

Phillip Sexton, Planning Board Chair
Dale Warner, Town Planner
Melissa Deffer, Clerk
Teresa Bakner, Board Attorney



TOWN OF DUANESBURG
SCHENECTADY COUNTY

Jeffrey Schmitt, Vice Chairperson
Elizabeth Novak, Board Member
Martin Williams, Board Member
Thomas Rulison, Board Member
Michael Harris, Board Member
Joshua Houghton, Board Member

Town of Duanesburg
Planning Board Minutes
December 20, 2018
Final Copy

MEMBERS PRESENT: Phillip Sexton Chairman, Martin Williams, Elizabeth Novak, Thomas Rulison, Michael Harris and Joshua Houghton. Also attending Dale Warner Town Planner, Teresa Bakner Board Attorney, and Melissa Deffer Clerk.

INTRODUCTION:

Chairperson Phillip Sexton opened the meeting at 7:01pm. Phillip welcomed everyone to tonight's Planning Board meeting.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Christina Loukides a resident at 1320 Alexander Rd asked if the agenda was still going to be posted on the Towns of Duanesburg website.

Harris/Sexton made the motion to close the open forum.

Harris yes, Sexton yes, Novak yes, Williams yes, Houghton yes Rulison yes, **Approved.**

PUBLIC HEARINGS:

None.

MINUTES APPROVAL:

Novak/Williams made a motion to approve the November 15, 2018 Planning board minutes with corrections.

Novak yes, Williams yes, Houghton yes, Rulison abstained, Harris yes, and Sexton Yes. **Approved.**

Old Business:

Owen Kiernan: SBL# 67.05.0-1-22, (H) located at 6744 Duanesburg Rd. would like to subdivide and existing lot to separate existing house from the existing apartments. (The property was once a church.)

- Board requested a cross access easement for both parcels as well as a maintenance agreement for the Driveways.
- Board also requested that there be a cross access agreement for sewer 1 from Lot 2 to Lot 1 and to review the deed.

Sexton/Harris made the motion refer to the Building inspector prior to approval and forward the deed to the Town Attorney for review.

Sexton yes, Harris yes, Rulison yes, Houghton yes, Williams yes, Novak yes. **Approved.**

Hoelzli, Andrew: SBL# 53.00-1-19.1, (R-2) located at 9276 Western Tpke is seeking a Minor Subdivision under section 3.4 of the Town of Duanesburg Subdivision Ordinance.

- Board requested to get a survey of the land and fill out a subdivision Application.

Novak/Harris made the motion to table it until January 17, 2019 Meeting.

Novak yes, Harris yes, Sexton yes, Williams yes, Houghton yes, and Rulison yes. **Approved.**

SKETCH PLAN REVIEW:

Estate of Anna Burnett: SBL#81.00-2-9.31, (R-2) located at Barton Hill and Gallupville Rd is seeking a Minor Subdivision under section 3.4 of Duanesburg Subdivision Ordinance.

- Will be treated as a minor subdivision
- Board will need an application filled out by the executor of the estate.
- It is an unlisted action for SEQRA and will need to know if it is in an Agricultural District.
- Show a proposed driveway well and house and get a county referral.

Rulison/Houghton made a motion to treat it as a Minor subdivision with full Board review.

Rulison yes, Houghton yes, Harris yes, Williams yes, Novak yes, Sexton yes. **Approved.**

OTHER:

None.

ADJOURNMENT:

Rulison/Harris made the motion **to adjourn at 8:15pm.**

Rulison yes, Harris yes, Houghton yes, Williams yes, Novak yes, Sexton yes. **Approved.**