

Town of Duanesburg

Parks and Recreation

Park Reservation

In which park are you making a reservation? *(circle one)*:

Van Patten Mill Park

Robert B. Shafer Memorial Park

Date of event: _____

Approximate time of event: _____ to _____

Group name (*if applicable*): _____

Approximate group size: _____

Reserved facility(s) (eg. pavilion, ball field, etc.)

I have read the "Rules and Guidelines for Town Park Use" and will be responsible for assuring my group follows these rules and guidelines.

Name of group representative (over age 18)

Address

Signature

Phone number

Approved by _____

Town of Duanesburg

Parks and Recreation

Rules and Guidelines for Town Park Use

The Town of Duanesburg encourages responsible use of Van Patten Mill and Robert B. Shafer Memorial Parks. We are proud of our parks and glad to see them used by our residents and guests. The parks are open to those who want to use them but park facilities, such as pavilions, ball fields, etc., can be reserved for group use at the Town Hall in the Town Clerk's office.

A park reservation system exists, not only to allow groups to reserve the facilities, but also to help inform groups of other planned gatherings at the parks. Even if a facility is not reserved, we encourage larger groups to notify the Town Clerk when they will be using the park.

Rules and Guidelines for Park Use:

1. Please leave the pavilions and the park as beautiful as you found them and report any maintenance problems to the Town Clerk.
2. Remove all trash, decorations or anything that your group brought to the park. Please carry out what you carried in.
3. Please let the Town Clerk know if your group would like to use water, electricity or sports equipment at Van Patten Mill Park as it will require access to the pavilion storage area. There is a \$40 deposit required for the access key.
4. Water is available at both parks, but is limited to reasonable personal use.
5. Park vehicles in designated parking areas only.

The following are prohibited at Town of Duanesburg parks:

1. Alcoholic beverages
2. Dogs
3. Off road vehicles
4. Fires, except in raised grills
5. Glass bottles
6. Roller-blading, skateboarding or wheels of any kind on tennis courts
7. Hunting or trapping

The Town of Duanesburg parks are open from dawn until dusk daily for your enjoyment