid Conference will be held at 2:00 p.m. local time on May 4, 2022 at the project site, located at 5853 Western Turnpike, Duanesburg, New York, 12056;



**BE IT FURTHER RESOLVED** that the Bids are due in hand at Duanesburg Town Hall located at 5853 Western Turnpike, Duanesburg New York on May 18, 2022 by 2:00 p.m. at which time the bids will be opened.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 14, 2022.

---

William Wenzel, Supervisor

---

Town Clerk/Deputy Town Clerk

Present:  
Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
John Ganther	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain

**SECTION 001116  
INVITATION TO BID**

Sealed Bids will be received at the Town Clerks Office, Town of Duaneburg, 5853 Western Turnpike, Duaneburg New York, 12056 until 2:00pm local time on May 18, 2022. Bid will be opened and reviewed privately for:

**TOWN OF DUANESBURG TOWN HALL ADDITION  
5853 WESTERN TURNPIKE, DUANESBURG, NEW YORK 12056**

The work includes, but is not limited to:

Work of the Contract at the site shall be scheduled to commence on June 9, 2021. The Project has tentatively developed the following schedule for Substantial and Final Completion. Substantially Completed on or before September 13, 2022, and final completion on or before November 10, 2022.

The Town of Duaneburg will award Multiple Prime Contracts as follows:

**CONTRACT NUMBER AND TYPE**

1. Contract 01 - General Construction
2. Contract 02 - Plumbing
3. Contract 03 - HVAC
4. Contract 04 - Electrical

Bids will be received on a Stipulated Sum basis, including unit prices, alternates and allowances, in accordance with the Summary of Work as described in the Contract Documents.

There will be a Pre-bid Conference, at 2:00pm local on April 29, 2022 at the project site, located at 5853 Western Turnpike, Duaneburg, New York 12056, to review the Bidding Documents, as described in the Instructions to Bidders. Attendance at this meeting is recommended as representatives of the Owner and Architect will be present. No additional pre-bid conferences will be scheduled.

The Project schedule anticipates an approximate start date of June 9, 2022 and shall be Substantially Completed within 127 calendar days for Owner Occupancy and completed and ready for final payment within 155 calendar days after the date when the contract time commences to run. The Contractor(s)' surety, if any, shall be assessed liquidated damages for late completion.

The labor on this contract shall be performed in all respects in full accordance with the Labor Law of the State of New York. Contractors must conform to the New York State prevailing wage rate schedules which are annexed to and form a part of the specifications for this project.

Bids should not include New York State sales and compensating use taxes on materials incorporated into the work.

In accordance with Section 103-d of the General Municipal Law, at the time Contractor submits its bid, an authorized and responsible person shall execute and deliver a non-collusive bidding certification on Contractor's behalf.

In accordance with Chapter 1 of the 2012 Laws of New York, the provision to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, at the time Contractor submits its bid, an authorized and responsible person shall execute and deliver a Certificate of Compliance with the Iran Divestment Act.

Bids actually received by mail or by hand after the appointed time on the date specified shall be rejected, notwithstanding that such Bid may have been placed in a mail box or other mail receptacle regularly maintained by the United States Postal Service before such time, and ordinarily in sufficient time to have been delivered on time.

Bid security in the amount of 5% of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to 100% of the contract price.

Bidders on this work will be required to comply with the President's Executive Orders No. 11246 and No. 11375, which pertain to nondiscrimination in employment. The requirements for Bidders and Contractors under these orders are explained in the Bidding and Contract Documents.

Contractor acknowledges and agrees that the Project is to be funded through Coronavirus State and Local Fiscal Recovery Funds and is, therefore, subject to the provisions and requirements of the following documents, which are hereby incorporated herein by reference:

1. U.S. Department Of The Treasury Coronavirus Local Fiscal Recovery Fund Award Terms And Conditions (OMB Approved 1505-0271)
2. Assurances Of Compliance With Civil Rights Requirements (OMB Approved 1505-0271)

Drawings and Specifications may be examined on and after April 20, 2022, at C.T. MALE ASSOCIATES, 50 Century Hill Dr., Latham, NY 12110, tel. (518) 786-7400. Documents may also be examined at Eastern Contractors Association, Inc., 6 Airline Dr., Albany, NY 12205, tel. (518) 869-0961, from 8 AM to 5 PM Monday through Friday; at Dodge on-line only at [www.construction.com](http://www.construction.com); and at Construction Market Data, online only at [www.cmdgroup.com](http://www.cmdgroup.com).

Digital Procurement and Contracting Documents may be obtained after April 20, 2022. Complete sets of Bidding and Contract Documents in electronic format may be obtained at no charge from the Architect, C.T. MALE ASSOCIATES, Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C., 50 Century Hill Drive, Latham, NY 12110. Only those Contract Documents obtained in this manner will enable a prospective bidder to be identified as an official plan holder of record. Contract Documents obtained from other sources may not be accurate or may not contain addenda that may have been issued. Costs for sets of printed documents shall be the responsibility of the Bidder. If requested, documents will be sent by UPS Ground delivery at the non-refundable cost of \$10.00 per set for postage and handling.

Additional Digital Procurement and Contracting Documents, as well as all Documents for suppliers and subcontractors, are available at non-refundable cost of \$25.00. If requested, documents will be sent UPS Ground delivery at additional non-refundable cost of \$10.00 per set for shipping and handling.

Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

The Town of Duanesburg reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation.

By Order of: Town of Duanesburg

**END OF SECTION 001116**

**TOWN OF DUANESBURG**

**RESOLUTION NO. -2022**

**April 14, 2022**

**WHEREAS**, the Passonno Family has requested via the attached letter that Town Board recognize a family cemetery plot, consisting of 18 burial plots, for the Passonno Family to be located on Turnbull Road Delanson, NY, on tax map parcel SBL: 65.-1-6, all as shown on the attached plan by Kaaterskill Associates dated January 6, 2021; and

**WHEREAS**, the family cemetery plot will be constructed, maintained and used by the Passonno Family at no expense to the Town of Duanesburg and the Family Cemetery will be for family members only and not for commercial use; and

**NOW THEREFORE BE IT RESOLVED**, that the Town of Duanesburg hereby recognizes the Passonno Family Cemetery subject to the following conditions:

1) the Passonno Family Cemetery shall be built, maintained and used only for members of the Passonno Family and only at the expense of the Passonno Family and not for commercial purposes; and

2) the Town of Duanesburg shall not be responsible in any way for the Passonno Family Cemetery; and

3) the Passonno Family Cemetery shall notify the Town of Duanesburg concerning each burial in the Cemetery providing the name of the person buried and their relationship to the Passonno Family; and

4) the Passonno Family Cemetery shall be clearly marked and maintained by the Passonno Family; and

5) if for any reason the Health and Safety of the surrounding areas are a concern, the Town of Duanesburg shall have the right to revoke the approval for any additional burials and the Town Building Inspector, the Schenectady County Health Commissioner and New York State shall also have this authority; and

6) that the Passonno Family obtain all local, County and State approvals required for such a family cemetery and that they ensure that all burials are at the required distance from sources of potable water.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 13, 2022.

---

William Wenzel, Supervisor

---

Town Clerk/Deputy Town Clerk

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
John Ganther	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain

# Passonno Family Cemetery

SBL: 65.-1-6 – Turnbull Road, Delanson, NY

Dear Dale:

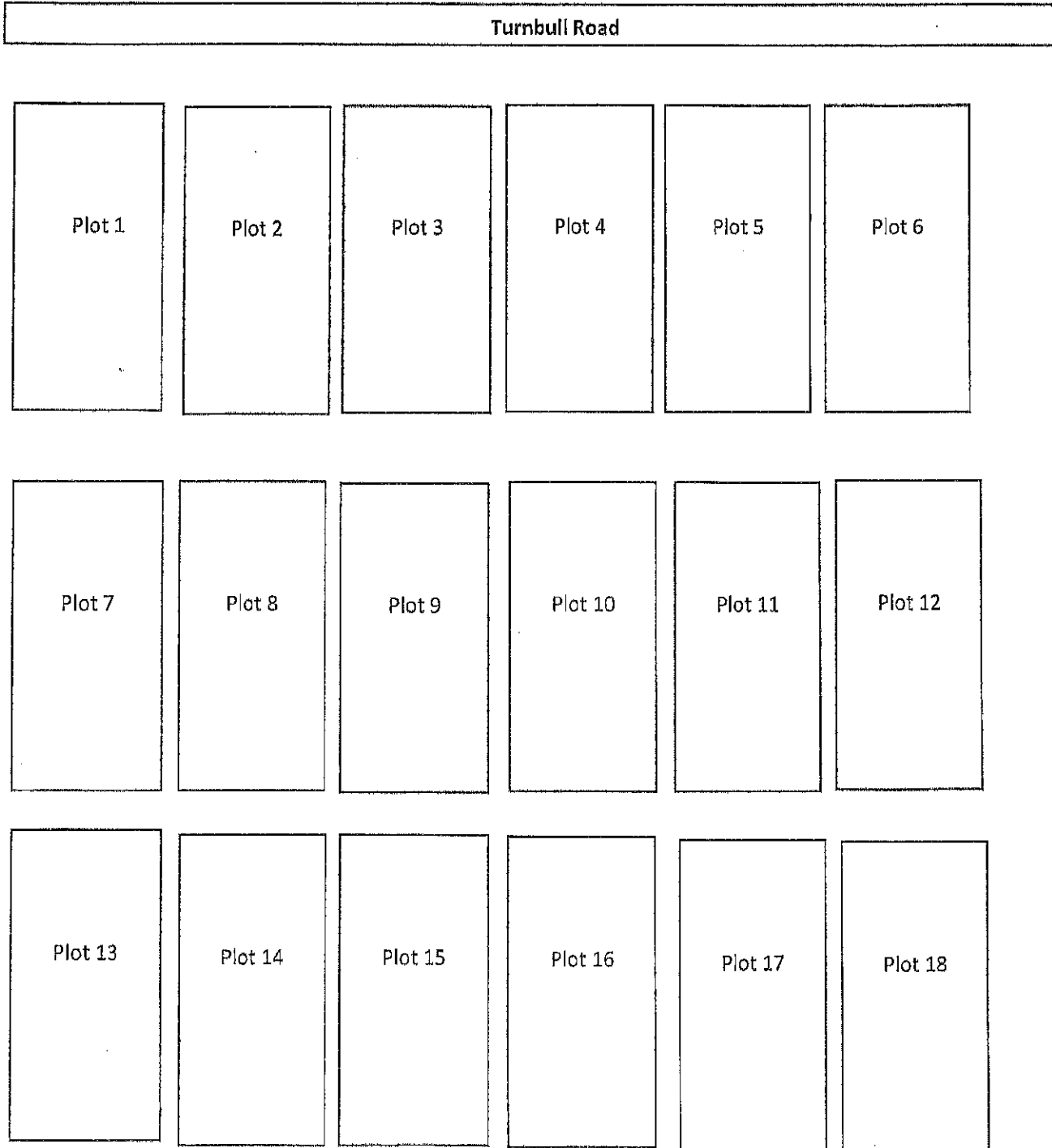
As we previously spoke about, we would like to establish a family cemetery on our property which would be adjacent to the current existing "Smith Family Cemetery".

We do plan to erect a mausoleum at some point within these plots. They will be set back from the road approximately forty feet from Turnbull Road.

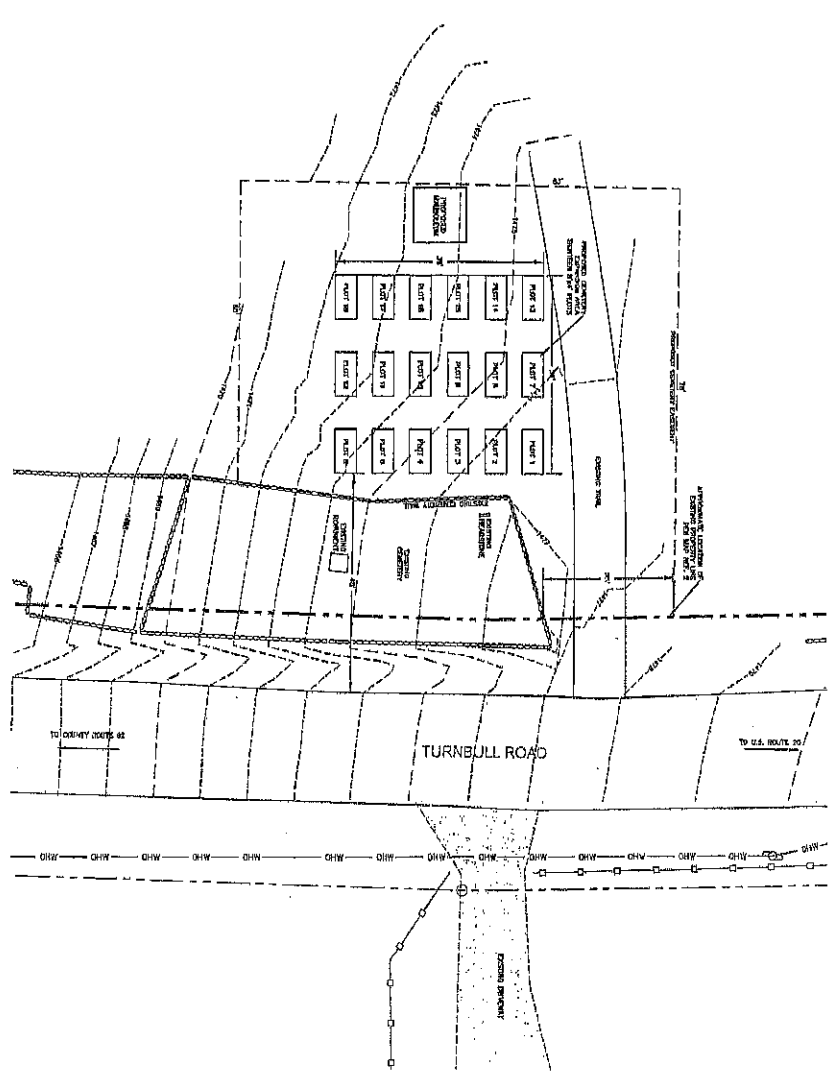
Below is the proposed plot layout:

Please call me at 518-365-6379 with any questions or concerns.

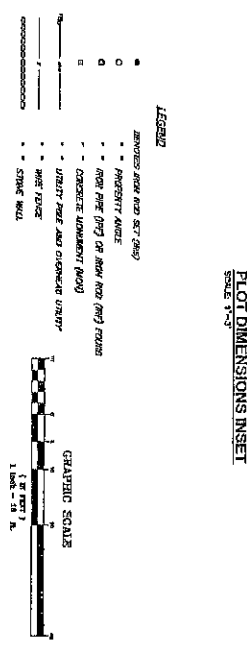
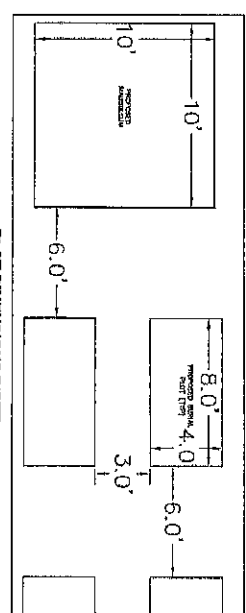
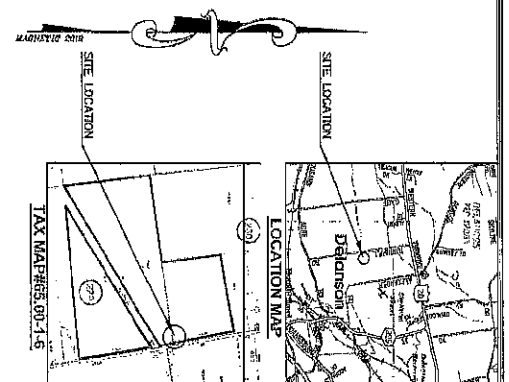
Thank you, Randy and Audra Passonno



NOTES:  
 1) THIS SURVEY AND RECORD IS BASED ON THE DATA AS SHOWN ON THE SURVEY MAP AND THE RECORD THEREON.  
 2) THIS SURVEY AND RECORD IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE DATA.  
 3) THIS SURVEY AND RECORD IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE DATA.  
 4) THIS SURVEY AND RECORD IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE DATA.  
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 5) THIS SURVEY AND RECORD IS NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE DATA.



**KATERSKILL ASSOCIATES**  
 SURVEYORS-ARCHITECTS-ENGINEERS-LANDSCAPE ARCHITECTS-CONSTRUCTION MANAGERS  
 CARO, NY TEL: (914) 222-1887 WWW.KAENR.COM

NO.	DATE	REVISIONS	BY	CHKD.	APPROVED BY
1	10/1/10	ISSUED FOR PERMIT	JAW	JAW	JAW
2	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
3	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
4	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
5	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
6	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
7	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
8	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
9	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
10	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
11	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
12	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
13	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
14	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
15	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
16	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
17	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
18	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
19	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW
20	10/1/10	REVISED PER COMMENTS	JAW	JAW	JAW

PROPOSED CEMETERY PLOT EXPANSION  
 RANDY PASSONNO  
 473 TURNBULL RD  
 DEERPARC, NY 12520  
 SURVEY PLAT

**TOWN OF DUANESBURG**

**RESOLUTION NO. -2022**

**April 14, 2022**

**WHEREAS**, the Town of Duanesburg Town Board has retained bookkeeping and accounting services from third party accountants to ensure that all State requirements are being met with respect to the Town's accounts;

**WHEREAS**, the Town of Duanesburg Town Board has decided to retain a new accounting firm for this purpose, West & Company CPAs PC with offices in Gloversville and Saratoga Springs;

**NOW THEREFORE BE IT RESOLVED**, that the Town of Duanesburg Town Board authorizes the Town Supervisor to enter into an agreement with West & Company CPAs PC to provide these services at no greater expense than that incurred with the previous accountants that provided such services to the Town.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 14, 2022.

\_\_\_\_\_  
William Wenzel, Supervisor

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
John Ganther	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain



# Monthly Statement of the Town Supervisor

TO THE TOWN BOARD OF THE TOWN OF DUANESBURG, NEW YORK:

Pursuant to Section 119 of Town Law, I hereby render the following statement of all money received and disbursed by this office during the month March 2022.

## Revenues

<b>Fund</b>	<b>Amount</b>
General Fund	\$ 44,168.42
Highway Fund	\$ 210,276.30
Capital Projects	\$ 0.00
Fire Protection	\$ 0.00
Parks & Recreation	\$ 0.00
Drainage	\$ 0.00
Service Award	\$ 0.00
Sewer District #1	\$ 0.00
Sewer District #2	\$ 0.00
Sewer District #3	\$ 0.00
<b>Total</b>	<b><u>\$ 254,444.72</u></b>

## Disbursements

General Fund	\$ 105,475.59
Highway Fund	\$ 50,454.63
Capital Projects	\$ 2,230.20
Fire Protection	\$ 0.00
Park & Recreation	\$ 0.00
Drainage	\$ 0.00
Service Award	\$ 0.00
Sewer District #1	\$ 12,505.94
Sewer District #2	\$ 7,738.68
Sewer District #3	\$ 4,114.82
<b>Total</b>	<b><u>\$ 182,519.86</u></b>

Dated April 15, 2022

Supervisors Office – Town of Duanesburg

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Budget	Actual	Remaining	
<b>Expenses</b>					
1010.100 - Town Board-Personal Svcs	2,341.52	6,928.77	7,837.48	(908.71)	(13.1) %
1010.400 - Town Board-Contractual	0.00	73.97	0.00	73.97	100.0 %
1110.100 - Justices-Personal Svcs	2,614.69	8,046.49	7,844.07	202.42	2.5 %
1110.101 - Justices-Court Clerk	2,425.50	8,077.81	7,375.50	702.31	8.7 %
1110.103 - Justices-Court Security	420.00	739.73	1,190.00	(450.27)	(60.9) %
1110.400 - Justices-Contractual	83.96	493.15	142.83	350.32	71.0 %
1220.100 - Supervisor-Personal Svcs	1,625.84	5,212.60	4,064.60	1,148.00	22.0 %
1220.101 - Supervisor-Personal Svcs-Clerk	2,940.00	9,424.11	8,820.00	604.11	6.4 %
1220.102 - Supervisor-Personal Svcs-Deputy Supv	234.38	693.62	703.14	(9.52)	(1.4) %
1220.200 - Supervisor-Equipment	0.00	246.58	0.00	246.58	100.0 %
1220.400 - Supervisor-Contractual	31.88	123.29	550.17	(426.88)	(346.2) %
1340.100 - Budget-Personal Svcs	416.67	1,232.88	1,250.01	(17.13)	(1.4) %
1355.100 - Assessor-Personal Svcs	2,355.46	4,315.07	5,047.14	(732.07)	(17.0) %
1355.101 - Assessor-Personal Svcs-Clerk	1,285.20	4,119.78	3,855.60	264.18	6.4 %
1355.103 - Assessor-Personal Svcs-Support	0.00	0.00	1,820.50	(1,820.50)	0.0 %
1355.106 - Assessor-Greivance Board Personal Svcs	0.00	135.62	0.00	135.62	100.0 %
1355.200 - Assessor-Equipment	0.00	246.58	0.00	246.58	100.0 %
1355.400 - Assessor-Contractual	27.91	156.95	89.63	156.95	63.7 %
1355.401 - Assessor-Assessment Support Contract	0.00	4,315.07	0.00	4,315.07	100.0 %
1355.406 - Assessor-Grievance Board Contractual	0.00	49.32	0.00	49.32	100.0 %
1380.400 - Fiscal-Fiscal Agent Fees	6,500.00	7,397.26	11,780.00	(4,382.74)	(59.2) %
1410.100 - Town Clerk-Personal Svcs	3,577.08	11,465.75	10,731.24	734.51	6.4 %
1410.101 - Town Clerk-Personal Svcs-Clerk	2,729.20	8,753.42	8,187.60	565.82	6.5 %
1410.200 - Town Clerk-Equipment	0.00	123.29	0.00	123.29	100.0 %
1410.400 - Town Clerk-Contractual	124.39	881.39	228.20	881.39	79.4 %
1420.400 - Attorney-Contractual	3,750.00	7,397.26	6,414.00	983.26	13.3 %
1440.400 - Engineer-Contractual	22,237.84	12,328.77	32,257.14	(19,928.37)	(161.6) %
1460.100 - Records Management-Personal Svcs	391.68	1,179.37	960.00	219.37	18.6 %
1460.400 - Records Management-Contractual	244.39	813.70	733.17	80.53	9.9 %
1620.100 - Buildings-Personal Svcs	2,332.32	3,640.19	7,075.71	(3,435.52)	(94.4) %
1620.200 - Buildings-Equipment	0.00	123.29	0.00	123.29	100.0 %
1620.400 - Buildings-Contractual	2,487.52	7,520.55	9,670.91	(2,150.36)	(28.6) %
1640.400 - Central Garage-Contractual	10,341.21	3,698.63	15,950.21	(12,251.58)	(331.2) %
1660.400 - Central Storeroom-Contractual	6.01	369.86	302.62	67.24	18.2 %
1670.100 - Central Printing-Personal Svcs-Newsletter	0.00	2,095.89	0.00	2,095.89	100.0 %
1670.400 - Central Printing-Central Print/Mail	149.42	(1,709.10)	1,709.10	(1,709.10)	0.0 %
1680.200 - Data Processing-Equipment	0.00	739.73	0.00	739.73	100.0 %
1680.400 - Data Processing-Contractual	2,001.60	4,438.36	4,003.20	435.16	9.8 %
1910.400 - Unallocated Insurance	0.00	18,493.15	58,406.39	(39,913.24)	(215.8) %
1920.400 - Municipal Dues	0.00	295.89	0.00	295.89	100.0 %
1990.400 - Contingency	0.00	2,465.75	0.00	2,465.75	100.0 %
3020.400 - Public Safety-Dispatch Svcs	0.00	10,602.74	10,750.00	(147.26)	(1.4) %
3310.400 - Traffic Control-Contractual	0.00	123.29	0.00	123.29	100.0 %

A--General Fund - 01

Town of Duanesburg  
Operating Statement  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Budget	Actual	Remaining	
3510.100 - Dog Control-Personal Svcs	666.63	1,972.60	1,999.89	(27.29)	(1.4) %
3510.400 - Dog Control-Contractual	42.73	641.10	137.06	504.04	78.6 %
3650.400 - Public Safety-Demolition of Unsafe buildings	0.00	184.93	0.00	184.93	100.0 %
4020.100 - Registrar of Vital Stats-Personal Svcs	0.00	228.08	0.00	228.08	100.0 %
4540.400 - Ambulance-Contractual	0.00	61,326.00	0.00	61,326.00	100.0 %
5010.100 - Supt of Highway-Personal Svcs	4,506.08	14,443.64	13,518.24	925.40	6.4 %
5010.101 - Supt of Highway-Personal Svcs-Clerk	195.84	789.04	687.36	101.68	12.9 %
5010.200 - Supt of Highway-Equipment	0.00	246.58	0.00	246.58	100.0 %
5010.400 - Supt of Highway-Contractual	23.31	123.29	46.62	76.67	62.2 %
6010.400 - Social Svcs-Contractual	0.00	739.73	0.00	739.73	100.0 %
6410.100 - Publicity-Web Site Personal Svcs	0.00	1,232.88	0.00	1,232.88	100.0 %
6410.400 - Publicity-Web Site Contractual	0.00	739.73	0.00	739.73	100.0 %
6772.400 - Programs for Aging-Contractual	0.00	641.10	0.00	641.10	100.0 %
7020.100 - Recreation Admin-Personal Svcs	0.00	801.37	0.00	801.37	100.0 %
7110.100 - Parks-Personal Svcs	0.00	3,640.19	0.00	3,640.19	100.0 %
7110.200 - Parks-Equipment	734.49	739.73	0.00	739.73	100.0 %
7110.400 - Parks-Contractual	0.00	801.37	0.00	801.37	100.0 %
7310.100 - Youth Programs-Personal Svcs	0.00	1,849.32	0.00	1,849.32	100.0 %
7310.400 - Youth Programs-Contractual	0.00	2,354.79	0.00	2,354.79	100.0 %
7510.100 - Historian-Personal Svcs	62.50	345.21	187.50	345.21	(1.4) %
7510.400 - Historian-Contractual	0.00	184.93	0.00	(2.57)	100.0 %
7550.400 - Celebrations-Contractual	0.00	739.73	0.00	739.73	100.0 %
8010.200 - Zoning-Equipment	190.06	493.15	190.06	493.15	100.0 %
8160.498 - Refuse/Garbage-Engineering & Testing	0.00	0.00	90.00	(190.06)	0.0 %
8160.499 - Refuse/Garbage-Leachate Hauling & Treatment	0.00	5,424.66	0.00	5,334.66	98.3 %
9010.800 - State Retirement	0.00	616.44	0.00	616.44	100.0 %
9030.800 - Social Security	2,235.33	9,863.01	288.32	9,574.69	97.1 %
9040.800 - Workers' Compensation	3,422.83	7,397.26	6,553.64	843.62	11.4 %
9060.800 - Health Insurance	7,220.69	3,476.71	5,031.92	(1,555.21)	(44.7) %
<b>Total Expenses</b>	<b>92,976.16</b>	<b>295,186.74</b>	<b>288,530.13</b>	<b>6,656.61</b>	<b>2.3 %</b>

	Actual	Budget	Actual	Remaining	Summary
<b>Revenue</b>					
1001 - Real Property Tax	0.00	102,661.89	416,351.00	(313,689.11)	(305.6) %
1090 - Real Property Tax Interest & Penalties	0.00	2,465.75	0.00	2,465.75	100.0 %
1120 - Non-Property Tax Distribution by County	19,659.77	83,007.62	(33,680.49)	116,688.11	140.6 %
1255 - Town Clerk Fees	1.38	369.86	5.24	364.62	98.6 %
2001 - Park and Recreational Charges	0.00	246.58	0.00	246.58	100.0 %
2389 - Other Home & Community Services	0.00	0.00	103,858.24	(103,858.24)	0.0 %
2401 - Interest & Earnings	0.00	123.29	32.83	90.46	73.4 %
2501 - Business and Occupational License	445.00	123.29	675.00	(551.71)	(447.5) %
2544 - Dog Licenses	245.00	1,232.88	916.00	316.88	25.7 %
2610 - Fines and Forfeited Bail	5,717.00	12,328.77	14,169.00	(1,840.23)	(14.9) %
2770 - Unclassified Revenues	8,744.93	0.00	8,744.94	(8,744.94)	0.0 %
3001 - State per Capita Aid	0.00	5,092.52	0.00	5,092.52	100.0 %

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022	Actual	Year To Date 03/31/2022	Budget	Remaining	Summary
3005 - State Aid Mortgage Tax	0.00	(54,000.00)	36,986.30	90,986.30	246.0 %	
3820 - State Aid Youth Programs	0.00	0.00	1,232.88	1,232.88	100.0 %	
<b>Total Revenue</b>	<b>34,813.08</b>	<b>457,071.76</b>	<b>245,871.63</b>	<b>(211,200.13)</b>	<b>(85.9) %</b>	
<b>Net Assets</b>	<b>(58,163.08)</b>	<b>168,541.63</b>	<b>(49,315.11)</b>	<b>(217,856.74)</b>	<b>441.8 %</b>	

**B--General Fund B - 02**

**Town of Duanesburg  
Operating Statement  
As of March 31, 2022**

	Month Ending		Year To Date		Summary	
	03/31/2022	Actual	03/31/2022	Budget		Remaining
<b>Expenses</b>						
8010.100 - Zoning-Building Inspector	5,534.12	16,602.36	17,228.22		625.86	3.6 %
8010.101 - Zoning-Inspector's Clerk	1,285.20	3,855.60	4,119.78		264.18	6.4 %
8010.103 - Zoning-Assistant	1,289.79	3,841.83	4,228.27		386.44	9.1 %
8010.104 - Zoning-Board Personal Svcs	307.13	373.69	493.15		119.46	24.2 %
8010.105 - Zoning-Code Officer	0.00	0.00	4,684.93		4,684.93	100.0 %
8010.200 - Zoning-Equipment	0.00	0.00	123.29		123.29	100.0 %
8010.400 - Zoning-Contractual	116.18	774.04	493.15		(280.89)	(57.0) %
8010.404 - Zoning-ZBA Expenses	0.00	0.00	61.64		61.64	100.0 %
8010.407 - Zoning-Planning Attorney	0.00	0.00	1,232.88		1,232.88	100.0 %
8010.470 - Zoning-Broadband Extension	0.00	0.00	3,698.63		3,698.63	100.0 %
8020.103 - Planning-Assistant	1,289.79	3,841.83	4,228.27		386.44	9.1 %
8020.104 - Planning-Board Personal Svcs	448.44	556.31	493.15		(63.16)	(12.8) %
8020.200 - Planning-Equipment	0.00	0.00	123.29		123.29	100.0 %
8020.400 - Planning-Contractual	30.53	64.39	0.00		(64.39)	0.0 %
8020.404 - Planning-Board Expenses	0.00	0.00	123.29		123.29	100.0 %
8020.407 - Planning-Attorney	0.00	666.53	3,698.63		3,032.10	82.0 %
9010.800 - State Retirement	0.00	162.18	4,931.51		4,769.33	96.7 %
9030.800 - Social Security	708.48	2,118.46	2,219.18		100.72	4.5 %
9040.800 - Workers' Compensation	641.78	941.11	2,465.75		1,524.64	61.8 %
9060.800 - Health Insurance	847.99	3,391.96	4,684.93		1,292.97	27.6 %
<b>Total Expenses</b>	<b>12,499.43</b>	<b>37,190.29</b>	<b>59,331.94</b>		<b>22,141.65</b>	<b>37.3 %</b>
<b>Revenue</b>						
1120 - Non-Property Tax Distribution by County	4,240.34	8,480.68	25,033.32		16,552.64	66.1 %
1170 - Franchise Fees	0.00	(12,951.64)	11,095.89		24,047.53	216.7 %
2110 - Zoning Fees	0.00	0.00	246.58		246.58	100.0 %
2401 - Interest & Earnings	0.00	0.00	24.66		24.66	100.0 %
2555 - Building Permits	5,115.00	5,615.00	4,438.36		(1,176.64)	(26.5) %
<b>Total Revenue</b>	<b>9,355.34</b>	<b>1,144.04</b>	<b>40,838.81</b>		<b>39,694.77</b>	<b>97.2 %</b>
<b>Net Assets</b>	<b>(3,144.09)</b>	<b>(36,046.25)</b>	<b>(18,493.13)</b>		<b>17,553.12</b>	<b>(94.9) %</b>

CM--Miscellaneous Special Revenue Fund

**Town of Duanesburg  
Operating Statement  
As of March 31, 2022**

**Operating Statement**

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Actual	Budget	Remaining	
<b>Expenses</b>					
5130.100 - Machinery-Personal Svcs	476.64	1,508.13	1,726.03	217.90	12.6 %
5130.200 - Machinery-Equipment	0.00	0.00	7,397.26	7,397.26	100.0 %
5130.400 - Machinery-Contractual	471.63	10,074.59	8,630.14	(1,444.45)	(16.7) %
5142.100 - Snow Removal-Personal Svcs	19,986.94	66,464.18	40,684.93	(25,779.25)	(63.4) %
5142.400 - Snow Removal-Contractual	3,934.72	16,335.99	14,794.52	(1,541.47)	(10.4) %
9010.800 - State Retirement	0.00	171.19	5,178.08	5,006.89	96.7 %
9030.800 - Social Security	1,566.63	5,181.32	3,205.48	(1,975.84)	(61.6) %
9040.800 - Workers' Compensation	8,129.20	11,875.03	2,958.90	(8,916.13)	(301.3) %
9055.800 - Disability Insurance	0.00	0.00	24.66	24.66	100.0 %
9060.800 - Health Insurance	4,846.33	19,070.12	12,328.77	(6,741.35)	(54.7) %
9730.600 - Bond Anticipation-Principal	0.00	0.00	12,328.77	12,328.77	100.0 %
<b>Total Expenses</b>	<b>39,412.09</b>	<b>130,680.55</b>	<b>109,257.54</b>	<b>(21,423.01)</b>	<b>(19.6) %</b>
<b>Revenue</b>					
1001 - Real Property Tax	0.00	428,193.00	105,581.84	(322,611.16)	(305.6) %
2300 - Transportation Services	0.00	0.00	3,626.38	3,626.38	100.0 %
2401 - Interest & Earnings	0.00	6.92	49.32	42.40	86.0 %
<b>Total Revenue</b>	<b>0.00</b>	<b>428,199.92</b>	<b>109,257.54</b>	<b>(318,942.38)</b>	<b>(291.9) %</b>
<b>Net Assets</b>	<b>(39,412.09)</b>	<b>297,519.37</b>	<b>0.00</b>	<b>(297,519.37)</b>	<b>0.0 %</b>

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Budget	Actual	Remaining	
<b>Expenses</b>					
5110.100 - General Repairs-Personal Svcs	235.00	33,287.67	705.00	32,582.67	97.9 %
5110.400 - General Repairs-Contractual	0.00	22,191.78	0.00	22,191.78	100.0 %
5112.200 - Capital Improvements-Equipment	0.00	34,853.42	0.00	34,853.42	100.0 %
9010.800 - State Retirement	0.00	6,410.96	207.23	6,203.73	96.8 %
9030.800 - Social Security	16.83	2,712.33	72.51	2,639.82	97.3 %
9040.800 - Workers' Compensation	7,059.57	2,958.90	10,313.19	(7,354.29)	(248.5) %
9055.800 - Disability Insurance	0.00	24.66	0.00	24.66	100.0 %
9060.800 - Health Insurance	3,731.14	12,328.77	14,924.56	(2,595.79)	(21.1) %
<b>Total Expenses</b>	<b>11,042.54</b>	<b>114,768.49</b>	<b>26,222.49</b>	<b>88,546.00</b>	<b>77.2 %</b>
<b>Revenue</b>					
1120 - Non-Property Tax Distribution by County	14,524.13	76,239.37	29,048.26	47,191.11	61.9 %
2300 - Transportation Services	0.00	3,626.38	0.00	3,626.38	100.0 %
2401 - Interest & Earnings	0.00	49.32	0.00	49.32	100.0 %
3501 - State Aid/CHIPS	195,752.17	34,853.42	91,139.17	(56,285.75)	(161.5) %
<b>Total Revenue</b>	<b>210,276.30</b>	<b>114,768.49</b>	<b>120,187.43</b>	<b>(5,418.94)</b>	<b>(4.7) %</b>
<b>Net Assets</b>	<b>199,233.76</b>	<b>0.00</b>	<b>93,964.94</b>	<b>(93,964.94)</b>	<b>0.0 %</b>



HI--Capital Projects

Town of Duaneburg  
 Operating Statement  
 As of March 31, 2022

	Month Ending 03/31/2022	Year To Date 03/31/2022	Remaining
	Actual	Actual	
<b>Expenses</b>			
1440.204 - Short Term Project Expense SS2 UV	2,230.20	13,094.50	(13,094.50)
8197.200 - Sewer Capital Projects	0.00	73,909.05	(73,909.05)
<b>Total Expenses</b>	<b>2,230.20</b>	<b>87,003.55</b>	<b>(87,003.55)</b>
<b>Revenue</b>			
2401 - Interest & Earnings	0.00	0.21	(0.21)
<b>Total Revenue</b>	<b>0.00</b>	<b>0.21</b>	<b>(0.21)</b>
<b>Net Assets</b>	<b>(2,230.20)</b>	<b>(87,003.34)</b>	<b>87,003.34</b>

H10--Capital Project-Van Patten Park

Town of Duaneburg  
 Operating Statement  
 As of March 31, 2022

**Revenue**  
 2401 - Interest & Earnings  
**Total Revenue**

**Net Assets**

	Year To Date 03/31/2022	
	Actual	Remaining
	0.12	(0.12)
	<b>0.12</b>	<b>(0.12)</b>
	<b>0.12</b>	<b>(0.12)</b>

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022	Year To Date 03/31/2022	Remaining
	Actual	Actual	
Expenses			
1440.204 - Short Term Project Expense SS2 UV	2,230.20	13,094.50	(13,094.50)
<b>Total Expenses</b>	<b>2,230.20</b>	<b>13,094.50</b>	<b>(13,094.50)</b>
<b>Net Assets</b>	<b>(2,230.20)</b>	<b>(13,094.50)</b>	<b>13,094.50</b>

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Year To Date 03/31/2022			Summary
	Actual	Budget	Remaining	
<b>Expenses</b>				
3410.416 - Fire Protection-Contractual-Delanson	0.00	18,062.38	18,062.38	100.0 %
3410.417 - Fire Protection-Contractual-Burtonsville	0.00	14,960.22	14,960.22	100.0 %
3410.418 - Fire Protection-Contractual-Esperance	0.00	20,034.00	20,034.00	100.0 %
3410.419 - Fire Protection-Contractual-Mariaville	0.00	66,195.12	66,195.12	100.0 %
<b>Total Expenses</b>	<b>0.00</b>	<b>119,251.72</b>	<b>119,251.72</b>	<b>100.0 %</b>
<b>Revenue</b>				
1001.416 - Real Property Tax-Delanson	73,253.00	18,062.38	(55,190.62)	(305.6) %
1001.417 - Real Property Tax-Burtonsville	60,672.00	14,960.22	(45,711.78)	(305.6) %
1001.418 - Real Property Tax-Esperance	81,249.00	20,034.00	(61,215.00)	(305.6) %
1001.419 - Real Property Tax-Mariaville	268,458.10	66,195.12	(202,262.98)	(305.6) %
<b>Total Revenue</b>	<b>483,632.10</b>	<b>119,251.72</b>	<b>(364,380.38)</b>	<b>(305.6) %</b>
<b>Net Assets</b>	<b>483,632.10</b>	<b>0.00</b>	<b>(483,632.10)</b>	<b>0.0 %</b>

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Year To Date 03/31/2022				Summary
	Month Ending 03/31/2022	Actual	Budget	Remaining	
<b>Expenses</b>					
1990.400 - Contingency	0.00	0.00	2,465.75	2,465.75	100.0 %
8110.200 - Sewer Admin-Equipment	0.00	0.00	61.64	61.64	100.0 %
8110.400 - Sewer Admin-Contractual	45.72	137.16	1,479.45	1,342.29	90.7 %
8110.460 - Sewer Admin-Easement Fee to RR	0.00	0.00	493.64	493.64	100.0 %
8110.461 - Sewer Admin-Insurance	0.00	6,963.60	1,602.74	(5,360.86)	(334.5) %
8110.465 - Sewer Admin-Cell Phone	48.46	127.70	184.93	57.23	30.9 %
8120.200 - Sanitary Sewers-Equipment	0.00	0.00	986.30	986.30	100.0 %
8120.462 - Sanitary Sewers-Pump Station Electric	549.85	1,533.32	1,479.45	(53.87)	(3.6) %
8120.463 - Sanitary Sewers-Maintenance & Repairs	184.80	199.27	2,958.90	2,759.63	93.3 %
8130.100 - Treatment/Disposal-Plant Operator	3,468.36	10,405.08	6,541.64	(3,863.44)	(59.1) %
8130.101 - Treatment/Disposal-Backup Operator	0.00	0.00	3,848.05	3,848.05	100.0 %
8130.103 - Treatment/Disposal-Maint Tech	1,536.88	4,610.64	4,927.07	316.43	6.4 %
8130.200 - Treatment/Disposal-Equipment	0.00	6.99	246.58	239.59	97.2 %
8130.400 - Treatment/Disposal-Contractual	116.72	1,965.00	0.00	(1,965.00)	0.0 %
8130.401 - Treatment/Disposal-Generator Maintenance	0.00	0.00	295.89	295.89	100.0 %
8130.402 - Treatment/Disposal-SPDES Program Fee	0.00	0.00	104.79	104.79	100.0 %
8130.429 - Treatment/Disposal-Vehicle Repair	0.00	727.45	369.86	(357.59)	(96.7) %
8130.463 - Treatment/Disposal-Maintenance Plant Electric	3,121.65	12,281.86	4,438.36	(7,843.50)	(176.7) %
8130.463 - Treatment/Disposal-Maintenance & Repairs	30.00	57.45	3,945.21	3,887.76	98.5 %
8130.464 - Treatment/Disposal-Fuel Oil	398.47	1,221.06	739.73	(481.33)	(65.1) %
8130.465 - Treatment/Disposal-Telephone Alarm Dialer	0.00	81.26	369.86	288.60	78.0 %
8130.466 - Treatment/Disposal-Chemicals	0.00	0.00	739.73	739.73	100.0 %
8130.467 - Treatment/Disposal-Lab Testing	290.29	580.58	986.30	405.72	41.1 %
8130.468 - Treatment/Disposal-Sludge Disposal	296.45	1,332.82	1,972.60	639.78	32.4 %
9010.800 - State Retirement	0.00	36.04	1,109.59	1,073.55	96.8 %
9030.800 - Social Security	331.08	993.24	1,306.85	313.61	24.0 %
9040.800 - Workers' Compensation	1,069.63	1,565.84	443.84	(1,122.00)	(252.8) %
9060.800 - Health Insurance	1,017.58	4,070.32	2,194.52	(1,875.80)	(85.5) %
9730.600 - Bond Anticipation-Principal	0.00	128,000.00	31,808.22	(96,191.78)	(302.4) %
<b>Total Expenses</b>	<b>12,505.94</b>	<b>176,896.68</b>	<b>78,101.49</b>	<b>(98,795.19)</b>	<b>(126.5) %</b>
<b>Revenue</b>					
1001 - Real Property Tax	0.00	315,749.68	77,854.93	(237,894.75)	(305.6) %
2401 - Interest & Earnings	0.00	6.53	0.00	(6.53)	0.0 %
2590 - Permits - Septic	0.00	0.00	246.58	246.58	100.0 %
<b>Total Revenue</b>	<b>0.00</b>	<b>315,756.21</b>	<b>78,101.51</b>	<b>(237,654.70)</b>	<b>(304.3) %</b>
<b>Net Assets</b>	<b>(12,505.94)</b>	<b>138,859.53</b>	<b>0.02</b>	<b>(138,859.51)</b>	<b>(694,297,550.0) %</b>

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Budget	Actual	Remaining	
<b>Expenses</b>					
1990.400 - Contingency	0.00	2,465.75	0.00	2,465.75	100.0 %
8110.200 - Sewer Admin-Equipment	0.00	123.29	0.00	123.29	100.0 %
8110.400 - Sewer Admin-Contractual	33.08	1,232.88	90.97	1,141.91	92.6 %
8110.461 - Sewer Admin-Insurance	0.00	1,602.74	6,963.60	(5,360.86)	(334.5) %
8110.465 - Sewer Admin-Cell Phone	38.85	184.93	108.48	76.45	41.3 %
8120.200 - Sanitary Sewers-Equipment	0.00	986.30	0.00	986.30	100.0 %
8120.462 - Sanitary Sewers-Pump Station Electric	800.44	1,972.60	2,469.79	(497.19)	(25.2) %
8120.463 - Sanitary Sewers-Maintenance & Repairs	0.00	4,438.36	44.18	4,394.18	99.0 %
8130.100 - Treatment/Disposal-Plant Operator	0.00	4,579.40	0.00	4,579.40	100.0 %
8130.101 - Treatment/Disposal-Backup Operator	0.00	2,693.59	0.00	2,693.59	100.0 %
8130.103 - Treatment/Disposal-Maint Tech	1,075.84	3,449.10	3,227.52	221.58	6.4 %
8130.200 - Treatment/Disposal-Equipment	0.00	246.58	0.00	246.58	100.0 %
8130.400 - Treatment/Disposal-Contractual	1,982.13	0.00	4,114.55	(4,114.55)	0.0 %
8130.401 - Treatment/Disposal-Generator Maintenance	0.00	295.89	0.00	295.89	100.0 %
8130.402 - Treatment/Disposal-SPDES Program Fee	0.00	104.79	0.00	104.79	100.0 %
8130.429 - Treatment/Disposal-Vehicle Repair	0.00	369.86	509.21	(139.35)	(37.7) %
8130.462 - Treatment/Disposal-Treatment Plant Electric	1,489.90	4,191.78	7,119.20	(2,927.42)	(69.8) %
8130.463 - Treatment/Disposal-Maintenance & Repairs	0.00	4,438.36	507.96	3,930.40	88.6 %
8130.464 - Treatment/Disposal-Fuel Oil	521.36	739.73	2,071.22	(1,331.49)	(180.0) %
8130.465 - Treatment/Disposal-Telephone Alarm Dialer	0.00	369.86	83.18	286.68	77.5 %
8130.467 - Treatment/Disposal-Lab Testing	143.00	986.30	286.00	700.30	71.0 %
8130.468 - Treatment/Disposal-Sludge Disposal	88.55	1,972.60	88.55	1,884.05	95.5 %
9010.800 - State Retirement	0.00	813.70	27.03	786.67	96.7 %
9030.800 - Social Security	75.76	1,232.88	227.28	1,005.60	81.6 %
9040.800 - Workers' Compensation	641.78	443.84	941.11	(497.27)	(112.0) %
9060.800 - Health Insurance	847.99	1,528.77	3,391.96	(1,863.19)	(121.9) %
9730.600 - Bond Anticipation-Principal	0.00	39,452.05	0.00	39,452.05	100.0 %
<b>Total Expenses</b>	<b>7,738.68</b>	<b>80,915.93</b>	<b>32,271.79</b>	<b>48,644.14</b>	<b>60.1 %</b>
<b>Revenue</b>					
1001 - Real Property Tax	0.00	80,422.77	298,054.06	(217,631.29)	(270.6) %
2401 - Interest & Earnings	0.00	0.00	5.69	(5.69)	0.0 %
2590 - Permits - Septic	0.00	493.15	0.00	493.15	100.0 %
<b>Total Revenue</b>	<b>0.00</b>	<b>80,915.92</b>	<b>298,059.75</b>	<b>(217,143.83)</b>	<b>(268.4) %</b>
<b>Net Assets</b>	<b>(7,738.68)</b>	<b>(0.01)</b>	<b>265,787.96</b>	<b>(265,787.97)</b>	<b>2,657,879,700.0 %</b>

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Month Ending 03/31/2022		Year To Date 03/31/2022		Summary
	Actual	Budget	Actual	Remaining	
<b>Expenses</b>					
1990.400 - Contingency	0.00	1,232.88	0.00	1,232.88	100.0 %
8110.200 - Sewer Admin-Equipment	0.00	123.29	0.00	123.29	100.0 %
8110.400 - Sewer Admin-Contractual	20.00	493.15	68.27	424.88	86.2 %
8110.460 - Sewer Admin-Easement Fee to RR	0.00	147.45	0.00	147.45	100.0 %
8110.461 - Sewer Admin-Insurance	0.00	863.01	4,802.48	(3,939.47)	(456.5) %
8110.465 - Sewer Admin-Cell Phone	17.48	184.93	65.74	119.19	64.5 %
8120.200 - Sanitary Sewers-Equipment	0.00	739.73	0.00	739.73	100.0 %
8120.462 - Sanitary Sewers-Pump Station Electric	1,064.54	1,232.88	2,895.72	(1,662.84)	(134.9) %
8120.463 - Sanitary Sewers-Maintenance & Repairs	66.19	1,479.45	2,968.90	(1,489.45)	(100.7) %
8130.100 - Treatment/Disposal-Plant Operator	612.00	1,962.49	1,836.00	126.49	6.4 %
8130.101 - Treatment/Disposal-Backup Operator	0.00	1,154.22	0.00	1,154.22	100.0 %
8130.103 - Treatment/Disposal-Maint Tech	461.04	1,478.22	1,383.12	95.10	6.4 %
8130.200 - Treatment/Disposal-Equipment	0.00	123.29	0.00	123.29	100.0 %
8130.400 - Treatment/Disposal-Contractual	35.01	369.86	996.19	(626.33)	(169.3) %
8130.401 - Treatment/Disposal-Generator Maintenance	0.00	98.63	0.00	98.63	100.0 %
8130.402 - Treatment/Disposal-SPDES Program Fee	0.00	104.79	0.00	104.79	100.0 %
8130.429 - Treatment/Disposal-Vehicle Repair	0.00	369.86	218.24	151.62	41.0 %
8130.462 - Treatment/Disposal-Treatment Plant Electric	785.06	986.30	3,028.04	(2,041.74)	(207.0) %
8130.463 - Treatment/Disposal-Maintenance & Repairs	8.97	1,479.45	21.47	1,457.98	98.5 %
8130.464 - Treatment/Disposal-Fuel Oil	119.02	369.86	364.72	5.14	1.4 %
8130.465 - Treatment/Disposal-Telephone Alarm Dialer	0.00	123.29	16.84	106.45	86.3 %
8130.466 - Treatment/Disposal-Chemicals	0.00	246.58	0.00	246.58	100.0 %
8130.467 - Treatment/Disposal-Lab Testing	86.71	246.58	173.42	73.16	29.7 %
8130.468 - Treatment/Disposal-Sludge Disposal	0.00	616.44	309.57	306.87	49.8 %
9010.800 - State Retirement	0.00	308.22	9.01	299.21	97.1 %
9030.800 - Social Security	71.76	394.52	215.28	179.24	45.4 %
9040.800 - Workers' Compensation	427.85	443.84	628.69	(184.85)	(41.6) %
9060.800 - Health Insurance	339.19	665.75	1,356.76	(691.01)	(103.8) %
9730.600 - Bond Anticipation-Principal	0.00	0.00	77,610.00	(77,610.00)	0.0 %
<b>Total Expenses</b>	<b>4,114.82</b>	<b>18,038.96</b>	<b>98,968.46</b>	<b>(80,929.50)</b>	<b>(448.6) %</b>
<b>Revenue</b>					
1001 - Real Property Tax	0.00	34,463.34	139,768.26	(105,304.92)	(305.6) %
2401 - Interest & Earnings	0.00	0.00	10.31	(10.31)	0.0 %
2590 - Permits - Septic	0.00	246.58	0.00	246.58	100.0 %
<b>Total Revenue</b>	<b>0.00</b>	<b>34,709.92</b>	<b>139,778.57</b>	<b>(105,068.65)</b>	<b>(302.7) %</b>
<b>Net Assets</b>	<b>(4,114.82)</b>	<b>16,670.96</b>	<b>40,810.11</b>	<b>(24,139.15)</b>	<b>(144.8) %</b>

**TE--Private Purpose Trust**

**Town of Duanesburg  
Operating Statement  
As of March 31, 2022**

**Expenses**  
3410.800 - Service Award-Employee Benefits  
**Total Expenses**

**Revenue**  
2401 - Interest & Earnings  
**Total Revenue**

**Net Assets**

	Year To Date 03/31/2022	
	Actual	Remaining
	64,995.00	(64,995.00)
	<b>64,995.00</b>	<b>(64,995.00)</b>
	0.12	(0.12)
	<b>0.12</b>	<b>(0.12)</b>
	<b>(64,994.88)</b>	<b>64,994.88</b>



**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Year To Date 03/31/2022			Summary
	Actual	Budget	Remaining	
<b>Expenses</b>				
8989,400 - Misc Home & Comm Svc, Cont Expend	0.00	246.58	246.58	100.0 %
<b>Total Expenses</b>	<b>0.00</b>	<b>246.58</b>	<b>246.58</b>	<b>100.0 %</b>
<b>Revenue</b>				
1001 - Real Property Tax	1,000.00	246.58	(753.42)	(305.5) %
<b>Total Revenue</b>	<b>1,000.00</b>	<b>246.58</b>	<b>(753.42)</b>	<b>(305.5) %</b>
<b>Net Assets</b>	<b>1,000.00</b>	<b>0.00</b>	<b>(1,000.00)</b>	<b>0.0 %</b>

**Town of Duanesburg  
Operating Statement**  
As of March 31, 2022

	Actual	Budget	Remaining	Summary
		Year To Date 03/31/2022		
<b>Expenses</b>				
5182.400 - Street Lighting-Contractual	1,448.79	1,479.45	30.66	2.1 %
<b>Total Expenses</b>	<b>1,448.79</b>	<b>1,479.45</b>	<b>30.66</b>	<b>2.1 %</b>
<b>Revenue</b>				
1001 - Real Property Tax	6,000.00	1,479.45	(4,520.55)	(305.6) %
<b>Total Revenue</b>	<b>6,000.00</b>	<b>1,479.45</b>	<b>(4,520.55)</b>	<b>(305.6) %</b>
<b>Net Assets</b>	<b>4,551.21</b>	<b>0.00</b>	<b>(4,551.21)</b>	<b>0.0 %</b>

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Year To Date 03/31/2022			Summary
	Actual	Budget	Remaining	
<b>Expenses</b>				
5182.400 - Street Lighting-Contractual	2,781.67	2,465.75	(315.92)	(12.8) %
<b>Total Expenses</b>	<b>2,781.67</b>	<b>2,465.75</b>	<b>(315.92)</b>	<b>(12.8) %</b>
<b>Revenue</b>				
1001 - Real Property Tax	10,000.00	2,465.75	(7,534.25)	(305.6) %
<b>Total Revenue</b>	<b>10,000.00</b>	<b>2,465.75</b>	<b>(7,534.25)</b>	<b>(305.6) %</b>
<b>Net Assets</b>	<b>7,218.33</b>	<b>0.00</b>	<b>(7,218.33)</b>	<b>0.0 %</b>

**Town of Duaneburg  
Operating Statement**  
As of March 31, 2022

	Year To Date 03/31/2022			Summary
	Actual	Budget	Remaining	
<b>Expenses</b>				
5182.400 - Street Lighting-Contractual	1,274.94	1,109.59	(165.35)	(14.9) %
<b>Total Expenses</b>	<b>1,274.94</b>	<b>1,109.59</b>	<b>(165.35)</b>	<b>(14.9) %</b>
<b>Revenue</b>				
1001 - Real Property Tax	4,500.00	1,109.59	(3,390.41)	(305.6) %
<b>Total Revenue</b>	<b>4,500.00</b>	<b>1,109.59</b>	<b>(3,390.41)</b>	<b>(305.6) %</b>
<b>Net Assets</b>	<b>3,225.06</b>	<b>0.00</b>	<b>(3,225.06)</b>	<b>0.0 %</b>

**Town of Duanesburg Town Board**

**RESOLUTION NO. \_\_\_ - 2022**

**April 28, 2022**

**WHEREAS**, the Mariaville Wastewater Treatment Plant (the “Mariaville WWTP”) serves Mariaville Lake Sewer District No. 2; and

**WHEREAS**, the New York State Department of Environmental Conservation amended the New York State Pollutant Discharge Elimination System Permit for the Mariaville WWTP requiring that the Mariaville WWTP effluent be disinfected (the “Proposed Improvements”); and

**WHEREAS**, the Town Board retained Delaware Engineering, D.P.C., (“Delaware”) for professional services in connection with Long Term Improvements Project at the Delanson WWTP (the “Project”); and

**WHEREAS**, Delaware has submitted an invoice, dated April 13, 2022, for Town Board review in the amount of **\$4,904.80** for professional services rendered through April 3, 2022 (“Professional Services Invoice No. 5”); and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board approves Professional Services Invoice No. 4; authorizes the payment of the invoice using the BAN funds borrowed for this purpose; and directs that the Town seek reimbursement from NYSDEC for the costs associated with the Project in accordance with the terms of the Grant Agreement with NYSDEC;

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 28, 2022.

\_\_\_\_\_  
John Ganther, Deputy Supervisor

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

Date

Date

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
John Ganther Jr.	Yea	Nay	Abstain
Francis R. Potter	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain

C 22058



**DELAWARE ENGINEERING, D.P.C.**

55 South Main Street  
Oneonta, NY 13820

Tel: 607.432.8073  
Fax: 607.432.0432

INAL

April 22, 2022

Town of Duanesburg  
Attn.: Bill Wenzel, Town Supervisor  
Town Hall  
5853 Western Turnpike  
Duanesburg, NY 12056

Re: Mariaville WWTP (SD#2)  
Disinfection Improvements Project - Professional Services Invoice #5

Dear Bill:

Attached for Town review, processing and payment is our invoice totaling \$4,904.80 for services related to the above referenced project.

Services provided through March 2022 included:

- Communications with Town and regulatory agencies
- Bidding assistance with Town and contractors
- Receive and review construction bids
- Provide bid/award recommendation to Town Board
- Coordinate bid award documentation with Town and selected contractor
- Continue preparation of DEC grant documentation

Services anticipated to be provided during April 2022 include:

- Continued communications with Town and regulatory agencies
- Receive and review equipment submittals from contractor
- Continue preparation of DEC grant documentation

Please contact me at 607-432-8073 if you have any questions.

Respectfully,  
**DELAWARE ENGINEERING, D.P.C.**

Bill Brown, P.E. for  
Dave Ohman, P.E.

Attachment

CC: Cheryl DeCarr, Delaware Engineering, D.P.C. (w/enclosures)

04-2022 Duanesburg (T) Mariaville WWTP Disinfection Improvements CL 5



**Delaware Engineering, D.P.C.**  
 28 Madison Ave. Ext.  
 Albany, NY 12203  
 (518) 452-1290

C22058

 ORIGINAL

Town of Duanesburg  
 Town Hall  
 5853 Western Turnpike  
 Duanesburg, NY 12056

Invoice number 20-2078-5  
 Date 04/13/2022

Project 20-2078 Town of Duanesburg - Mariaville  
 WWTP Disinfection Improvements

For Services Rendered Through April 03, 2022

**2 Bid/Award**

	Hours	Rate	Billed Amount
Eric Micheltsch	13.75	120.00	1,650.00
Michael Primmer	9.00	175.00	1,575.00
William J. Brown	6.00	165.00	990.00
subtotal	28.75		4,215.00

**REIMBURSABLES**

	Units	Rate	Billed Amount
Eric Micheltsch			
Mileage - Oneonta 2022	110.77	0.585	64.80
Phase subtotal			4,279.80

**3 Construction Management/Admin**

	Hours	Rate	Billed Amount
Brian P. Clancy	2.50	120.00	300.00
Robert G. Chlappisi	2.50	130.00	325.00
subtotal	5.00		625.00
Phase subtotal			625.00

Invoice total 4,904.80

Approved by:


William J. Brown

Please remit payment to:  
 Delaware Engineering, D.P.C.  
 28 Madison Ave. Ext.  
 Albany, NY 12203

C220578

**DELAWARE ENGINEERING, D.P.C.**

55 South Main Street, Oneonta, New York 13820 Phone 607-482-8073/FAX 607-482-0482

 ORIGINAL

Town of Duanesburg  
 Town Hall  
 5853 Western Turnpike  
 Duanesburg, NY 12056

PROJECT ID 20-2078

**PROJECT: Mariaville WWTP Disinfection Improvements**  
**INVOICE/REQUISITION No.: 5**

	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>1. Task 1 - Design</b>				
Labor	\$ -	\$ 29,851.25	\$ 29,851.25	
Reimbursable Expenses	\$ -	\$ 146.43	\$ 146.43	
<b>SUBTOTAL - TASK 1</b>	\$ -	\$ 29,997.68	\$ 29,997.68	\$ 30,000.00
<b>2. Task 2 - Bid/Award</b>				
Labor	\$ 4,215.00	\$ 3,150.00	\$ 7,365.00	
Reimbursable Expenses	\$ 64.80	\$ 70.20	\$ 135.00	
<b>SUBTOTAL - TASK 2</b>	\$ 4,279.80	\$ 3,220.20	\$ 7,500.00	\$ 7,500.00
<b>3. Task 3 - Construction Management/Admin</b>				
Labor	\$ 625.00	\$ -	\$ 625.00	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 3</b>	\$ 625.00	\$ -	\$ 625.00	\$ 15,000.00
<b>4. Task 4 - Construction Inspection</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 4</b>	\$ -	\$ -	\$ -	\$ 17,500.00
<b>5. Task 5 - As Built Drawing Preparation</b>				
Labor	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 5</b>	\$ -	\$ -	\$ -	\$ 2,500.00



C22058

# DELAWARE ENGINEERING, D.P.C.

55 South Main Street, Oneonta, New York 13820 Phone 607-482-8078/FAX 607-482-0482

ORIGINAL

	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
--	-----------------	------------------	-----------------	--------

**6. Task 6 - NYSDEC Contract Coordination**

Labor	\$ -	\$ 1,430.00	\$ 1,430.00	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 6</b>	<b>\$ -</b>	<b>\$ 1,430.00</b>	<b>\$ 1,430.00</b>	<b>\$ 8,250.00</b>
<b>TOTAL</b>	<b>\$ 4,904.80</b>	<b>\$ 34,647.88</b>	<b>\$ 39,552.68</b>	<b>\$ 80,750.00</b>
<b>AMOUNT DUE FOR CURRENT SERVICES</b>	<b>\$ 4,904.80</b>			
<b>AMOUNT PAST DUE</b>	<b>\$ -</b>			
<b>TOTAL NOW DUE</b>	<b>\$ 4,904.80</b>			
<b>BUDGET BALANCE</b>	<b>\$ 41,197.32</b>			

THIS STATEMENT REFLECTS PAYMENTS RECEIVED ON OR BEFORE BILLING DATE

C22058

Town of Duaneburg Sewer

Sewer District 1

 ORIGINAL

SANITARY SEWERS

		Approve	Disapprove	Explanation
Equipment	81202.66.200			
Maintenance & Repairs	81204.66.463			
<u>SEWER ADMINISTRATION</u>				
Contractual	81104.66.400			
<u>SEWAGE TREATMENT and DISPOSAL</u>				
Equipment	81302.66.200			
Maintenance & Repairs	81304.66.463			
Fuel Oil	81304.66.464			
Chemicals	81304.66.466			
Lab Testing	81304.66.467			
Sludge Disposal	81304.66.468			
Contractual	81304.66.400			
Contract-Generator Maintenance	81304.66.400			
SPDES Program Fee	81304.66.400			
Vehicle Repair	81304.66.429			

Sewer District 2

SANITARY SEWERS

Equipment	81202.88.200			
Maintenance & Repairs	81204.88.463			
<u>SEWER ADMINISTRATION</u>				
Contractual	81104.88.400			
<u>SEWAGE TREATMENT and DISPOSAL</u>				
Equipment	81302.88.200			
Maintenance & Repairs	81304.88.463			
Fuel Oil	81304.88.464			
Telephone Alarm Dialer	81304.88.465			
Chemicals	81304.88.466			
Lab Testing	81304.88.467			
Sludge Disposal	81304.88.468			
Consulting Fees	81304.88.469			
Contract-Generator Maintenance	81304.88.400			
SPDES Program Fee	81304.88.400			
Vehicle Repair	81304.88.429			

Sewer District 3

SANITARY SEWERS

Equipment	81202.77.200			
Contractual	81204.77.400			
Maintenance & Repairs	81204.77.463			

<b>SEWER ADMINISTRATION</b>				
Contractual	81104.77.400			
<b>SEWAGE TREATMENT and DISPOSAL</b>				
Equipment	81302.77.200			
Maintenance & Repairs	81304.77.463			
Fuel Oil	81304.77.464			
Telephone Alarm Dialer	81304.77.465			
Chemicals	81304.77.466			
Lab Testing	81304.77.467			
Sludge Disposal	81304.77.468			
Contractual	81304.77.400			
Contract-Generator Maintenance	81304.77.400			
SPDES Program Fee	81304.77.400			
Vehicle Repair	81304.77.429			

<b>Long-term Improvement</b>	19-1712			
Task 1 - Design				
Task 2 - Bld/Award				
Task 3 - Construction Management/Admin				
Task 4 - Construction Inspection				
Task 5 - As built Drawing Preparation				
Task 6 - NYSEFC Contract Coordination				
<b>UV System</b>	20-2078			
Task 1 - Design				
Task 2 - Bld/Award	1440,204	4279,80	Delaware # 20-2078 #5	4/22/22
Task 3 - Construction Management/Admin	1440,204	625,00	Delaware # 20-2078 #5	4/22/22
Task 4 - Construction Inspection				
Task 5 - As built Drawing Preparation				
Task 6 - NYSDEC Contract Coordination				
<b>Duane Lake</b>				
Task 1 - Update Preliminary Engineer Report				
Task 2 - Convert PER to Map/Plan/Report & Assist with Initial steps towards SD Formation				
Task 3 - SEQR Coordination				
Site Investigations				
Preparation of Funding Application				

Submitted By: Delaware  
Date: 4/26/22

**Town of Duanesburg Town Board**

**RESOLUTION NO. \_\_ - 2021**

**April 28, 2022**

**WHEREAS**, the Town of Duanesburg Town Board has established Duanesburg Sewer Districts Nos. 1 and 3;

**WHEREAS**, the Delanson Wastewater Treatment Plant (the “Delanson WWTP”) serves Duanesburg Sewer Districts Nos. 1 and 3;

**WHEREAS**, the Town Board retained Delaware Engineering, D.P.C., (“Delaware”) for professional services in connection with Long Term Improvements Project at the Delanson WWTP (the “Project”); and

**WHEREAS**, Delaware has submitted an invoice, dated April 13, 2022, for Town Board review in the amount of **\$5,476.43** for professional services rendered through April 3, 2022 (“Professional Services Invoice No. 23”); and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board approves Professional Services Invoice No. 22 and authorizes the Town Supervisor to submit the documentation to New York State Environmental Facilities Corporation to obtain the funds to pay the invoice and upon receipt of such funds authorizes payment to Delaware in the amount of **\$5,476.43**.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 28, 2022.

\_\_\_\_\_  
John Ganther, Deputy Supervisor

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

Date

Date

Present:

Absent:

Town Board Members:

William Wenzel	Yea	Nay	Abstain
John Ganther Jr.	Yea	Nay	Abstain
Francis R. Potter	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain



221059  
**DELAWARE ENGINEERING, D.P.C.**

55 South Main Street  
Oneonta, NY 13820

Tel: 607.432.8073  
Fax: 607.432.0432



**ORIGINAL**

April 22, 2022

Town of Duanesburg  
Attn.: Bill Wenzel, Town Supervisor  
Town Hall  
5853 Western Turnpike  
Duanesburg, NY 12056

Re: Delanson WWTP (SD#1 & SD#3)  
Long Term Improvements Project - Professional Services Invoice #23

Dear Supervisor Wenzel:

Attached for Town review, processing and payment is our invoice totaling \$5,476.43 for services related to the above referenced project.

Services provided during through March 2022 include:

- Continued communications with Town and regulatory agencies
- Review contractor's payment and change order requests
- Travel to site to review project status with Town and contractors
- EFC Compliance Documentation

Services anticipated to be provided during April 2022 include:

- Continued communications with Town and regulatory agencies
- Coordinate project closeout documentation
- Travel to site to review project status with Town and contractors
- EFC Compliance Documentation

Please contact me at 607-432-8073 if you have any questions.

Respectfully,

**DELAWARE ENGINEERING, D.P.C.**

Bill Brown, P.E. for  
Dave Ohman, P.E.

Attachment

CC: Cheryl DeCarr, Delaware Engineering, D.P.C. (w/enclosures)

4-2022 Duanesburg (T) Delanson WWTP Long Term Improvements CL 23

C22059



**Delaware Engineering, D.P.C.**  
28 Madison Ave. Ext.  
Albany, NY 12203  
(518) 452-1290



**ORIGINAL**

Town of Duanesburg  
Town Hall  
5853 Western Turnpike  
Duanesburg, NY 12056

Invoice number 19-1712-23  
Date 04/13/2022

Project 19-1712 Town of Duanesburg - Delanson  
WWTP Long Term Improvements

For Services Rendered Through April 03, 2022

**4 Construction Inspection**

	Hours	Rate	Billed Amount
Eric Michelltsch	3.00	110.00	330.00
Michael Primmer	10.50	165.00	1,732.50
Timothy Heldt	14.00	135.00	1,890.00
William J. Brown	5.50	165.00	907.50
subtotal	33.00		4,860.00

**REIMBURSABLES**

	Units	Rate	Billed Amount
Mileage - Oneonta 2022	28.09	0.585	16.43
Phase subtotal			4,876.43

**6A NYSEFC Contract Coordination (SUB-Deroo Consulting)  
CONSULTANT**

	Units	Rate	Billed Amount
Deroo Consulting			375.00
			150.00
			75.00
Consultant subtotal			600.00
Phase subtotal			600.00


Invoice total **5,476.43**

Approved by:  
William J. Brown

Please remit payment to:  
Delaware Engineering, D.P.C.  
28 Madison Ave. Ext.  
Albany, NY 12203

C22059  
**DELAWARE ENGINEERING, D.P.C.**

55 South Main Street, Oneonta, New York, 13820 Phone 607-432-8078/FAX 607-432-0482

 ORIGINAL

Town of Duanesburg  
Town Hall  
5853 Western Turnpike  
Duanesburg, NY 12056

PROJECT ID 19-1712

PROJECT: Delanson WWTP Long Term Improvements  
INVOICE/REQUISITION No.: 23

	CURRENT COST	PREVIOUS COST	COST TO DATE	BUDGET
<b>1. Task 1 - Design</b>				
Labor	\$ -	\$ 54,532.50	\$ 54,532.50	\$ 55,300.00
Reimbursable Expenses	\$ -	\$ 767.19	\$ 767.19	
Subcontractors (Atlantic Testing Laboratories)	\$ -	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00
Subcontractors (Ryan Biggs Clark Davis Eng & Surveying)	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Subcontractors (Whitman Engineering)	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 11,000.00
<b>SUBTOTAL - TASK 1</b>	<b>\$ -</b>	<b>\$ 98,999.69</b>	<b>\$ 98,999.69</b>	<b>\$ 100,000.00</b>
<b>2. Task 2 - Bid/Award</b>				
Labor	\$ -	\$ 7,496.25	\$ 7,496.25	
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 2</b>	<b>\$ -</b>	<b>\$ 7,496.25</b>	<b>\$ 7,496.25</b>	<b>\$ 7,500.00</b>
<b>3. Task 3 - Construction Management/Admin</b>				
Labor	\$ -	\$ 46,386.25	\$ 46,386.25	
Reimbursable Expenses	\$ -	\$ 638.40	\$ 638.40	
Subcontractors (Atlantic Testing Laboratories)	\$ -	\$ 1,867.50	\$ 1,867.50	
<b>SUBTOTAL - TASK 3</b>	<b>\$ -</b>	<b>\$ 48,892.15</b>	<b>\$ 48,892.15</b>	<b>\$ 50,000.00</b>
<b>4. Task 4 - Construction Inspection</b>				
Labor	\$ 4,860.00	\$ 66,101.25	\$ 70,961.25	
Reimbursable Expenses	\$ 16.43	\$ 3,022.32	\$ 3,038.75	
<b>SUBTOTAL - TASK 4</b>	<b>\$ 4,876.43</b>	<b>\$ 69,123.57</b>	<b>\$ 74,000.00</b>	<b>\$ 74,000.00</b>
<b>5. Task 5 - As Built Drawing Preparation</b>				
Labor	\$ -	\$ -	\$ -	\$ 500.00
Reimbursable Expenses	\$ -	\$ -	\$ -	
Subcontractors (Synergetic Solutions, LLC)	\$ -	\$ -	\$ -	\$ 3,000.00
<b>SUBTOTAL - TASK 5</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500.00</b>

C 22059

**DELAWARE ENGINEERING, D.P.C.**

55 South Main Street, Oneonta, New York 13820 Phone 607-482-8078/FAX 607-482-0482

	<u>CURRENT</u> <u>COST</u>	<u>PREVIOUS</u> <u>COST</u>	<u>COST TO</u> <u>DATE</u>	<u>BUDGET</u>
<b>6. Task 6 - NYSEFC Contract Coordination</b>				
Labor	\$ -	\$ 4,998.75	\$ 4,998.75	\$ 5,000.00
Reimbursable Expenses	\$ -	\$ -	\$ -	
Subcontractors (Deroo Consulting)	\$ 600.00	\$ 8,801.43	\$ 9,401.43	\$ 10,000.00
<b>SUBTOTAL - TASK 6</b>	<b>\$ 600.00</b>	<b>\$ 13,800.18</b>	<b>\$ 14,400.18</b>	<b>\$ 15,000.00</b>
<b>7. Task 7 - Preliminary Engineering</b>				
Labor	\$ -	\$ 70,894.70	\$ 70,894.70	\$ -
Reimbursable Expenses	\$ -	\$ -	\$ -	
<b>SUBTOTAL - TASK 7</b>	<b>\$ -</b>	<b>\$ 70,894.70</b>	<b>\$ 70,894.70</b>	<b>\$ 70,894.70</b>
<b>TOTAL</b>	<b>\$ 5,476.43</b>	<b>\$ 309,206.54</b>	<b>\$ 314,682.97</b>	<b>\$ 320,894.70</b>
<b>AMOUNT DUE FOR CURRENT SERVICES</b>	<b>\$ 5,476.43</b>			
<b>AMOUNT PAST DUE</b>	<b>\$ 6,679.48</b>	<b>Invoice #22, 1/13/2022</b>		
<b>TOTAL NOW DUE</b>	<b>\$ 12,155.91</b>			
<b>BUDGET BALANCE</b>	<b>\$ 6,211.73</b>			

THIS STATEMENT REFLECTS PAYMENTS RECEIVED ON OR BEFORE BILLING DATE



C 22059

# Deroo Consulting

Fiscal Assistance  
13 McKinley Drive  
Delmar, New York 12054  
(616) 886-5678  
derooconsulting@gmail.com



ORIGINAL

# INVOICE

INVOICE NO: 67  
DATE: January 29, 2022

# 19-1712

# 6 A

## Delaware Engineering, DPC

55 South Main Street  
Oneonta, NY 13820  
607-432-8073  
607-432-0432 FAX

DESCRIPTION	UNIT PRICE	AMOUNT
Town of Duanesburg WWTP Project C4-5469-06-00		<b>\$375.00</b>
Total Hours: 5 hours in January 2021	\$75 per hour	\$ 375.00
<ul style="list-style-type: none"> <li>MWBE Monthly reports: compilation and submission</li> <li>MWBE compliance</li> <li>Follow up on Document Collection questions from EFC and finalization</li> </ul>		\$ 0.00
Mileage (round trip):	\$0.56 per mile	\$0.00
Postage	as per receipt	\$ 0.00
Supplies and copies (see receipts)		\$ 0.00

Make all checks payable to: Leslie Deroo  
If you have questions concerning this invoice, call: Leslie Deroo, (616) 886-5678

**THANK YOU FOR YOUR BUSINESS**

# Deroo Consulting

Fiscal Assistance  
13 McKinley Drive  
Delmar, New York 12054  
(616) 886-5678  
derooconsulting@gmail.com

c 22059

 ORIGINAL

# INVOICE

INVOICE NO: 69  
DATE: March 3, 2022

# 19-1712  
#6A

## Delaware Engineering, DPC

55 South Main Street  
Oneonta, NY 13820  
607-432-8073  
607-432-0432 FAX

DESCRIPTION	UNIT PRICE	AMOUNT
Town of Duanesburg WWTP Project C4-5469-06-00		<b>\$150.00</b>
Total Hours: 2 hour in Februar 2022	\$150 per hour	\$ 150.00
<ul style="list-style-type: none"><li>MWBE Monthly reports: compilation and submission</li><li>MWBE compliance</li><li>Working with EFC on compliance</li></ul>		
		\$ 0.00
Mileage (round trip):	\$0.56 per mile	\$0.00
Postage	as per receipt	\$ 0.00
Supplies and copies (see receipts)		\$ 0.00

Make all checks payable to: Leslie Deroo  
If you have questions concerning this invoice, call: Leslie Deroo, (616) 886-5678

**THANK YOU FOR YOUR BUSINESS**

C22059

# Deroo Consulting

Fiscal Assistance  
13 McKinley Drive  
Delmar, New York 12054  
(616) 886-5678  
derooconsulting@gmail.com

# INVOICE

 ORIGINAL

INVOICE NO: 71  
DATE: April 1, 2022

#19-1712  
#6A

## Delaware Engineering, DPC

55 South Main Street  
Oneonta, NY 13820  
607-432-8073  
607-432-0432 FAX

DESCRIPTION	UNIT PRICE	AMOUNT
Town of Duanesburg WWTP Project C4-5469-06-00		<b>\$75.00</b>
Total Hours: 1 hour in March 2022	\$75 per hour	\$ 75.00
<ul style="list-style-type: none"> <li>MWBE Monthly reports: compilation and submission</li> <li>MWBE compliance</li> <li>Working with EFC on compliance</li> </ul>		\$ 0.00
Mileage (round trip):	\$0.585 per mile	\$0.00
Postage	as per receipt	\$ 0.00
Supplies and copies (see receipts)		\$ 0.00

Make all checks payable to: Leslie Deroo  
If you have questions concerning this invoice, call: Leslie Deroo, (616) 886-5678

**THANK YOU FOR YOUR BUSINESS**

C22059

Town of Duanesburg Sewer



ORIGINAL

**Sewer District 1**

<b>SANITARY SEWERS</b>		Approve	Disapprove	Explanation
Equipment	81202.66.200			
Maintenance & Repairs	81204.66.463			
<b>SEWER ADMINISTRATION</b>				
Contractual	81104.66.400			
<b>SEWAGE TREATMENT and DISPOSAL</b>				
Equipment	81302.66.200			
Maintenance & Repairs	81304.66.463			
Fuel Oil	81304.66.464			
Chemicals	81304.66.466			
Lab Testing	81304.66.467			
Sludge Disposal	81304.66.468			
Contractual	81304.66.400			
Contract-Generator Maintenance	81304.66.400			
SPDES Program Fee	81304.66.400			
Vehicle Repair	81304.66.429			

**Sewer District 2**

<b>SANITARY SEWERS</b>		Approve	Disapprove	Explanation
Equipment	81202.88.200			
Maintenance & Repairs	81204.88.463			
<b>SEWER ADMINISTRATION</b>				
Contractual	81104.88.400			
<b>SEWAGE TREATMENT and DISPOSAL</b>				
Equipment	81302.88.200			
Maintenance & Repairs	81304.88.463			
Fuel Oil	81304.88.464			
Telephone Alarm Dialer	81304.88.465			
Chemicals	81304.88.466			
Lab Testing	81304.88.467			
Sludge Disposal	81304.88.468			
Consulting Fees	81304.88.469			
Contract-Generator Maintenance	81304.88.400			
SPDES Program Fee	81304.88.400			
Vehicle Repair	81304.88.429			

**Sewer District 3**

<b>SANITARY SEWERS</b>		Approve	Disapprove	Explanation
Equipment	81202.77.200			
Contractual	81204.77.400			
Maintenance & Repairs	81204.77.463			

<b>SEWER ADMINISTRATION</b>				
Contractual	81104.77.400			
<b>SEWAGE TREATMENT and DISPOSAL</b>				
Equipment	81302.77.200			
Maintenance & Repairs	81304.77.463			
Fuel Oil	81304.77.464			
Telephone Alarm Dialer	81304.77.465			
Chemicals	81304.77.466			
Lab Testing	81304.77.467			
Sludge Disposal	81304.77.468			
Contractual	81304.77.400			
Contract-Generator Maintenance	81304.77.400			
SPDES Program Fee	81304.77.400			
Vehicle Repair	81304.77.429			

<b>Long-term Improvement</b>	19-1712			
Task 1 - Design				
Task 2 - Bid/Award				
Task 3 - Construction Management/Admin				
Task 4 - Construction Inspection	19-1712-23	4876.93		Delaware #23 4/12/22
Task 5 - As built Drawing Preparation				
Task 6 - NYSEFC Contract Coordination	19-1712-23	600.00		Delaware #23 4/12/22
<b>UV System</b>	20-2078			
Task 1 - Design				
Task 2 - Bid/Award				
Task 3 - Construction Management/Admin				
Task 4 - Construction Inspection				
Task 5 - As built Drawing Preparation				
Task 6 - NYSDEC Contract Coordination				
<b>Duane Lake</b>				
Task 1 - Update Preliminary Engineer Report				
Task 2 - Convert PER to Map/Plan/Report & Assist with Initial steps towards SD Formation				
Task 3 - SEQR Coordination				
Site Investigations				
Preparation of Funding Application				

Submitted By:  Dale Wilson   
Date:  4/26/22

**RESOLUTION INTRODUCING LOCAL LAW 1 OF 2022  
PROACTIVELY OPTING-IN TO THE NEW PROVISIONS OF THE OPEN MEETINGS  
LAW**

**RESOLUTION NO. -2022**

**April 28, 2022**

**WHEREAS**, the Town of Duanesburg Town Board (the “Town”) is considering whether to opt-in to the newly enacted provisions of the NYS Open Meetings Law which allow municipalities to hold hybrid virtual meetings; and

**WHEREAS**, the language of the Proposed Local Law No. 1 of 2022 (attached hereto) opts in to the new provisions of the Open Meetings Law that extends the availability of virtual meetings, with the some limitations, until 2024; and

**NOW THEREFORE BE IT RESOLVED** that the Town Board hereby introduces the Proposed Local law, determines that the Proposed Local Law is a Type 2 action pursuant to SEQRA and sets a public hearing on the Proposed Local Law at the Town Board meeting scheduled for May 12, 2022 at 7:00 p.m. at the Town Offices located at 5853 Western Turnpike, Duanesburg New York 12056;

**BE IT FURTHER RESOLVED**, that the Town Clerk is directed to publish the notice of the public hearing in the official Town newspaper and to post this resolution, the Proposed Local Law and the notice of hearing on the Town website and Town bulletin board.

By (unanimous/majority) vote of the Town Board of the Town of Duanesburg at its regular meeting of April 28, 2022.

\_\_\_\_\_  
William Wenzel, Supervisor

\_\_\_\_\_  
Town Clerk/Deputy Town Clerk

Present:

Absent:

Town Board Members:

Dianne Grant	Yea	Nay	Abstain
John Ganther	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
William Wenzel	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain

**NOTICE OF PUBLIC HEARING  
TOWN OF DUANESBURG**

**NOTICE IS HEREBY GIVEN**, that the Town Board of the Town of Duanesburg will conduct a PUBLIC HEARING on May 12, 2022 at 7:00 P.M. at the Town Offices located at 5853 Western Turnpike, Duanesburg, New York 12056, at which time all parties in interest and citizens shall have an opportunity to be heard as to whether the Town Board of the Town of Duanesburg shall adopt “Local Law No. 1 of the Year 2022, to Opt-In to the New Provisions of the Open Meetings Law”. The proposed Local Law No. 1 of 2022 is available for review and inspection at the Town Offices during regular office hours and on the Town’s website.

Dated: Duanesburg, New York  
April 28, 2022

BY ORDER OF THE TOWN BOARD

\_\_\_\_\_  
JENNIFER HOWE, TOWN CLERK

**WRITTEN PROCEDURES GOVERNING MEMBER AND PUBLIC ATTENDANCE  
PERSUANT TO § 103-a OF THE PUBLIC OFFICERS LAW FOR ALL PUBLIC  
BODIES IN THE TOWN OF DUANESBURG**

**The Following Requirements Shall Be Met by Any Public Body of The Town of Duanesburg:**

1. Members of the public body shall be physically present at any meeting of such public body unless such member is unable to be physically present at any such public body due to extraordinary circumstances due to:
  - a. Disability;
  - b. Illness;
  - c. Caregiving responsibilities;
  - d. Any other significant or unexpected factor or event which precludes a member's physical attendance at such meeting;
2. At any meeting of a public body, a majority of members, sufficient to meet the minimum requirements for a quorum of the public body, shall be physically present in one or more locations at which the public can attend;
3. Except at an executive session, the public body shall ensure that the members of the public body can be heard, seen and identified, while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon;
4. Minutes of any meetings involving videoconferencing shall include which, if any, members participated remotely and shall be available to the public pursuant to § 106 of the Public Officers Law;
5. If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available, and identify the physical location for the meeting where the public can attend;
6. Each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the Town's website within five (5) business days following the meeting, and shall remain so available for a minimum of five (5) years thereafter. Such recordings shall be transcribed upon request;
7. If videoconferencing is used to conduct a meeting, the public body shall provide the opportunity for members of the public to view such meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and shall ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony; and



8. Nothing here is intended to prohibit or impede a public body's ability to conduct an executive session in compliance with 6 105 of the Public Officers Law or for members to otherwise meet when not conducting official Town business (i.e. attendance at educational and similar events) in compliance with the provisions of the Public Officers Law, nor shall anything set forth herein alter any requirements previously established by the Town Board for meetings of other groups which are not subject to the Open Meetings Law.

**TOWN OF DUANESBURG  
INTRODUCTORY LOCAL LAW NO. \_\_\_ OF 2022**

**A Local Law to Opt-In to the New Provisions of the Open Meetings Law**

**BE IT ENACTED** by the Town Board of the Town of Duanesburg, in the County of Schenectady, State of New York, as follows:

**SECTION 1. TITLE.**

This “Local Law” shall be known as “A Local Law to Opt-In to the New Provisions of the Open Meetings Law”.

**SECTION 2. PURPOSE AND INTENT.**

The Town of Duanesburg desires to opt-in to the new provisions of the Open Meetings Law that allow government officials in New York to remotely participate in meetings until 2024. The new and more permanent solution balances the competing interests of transparency and full accessibility to individuals with disabilities. Accordingly, it is hereby declared to be the policy of the Town of Duanesburg to opt-in to the new provisions of the Open Meetings Law.

**SECTION 3. AUTHORITY.**

This local law is adopted pursuant to New York State Municipal Home Rule Law and the new provisions of the NYS Open Meetings Law found in the Public Officers Law.

**SECTION 4. AMENDMENT**

The Town Board of the Town of Duanesburg, hereby opts-in to the following updated provisions of the Public Officers Law:

- The Town shall provide an opportunity for the public to attend, listen and meetings in at least one physical location at which a member participates. In order to hold videoconference meetings, the Town must adhere to the following requirements:
  1. Members of the Town shall be physically present at any meeting of such public body unless such member is unable to be physically present at any such public body due to extraordinary circumstances due to:
    - a. Disability;
    - b. Illness;
    - c. Caregiving responsibilities;
    - d. Any other significant or unexpected factor or event which precludes a member’s physical attendance at such meeting;
  2. At any meeting of a Town, a majority of members, sufficient to meet the minimum requirements for a quorum of the public body, shall be physically present in one or more locations at which the public can attend;
  3. Except at an executive session, the Town shall ensure that the members of the public body can be heard, seen and identified, while the meeting is being conducted, including

- but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon;
4. Minutes of any meetings involving videoconferencing shall include which, if any, members participated remotely and shall be available to the public pursuant to § 106 of the Public Officers Law;
  5. If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available, and identify the physical location for the meeting where the public can attend;
  6. Each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the Town's website within five (5) business days following the meeting, and shall remain so available for a minimum of five (5) years thereafter. Such recordings shall be transcribed upon request;
  7. If videoconferencing is used to conduct a meeting, the public body shall provide the opportunity for members of the public to view such meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and shall ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony; and
  8. Nothing here is intended to prohibit or impede a public body's ability to conduct an executive session in compliance with § 105 of the Public Officers Law or for members to otherwise meet when not conducting official Town business (i.e. attendance at educational and similar events) in compliance with the provisions of the Public Officers Law, nor shall anything set forth herein alter any requirements previously established by the Town for meetings of other groups which are not subject to the Open Meetings Law.
- The in-person participation requirements will not apply during a state disaster emergency declared by the governor or a local state of emergency proclaimed by the Town Supervisor pursuant to section twenty-four of the executive law, if the Town determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Town to hold an in person meeting.
  - Open meetings of the Town that are broadcast or that use videoconferencing shall utilize technology to permit access by members of the public with disabilities consistent with the Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this section, "disability" shall have the meaning defined in section two hundred ninety-two of the executive law."

## **SECTION 5. SEVERABILITY**

If any word, clause, sentence, paragraph, section or part of this local law or the application thereof shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder of this local law or the application thereof and shall be limited to the part directly involved in the controversy and adjudged invalid. The Town Board hereby declares that it would have enacted this local law or the remainder thereof if the invalidity of such provision or application had been apparent.

**SECTION 6. EFFECTIVE DATE**

This local law shall take effect upon filing in the office of the New York State Secretary of State in accordance with the New York State Municipal Home Rule Law.

**TOWN OF DUANESBURG TOWN BOARD**

**RESOLUTION \_\_ - 22**

**April 28, 2022**

**Moved by \_\_\_\_\_; Seconded by \_\_\_\_\_**

**WHEREAS**, the Town Highway Superintend has recommended that the Town Board hire Jordan Gipp as a Motor Equipment Operator, a non-competitive class position at an hourly rate of \$20.37 per hour as provided for in the Union Contract;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby approves the hiring of Jordan Gipp, as a Motor Equipment Operator, a non-competitive class position at an hourly rate of \$20.37 per hour based upon the Town Board’s understanding that he has at least two years of experience, subject to a satisfactory background check.

By (unanimous/majority) vote of the Town Board of the Town of Duaneburg at its regular meeting on April 28, 2022.

\_\_\_\_\_  
John Ganther, Deputy Town Supervisor

\_\_\_\_\_  
Brandy Fall, Deputy Town Clerk

Present:

Absent:

Council Members:

William Wenzel	Yea	Nay	Abstain
John Ganther	Yea	Nay	Abstain
Rick Potter	Yea	Nay	Abstain
Dianne Grant	Yea	Nay	Abstain
Andrew Lucks	Yea	Nay	Abstain