

William Wenzel, Town Supervisor
Dale Warner, Deputy Supervisor
Jennifer Howe, Town Clerk
Carol Sowycz, Deputy Town Clerk



Michael Santulli, Council Member
Nicholas Passonno, Council Member
Dianne Grant, Council Member
Andrew Lucks, Council Member

5853 Western Turnpike
Duanesburg, New York 12056

Town of Duanesburg

Schenectady County

P# 518-895-8920
F# 518-895-8171

Join Zoom Meeting
Meeting ID: 889 0570 1411
Passcode: 886918
Dial in by Phone: 1-646-558-8656

Town Board Meeting Agenda: Thursday, April 10, 2025

Meeting Time: 7:00PM

Call to Order
Pledge of Allegiance
Prayer/Moment of Reflection

Approval of minutes for: Regular Town Board Meeting on Thursday March 27, 2025

Town Clerk's Report-March
Payment of Claims

Committee Reports
Highway
Public Safety
Park
Sewer Districts #1, 2 & 3
IT

Business Meeting:

- 1. Motion to establish an Ambulance District in the Town of Duanesburg.**
- 2. Motion to authorize the Town Supervisor to sign the management representation letter with Bryans and Gramuglia CPAs, LLC regarding the Mariaville Fire Department, Duanesburg Fire Protection District No. 2, Service Award Program.**
- 3. Motion to approve O'Reilly Auto Parts as a new vendor for the Town of Duanesburg.**

Privilege of the Floor:

Comments are limited to 5 minutes per person. Please state your name and address for the record. Be respectful. Address the entire Town Board. Individual members are not to be singled out. Speak of issues related to Town business. There will be no tolerance for personal attacks on Board Members. The board reserves the right to ask that your question be put in writing and to be submitted to the Town Clerk to then be distributed to the Town Board. Questions will be answered in a timely manner and mailed to the resident.

Adjourn

Account#	Account Description	Fee Description	Qty	Local Share
		Special Use Permit	1	100.00
	Marriage License Fee	Marriage License Fee	1	17.50
	Misc. Fees	Certified Copies - Death	7	70.00
	Planning & Zoning Fees	Planning & Zoning Fees	2	200.00
		Sub-Total:		\$387.50
2122	Connection Fee	Connection Fee	1	1,050.00
		Sub-Total:		\$1,050.00
690.01	Village Of Delanson	Village Of Delanson	2	365.00
		Sub-Total:		\$365.00
A1255	Conservation	Conservation	3	6.94
		Sub-Total:		\$6.94
A2544	AFTER 30 DAYS	AFTER 30 DAYS	8	40.00
	Dog Licensing	Female, Spayed	17	238.00
		Female, Unspayed	1	22.00
		Male, Neutered	25	350.00
		Male, Unneutered	4	88.00
		Sub-Total:		\$738.00
B2555	Building Permits	Building Permits	5	720.00
		Sub-Total:		\$720.00
Total Local Shares Remitted:				\$3,267.44
Amount paid to:	NYS Ag. & Markets for spay/neuter program			57.00
Amount paid to:	NYS Environmental Conservation			423.06
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:			\$3,770.00	
		Total Non-Local Revenues:		\$502.56

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jennifer Howe, Town Clerk, Town of Duanesburg during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

RESOLUTION NO. _____

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF DUANESBURG

**A RESOLUTION FOR THE PURPOSE OF ESTABLISHING THE DUANESBURG
AMBULANCE DISTRICT**

WHEREAS, pursuant to Articles 12-A of the Town Law of the State of New York, the Town of Duanesburg is taking the necessary steps to establish a Town wide ambulance district after a public hearing upon notice by the adoption of a resolution of the majority of the Town Board of the Town of Duanesburg, and

WHEREAS, it having appeared to the Town Board of the Town of Duanesburg that the establishment of an ambulance district in order to provide for emergency medical services, including Basic Life Support care and ambulance transportation services, is both necessary and desired in order to provide for the safety and health of the residents of the Town of Duanesburg and transient persons located in the Town, and

WHEREAS, the Town Board has caused to be prepared, filed and/or published where required, a Notice of Hearing, Order, Map, Plan and Report, and a Detailed Explanation as to how the Estimated Rate of Assessment for the Proposed Ambulance District was Computed for the ambulance district proposed to be established, and

WHEREAS, it having appeared to the Town Board of the Town of Duanesburg at the Public Hearing on the matter held on February 27, 2025 that:

- 1) The Notice of Hearing was published and posted as required by law;
- 2) The proposed establishment of the Duanesburg Ambulance District includes all areas of the Town of Duanesburg;
- 3) All of the property and property owners benefitted by the establishment of the proposed ambulance district are located within the limits of the proposed ambulance district; and
- 4) The establishment of the proposed ambulance district is in the public interest.

WHEREAS, the Town Board as lead agency pursuant to SEQRA, 6 NYCRR 617.5(c)(26), determines that this action is a Type II action that will have no impact upon the environment as a "routine or continuing agency administration and management;" and

WHEREAS, the property and property owners within the Village of Delanson are proposed to be included in the ambulance district upon the consent of the Village of Delanson Board of Trustees and upon satisfaction of all statutory conditions precedent to the approval of the establishment of said ambulance district (see attached resolution of the Village of Delanson Board of Trustees); and

NOW, THEREFORE BE IT RESOLVED, that during its Regular Meeting conducted on April 10, 2025 the Town Board of the Town of Duanesburg determined by, and in accordance with this Resolution, that: 1) the Public Hearing concerning the proposed establishment of the Duanesburg

Ambulance District was properly noticed and conducted as required by law; 2) the establishment of the Duanesburg Ambulance District that includes all areas of the Town of Duanesburg, 3) all of the property and property owners benefitted by the establishment of the ambulance district are located within the limits of the ambulance district; and 4) the establishment of the ambulance district is in the public interest; and

BE IT FURTHER RESOLVED, that pursuant to Section 198 (10-f)(e) of the Town Law, the Town Board intends to establish by local law a three-person, appointive District Board of Ambulance Commissioners who shall act in an advisory capacity to the Town Board with regard to the operation of the Duanesburg Ambulance District, who shall serve at the pleasure of the Town Board and whose initial commissioners shall be appointed for a one, two, or three-year term and thereafter, said commissioners shall have appointed and staggered, three-year terms; and

BE IT FURTHER RESOLVED, that pursuant to Section 190 of the Town Law and Article 9 of the Village Law, upon the written consent of the Village Trustees of the Village of Delanson as set forth on the attached resolution, the Duanesburg Ambulance District hereinbefore established will include those parcels and property located within the limits of the Village of Delanson; and

BE IT FURTHER RESOLVED, upon passage of this Resolution and the satisfaction of all condition's precedent, the Town Board does so establish the Duanesburg Ambulance District as so provided for herein; and

BE IT FURTHER RESOLVED, the Town Clerk is hereby directed to post on the website and affix to the public notice board and publish in the newspaper of general circulation an abstract of the resolution within ten days of passage pursuant to NYS Town Law to comply with Article 7 Permissive Referendum requirements; and

BE IT FURTHER RESOLVED, the Town Clerk is hereby directed to file and record a certified copy of this Resolution and any Order issuing here from within ten days after the adoption of such Order, in the office of the Schenectady County Clerk, and to file such Resolution and Order with the NYS Office of the State Comptroller in Albany New York, and to take all actions and perform all acts necessary to implement the provisions of this Resolution and such Order.

This RESOLUTION is subject to Permissive Referendum

Motion to adopt the Resolution by Council Member _____

Seconded by Council Member _____

	Aye	Nay	Abstain	Absent
Supervisor Wenzel				
Councilman Santulli				
Councilman Lucks				
Councilwoman Grant				
Councilman Passonno				

The Resolution passed.

Dated: April 10, 2025

Jennifer Howe, Town Clerk
5853 Western Turnpike
Duanesburg, NY 12056

**LEGAL NOTICE OF
RESOLUTION OF THE TOWN BOARD OF THE TOWN OF DUANESBURG
SUBJECT TO PERMISSIVE REFERENDUM**

**ABSTRACT OF RESOLUTION ADOPTED BY TOWN BOARD OF THE TOWN OF
DUANESBURG FOR THE PURPOSE OF ESTABLISHING THE DUANESBURG
AMBULANCE DISTRICT**

NOW, THEREFORE BE IT RESOLVED, that during its Regular Meeting conducted on April 10, 2025 the Town Board of the Town of Duanesburg determined by, and in accordance with this Resolution, that: 1) the Public Hearing concerning the proposed establishment of the Duanesburg Ambulance District was properly noticed and conducted on February 27, 2025 as required by law; 2) the establishment of the Duanesburg Ambulance District that includes all areas of the Town of Duanesburg will benefit all property and property owners within the boundaries of the ambulance district; 3) all of the property and property owners benefitted by the establishment of the ambulance district are located within the limits of the ambulance district; and 4) the establishment of the ambulance district is in the public interest; and

BE IT FURTHER RESOLVED, that pursuant to Section 198 (10-f)(e) of the Town Law, the Town Board hereby establishes a three-person, appointive District Board of Ambulance Commissioners who shall act in an advisory capacity to the Town Board with regard to the operation of the Duanesburg Ambulance District, who shall serve at the pleasure of the Town Board and whose initial commissioners shall be appointed for a one, two, or three-year term and thereafter, said commissioners shall have appointed and staggered, three-year terms; and

BE IT FURTHER RESOLVED, that pursuant to Section 190 of the Town Law and Article 9 of the Village Law, upon the written consent of the Village Trustees of the Village of Delanson, the Duanesburg Ambulance District hereinbefore established will include those parcels and property located within the limits of the Village of Delanson; and

BE IT FURTHER RESOLVED, upon passage of this Resolution and the satisfaction of all condition's precedent, the Town Board does so establish the Duanesburg Ambulance District as so provided for herein; and

BE IT FURTHER RESOLVED, the Town Clerk is hereby directed to file and record this Resolution and any Order issuing here from within ten days after the adoption of such Order, in the office of the Schenectady County Clerk, and to file such resolution and order with the NYS Office of the State Comptroller in Albany New York, and to take all actions and perform all acts necessary to implement the provisions of this Resolution and such Order.

This RESOLUTION is subject to Permissive Referendum

Dated: April 10, 2025

Jennifer Howe, Town Clerk

**Village of Delanson
Resolution 2024-11-1
Ambulance District**

WHEREAS, the Duanesburg Town Board has determined that the creation of a town-wide ambulance district is in the public interest and seeks to establish such district under NYS Town Law, Article 12, and

WHEREAS, the law requires that the Village of Delanson may be fully included in the ambulance district only upon the consent of the Village subject to referendum on petition, and

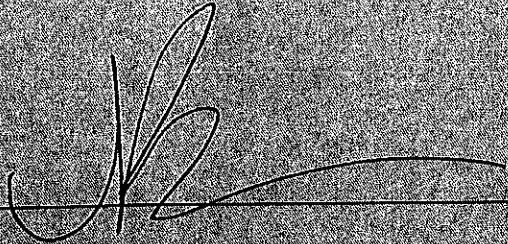
WHEREAS, the Village finds it in the public interest for the Village to be a part of the ambulance district and desires to be part of the district, now therefore

BE IT RESOLVED that the Delanson Board of Trustees hereby gives consent to the Town of Duanesburg for the entire Village of Delanson to be part of the town wide ambulance district subject to referendum on petition.

Resolution adopted by the following vote:

Mayor Gifford Aye
Trustee O'Connor Aye
Trustee Grenier Aye

I, Nicole O'Connor, Village Clerk/Treasurer, Village of Delanson, Schenectady County, New York, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Trustees of the Village of Delanson at the regular Village Board meeting held on Monday, November 4th, 2024.



Nicole O'Connor
Village Clerk/Treasurer

